Regulations of Bangladesh Championship League 2022-23

CONTENTS

Definitions

Section 1: Representation

- 1. The Bangladesh Football Federation
- 2. Participating Clubs
- 3. Security and Safety

Section 2: Technical Regulations

- 4. Matches played in accordance with the Laws of the Game
- 5. Duration of Matches
- 6. Cancellation of Matches
- 7. Abandonment of Matches
- 8. Refusal to play
- 9. Stadiums (Stadia)
- 10. Team Bench and Technical Area
- 11. Warming up
- 12. Footballs
- 13. Match Schedule
- 14. Referees and Match Commissioner
- 15. Competition System
- 16. Technical Rules of the Competition

Section 3: Entries for Competition

- 17. Eligible Teams
- 18. Duties and Obligations
- 19. Withdrawal, penalty for failing to play and replacement

Section 4: Team's Official Delegation: Officials & Players

- 20. Size of Delegation Attending Matches
- 21. Eligibility of Players
- 22. Stages of Registration of Players
- 23. Documentation of Registration of Players
- 24. Principles for Registration of Players
- 25. Registration Window
- 26. Match Starting List
- 27. Registration of Officials
- 28. Documents for Registration of Officials
- 29. Principles of Registration of Officials

Section 5: Media

- 30. General requirements
- 31. Media
- 32. Media Access Areas
- 33. Training Session
- 34. Press Conferences
- 35. Mixed Zone
- 36. Interviews
- 37. Audio/Video Recording of Matches

Section 6: Equipment/Kit

- 38. Equipment Regulations
- 39. Numbers and Identification
- 40. Player Names
- 41. Sleeve Patches
- 42. Sponsor Advertising
- 43. Electronic Performance and Tracking Systems (EPTS)
- 44. Responsibility

Section 7: Ticketing

- 45. Policy
- 46. Complimentary Tickets

Section 8: Medical and Doping Control

- 47. Medical Personnel
- 48. Anti-Doping

Section 9: Disciplinary Laws and Procedures

- 49. Disciplinary measures and appeals
- 50. Players and Officials cautioned or dismissed from the field of play
- 51. Indiscipline or Violent Conduct by players and/or officials
- 52. Fixed Match
- 53. Protest
- 54. Arbitration

Section 10: Administration

- 55. Awards
- 56. Special Provisions
- 57. Matters not provided for
- 58. Ratification

Appendixes

- Appendix 1: Club Licensing Manual.
- Appendix 2: Venue Facility Questionnaire.
- Appendix3: Player Registration Form.
- Appendix 4: Local Transfer Certificate (LTC).
- Appendix 5: Team Sheet/ Start List.
- Appendix 6: Duties of Match Commissioner.
- Appendix 7: Referees Report.
- Appendix 8: Referees Assessor Report.
- Appendix 9: Match Commissioner Report.
- Appendix 10: Code of Conduct.
- Appendix 11: FIFA Regulation (Release of players to Association Teams)
- Appendix 12: Participating Team Agreement (PTA).
- Appendix 13: Player Contract Form.
- Appendix 14: Official Registration Form.
- Appendix 15: Amendment to Law 3 of Laws of the Game.
- Appendix 16: AFC Match Operations Protocol During COVID-19 Pandemic.
- Appendix 17: Guidelines for Prevention and Control of Covid-19.

DEFINITIONS

The terms in Capital letters used in these Regulations (as hereinafter defined) shall have the following meaning(s):

Accommodation Hotels or any other locations providing accommodation to

guests for the Competition.

Accreditation or Accredited The giving of authority to a person or a group of persons,

involving certification, which allows the accredited person(s) to undertake specified activities within the Controlled Access

Areas.

AFC Asian Football Confederation.

Appeal Committee The committee responsible for deciding appeals against any of

the Disciplinary Committee's decisions.

BCL Bangladesh Championship League.

BFF Bangladesh Football Federation.

BFF Committees & Sub Committees Committees & Sub Committees including the BFF Executive

Committee, BFF Professional League Management Committee, Disciplinary Committee, Appeals Committee, Referees Committee, Technical Committee, Finance Committee, Marketing Committee, Competitions Committee and such other committees & Sub Committees of the BFF as advised by BFF

from time to time.

BFF Delegation Any officials appointed by BFF, including but not limited to the

Head of Delegation, Head of Administration, General Coordinator, Match Commissioner, Referee Instructor/Assessor, Referee, Assistant Referees, Fourth Official, Media Officer, Security Officer, Medical Officer and Technical Study Group

Officer.

BPL Bangladesh Premier League.

BFF Professional League Management The BFF Professional League Management Committee

Committee consisting of a Chairman, and required number of members

whose duties are to organize and manage Federation Cup, Bangladesh Premier League, Bangladesh Championship League, Independence Cup, Super Cup and Youth Competition on behalf of the BFF including making decisions on any matters related to these Competitions; to arrange the groups, venues and dates for the competitions and matches and delegate, if necessary, the organization of the same to any Member or Committee; to appoint officials for its competitions; to recommend to the Executive Committee amendments or alterations to the Rules, Regulations and

Instructions for competition and matches; to submit reports on

competitions and matches to the Secretariat.

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BFF Headquarters BFF House, Dhaka, Bangladesh.

BFF Logo(s)

The official logo of BFF, and/or such other official logo, which shall be the only marks used by BFF.

BFF Website

www.bff.com.bd

Best Category Ticket

The best tickets available in the best category seats entitling the ticket holder to sit in the sector immediately adjacent to the VIP area whether in or directly opposite Area to the main stand.

Broadcast Affiliates

Any entity, including the Host Broadcaster, which has acquired from BFF directly or from BFF's Marketing Partner any rights in respect of the Broadcast Rights of the Competition.

Broadcast Rights

The right to broadcast the Competition and the right of access to the Stadia to the exclusion of all others, for the purposes of producing a live television and/or radio signal and/or recordings of the Competition in any form of audio and/or audio-visual medium and the right to license the right to exhibit such live signal and/or recordings and/or part thereof by any and all forms of television and/or radio and/or any media now existing or as may be developed in the future, including, all forms of terrestrial, cable and satellite television, IPTV, broadband (fixed and/or wireless), Internet and Interactive Television on a world-wide basis.

Competition

Bangladesh Championship League which shall include the Matches as set out in the Match Schedule, activities on the field of play (other than matches), opening ceremonies, presentation or closing ceremonies, press conferences or official functions connected therewith.

Competition Data

Any and all information related to the Competition, including Fixture Lists, Image Rights, information and/or statistics about the Participating Members and/or Participating Players, information and/or statistics about their participation and/or performance in the Competitions, match analysis, referee decisions, and any other information in relation to the Competition.

Competition Marks

Any and all current and future competition Trademarks and/or logos, copyrights and/or designs whether or not registered or applied for and whether registered in part or in whole including any and or present and future names, designations, symbols, logos or identifying music or sounds of BFF or the Competition, the BFF Fair Play name and device mark, the official logo, the Competition Trophy and other artistic and autographic representations in one, two or three dimensional proportions used by or in Association with the Competition.

Competition Website

The official website in relation to a Competition

Operated exclusively by BFF with a dedicated URL registered, owned and maintained by BFF, at BFF's sole expense, for use

exclusively by BFF.

Complimentary Tickets

Tickets which are supplied without charge.

Controlled Access Areas

The locations of the Matches and other events, such as (without limitation) Stadia and their fences and perimeters, the aerial space above the Stadia, and all other locations associated with the Competitions, including the media centers, international broadcast centers, Official Training Sites, designated official hotels (including but not limited to the official hotels for the Participating Club Associations), hospitality and VIP areas and facilities, other areas to which admission is regulated by the accreditation system, and surrounding and adjacent areas to the locations described above.

Commercial Affiliates

Any entity to which BFF directly or indirectly has granted or will grant any aspect of the Commercial Rights in respect of the Competition, including but not limited to Official Sponsors, Official Supporters, Official Licensees and Official Media Partners.

Club Licensing

Refers to the BFF Club Licensing Regulations.

DFA

District Football Association.

Disciplinary Committee

The committee to deal with all disciplinary matters as governed by the BFF Disciplinary Code.

Financial Obligation

Undertaking from the Club to meet its Financial Requirements.

FIFA

The Federation International de Football Association.

Force Majeure

Any event affecting the performance or any provision of this Agreement arising from or attributable to acts, events, omissions or accidents which are beyond the reasonable control of a party, and shall include but not be limited to abnormally inclement weather, flood, lightning, storm, fire, explosion, earthquake, structural damage, epidemic or other natural disaster, failure or shortage of power supplies, war, terrorist action, military operations, riot, crowd disorder, strike, lock- outs or other industrial action, or civil commotion.

Host Broadcaster

The organization appointed by BFF directly or indirectly to ensure and provide the production of the broadcast signals of the Matches and other events of the Competition, and the provision of all related services in accordance with the Broadcast Rights.

IFAB

'International Football Association Board' – the Game of football as regulated by the Laws of the Game.

Levy

The amount of money payable to BFF.

LTC

Local Transfer Certificate.

Match(es)

Each football match(es) in its entirely (including extra time) of the Competition, and including any delayed, deferred Matches and/or replays.

Match Schedule

The published schedule containing details of the Competition (which details shall include but not be limited to the names of the clubs, Venues, Stadia, and details of the Match kick-off times).

Media

All members of the written press, on-line editors, photographers, television news crews and the representatives of the Broadcast Rights Holders entitled to media accreditation as determined by BFF.

Neutral Venue

Where the match is being played as a neutral venue and appointed to assist to organize stage and host the competition.

Official

Office bearers and members of various committees, subcommittees, managers, coaches, trainers, match commissioners, referees, asst. referees, referee assessors, medical officers and staffs of Bangladesh Football Federation and Bangladesh Championship League participating clubs.

Official Functions

Any official event organized in connection with the Competitions, including but not limited to press conferences, official dinners or lunches and banquets.

Player Status Committee

The committee to monitor compliance with transfer regulations of players.

Participating Players

Those players registered and participating in the competition and any other players under the authority of BFF during the Competition.

Regulations

Those regulations controlled and published by BFF to be used in connection with the Competition.

Season

Will commence on the first day of the first registration period fixed by BFF and it would continue to the previous day of the first day of the next registration period fixed by BFF.

SAFF

South Asian Football Federation.

Sponsorship Rights

An association with the Competition and/or BFF (subject to the special provisions regarding the development of BFF Logo as set out in this Agreement and/or the BFF Guidelines) by any combination of Commercial Rights, including title sponsor of the Competitions or any of them such as "Bangladesh Championship League" sponsored / presented by Company A" and/or such other designation as mutually agreed by the parties.

Stadia

The official stadia (or any stadium) and the airspace and surrounding areas for the Matches, whether under the control of the Hosting Team or otherwise, used for the Matches, including without limitation parking facilities, VIP and hospitality areas,

concourses, concession areas, fencing and entrances.

Team's Official Delegation The Participating Club's Official Delegation will comprise of a

maximum of 35 (thirty five) players and a maximum of 9(nine) officials who are named in the Final Registration for the

Competition.

Training Sites Training sites designated by the Home Clubs for use by

the away teams throughout the duration of the Competition.

Ticketing All operational measures to provide tickets to all spectators of

every Match and for Official Functions of the Competition allowing them to enter the Stadia and for a Venue. Ticketing shall include the management of operation necessary for the production, sale, distribution, delivery and payment of the

tickets of the Competition.

Venues The immediately surrounding area in which the Stadia are

located and all the venues of BCL will be approved by BFF.

For the purposes of this Regulation and provided the context so permits:

(a) The singular shall include the plural and vice versa.

(b) The masculine gender shall include the feminine and vice versa.

(c) Reference to persons shall include any legal person or corporation.

References to BFF shall where the context permits include its successors and permitted assigns and, in relation to the availability of the Commercial Rights, its respective members, BFF and Professional League Management committee.

GENERAL PROVISIONS

Bangladesh Football Federation may adopt different regulations/guidelines to address the COVID-19 pandemic for the 'Bangladesh Championship League 2022-23'. The different regulations/guidelines will remain in effect for as long as FIFA/AFC/BFF considers them appropriate. Due to the continuously evolving understanding of COVID-19, BFF may modify or supplement this regulation at any time.

Furthermore, Bangladesh Football Federation may follow the recommendations provided in the 'AFC Match Operations Protocol during COVID-19 Pandemic' (see appendix 16) to minimize the risk of COVID-19 transmission. Bangladesh Football Federation also recommends the new AFC Match Operations Protocol as a guideline for the participating teams and will be followed in all 'Bangladesh Championship League 2022-23' matches until further notice. Bangladesh Football Federation also recommends the 'Recommendations for Prevention and Control of Covid-19' (see appendix 17) to all the stakeholders related to 'Bangladesh Championship League 2022-23', also have to comply with all the applicable Government guidance regarding COVID-19.

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Each Participating Club is responsible for compliance with the above-mentioned regulations as well as any of the further applicable laws, regulations, guidelines and decisions (will be imparted through letters/circulars/amendments in regulations) issued by the BFF in relation to COVID-19.

SECTION 1: REPRESENTATION

1. The Bangladesh Football Federation (BFF)

- 1.1 The BFF stages the Bangladesh Championship League(hereafter the "Competition") for senior men's Semi Professional club teams(as per eligibility) once every year according to BFF Calendar.
- 1.2 Any rights associated with the Competition, which has not been granted by these Regulations and/or specific agreements to a Participating Club in the Competition, belong to BFF.
- 1.3 The current BFF Statutes, all BFF Regulations, Guidelines, Circulars and Codes are binding for all parties participating and involved in the preparation, and organization of the Competition. Any reference in these Regulations to the BFF Statutes refers to the Statutes valid at the time of entry and to all relevant BFF Regulations, Guidelines, Circulars and Codes.
- 1.4 Clubs are not authorized to represent BFF or the Competition without BFF's prior written approval.
- 1.5 BFF will appoint match officials including Match Commissioner(See Appendix 6), Referee Instructor/Assessor, Referee, General Coordinator, Media Officer (hereafter the "BFF Organizing Team") for each match of the Competition for the purpose of match organization.
- 1.6 All Players and Officials registered for participation in this Competition shall undertake to ensure their presence at the BFF Awards ceremony if they are nominated for an award. Any player or official failing to do so shall be referred to the BFF Disciplinary Committee.
- 1.7 The Bangladesh Football Federation has the absolute authority as per 'BFF Club Licensing Regulations 2022-23' to decide which clubs shall play in the Bangladesh Championship League. In the current season (2022-23) teams from3rdto 10thranked of the BCL league table of 2021-22and new teams who are being nominated or selected by BFF First Instance Body (FIB) of Club Licensing and having approval from BFF Executive Committeeshall be eligible to participate.
- 1.8 BFF shall follow the Regulations, Circulars, Recommendations and Policies of FIFA & AFC for the organization of the 'Bangladesh Championship League2022-23' in all the ways.

2. Participating Clubs

- 2.1 The obligations and responsibilities of the Participating Clubs are stipulated in the Participating Team Agreement (PTA)(See Appendix 12), its annexes and amendments, Club Licensing Regulations and other BFF regulations, guidelines and circulars and any other agreements reached between BFF and the Participating Clubs.
- 2.2 Each club taking part in the Competition shall ensure, as a condition of its participation in the Competition that every member of its delegation (players and officials) complies with the Participating Team Agreement to be issued by BFF.

- 2.3 The eligible club shall complete the Participating Team Agreement in fulland also responsible to ensure that the original copy of the Participating Team Agreement submit to the BFF Secretariat not later than the deadline communicated to the Club before the commencement of the league matches. If the Participating Team Agreement does not reach the BFF Secretariat by the deadline, the participation of the eligible Club will be cancelled.
- 2.4 Participating Team Agreement (filled and signed by authorized official along with official seal) submitted to the BFF Secretariat by email, fax and courier post will be valid and taken into consideration.
- 2.5 The clubs selected by the Bangladesh Football Federation to participate in the Bangladesh Championship League shall comply with the 'BFF Club Licensing Regulations 2022-23' established/adopted by the Bangladesh Football Federation or which are published by BFF. Failure of a club to comply with these regulations prior to the start of the season may render the club ineligible to participate in the Bangladesh Championship League. Failure of a club to comply with these regulations during a season shall result in sanctions to be determined by Bangladesh Football Federation or BFF Professional LeagueManagement Committee, including possible exclusion from the Bangladesh Championship League for the subsequent season / seasons.
- 2.6 All clubs selected by the Bangladesh Football Federation to participate in the Bangladesh Championship League shall apply to register their clubs with the Bangladesh Football Federation under the Club Licensing Regulation andon the official Club Licensing Application Manual supplied by the Bangladesh Football Federation. Sample of this Club Licensing Application Manual is enclosed to these rules as **Appendix 1**.

3. Security and Safety

- 3.1 BFF are responsible for devising, planning and implementing adequate security and safety for the Competition at every relevant location (covering all Controlled Access Areas) which shall cover for all relevant persons at all times, including but not limited to the following:
 - All participating Club's players and official
 - BFF Match Officials
 - Media
 - CommercialPartners
 - Fans and spectators
- 3.2 A detailed and highly relevant security plan shall be issued in the form of a binding declaration on all parties involved and shall include but not be limited to the stadiumand its vicinity. This security plan shall be based on the principles outlined in the FIFA Safety Guidelines.
- 3.3 In the interests of the safety of players, away teams,match officials and BFF officials,BFFmust provide access to the field of play that guarantees the safe entry and exit of these persons.

SECTION 2: TECHNICAL REGULATIONS

4. Matches played in accordance with the Laws of the Game

- 4.1 All Matches shall be played in accordance with the Laws of the Game laid down and published by the International Football Association Board (IFAB).
- 4.2 In case of any discrepancy in the interpretation of the Laws of the Game, the English version shall prevail and is authoritative.
- 4.3 In accordance with the Laws of the Game 2022-23 during the match, each team:
 - may use a maximum of 5 (five) substitutes.
 - has a maximum of three substitution opportunities*
 - may additionally make substitutions at half-time
 - * Where both teams make a substitution at the same time, this will count as a used substitution opportunity for each team. Multiple substitutions (and requests) by a team during the same stoppage in play count as one used substitution opportunity.

Extra time:

- If a team has not used the maximum number of substitutes and/or substitution opportunities, any unused substitutes and substitution opportunities may be used in extra time.
- Whether or not the team has already used the full number of permitted substitutes, each team will have one additional substitution opportunity.
- Substitutions may also be made in the period between full-time and the start of extra time, and at half-time in extra time these do not count as used substitution opportunities
- 4.4 If there are fewer than 7 (seven) players on either of the teams, the Match shall be abandoned. In this case, the BFF Professional League Management Committee (and if required the BFF Disciplinary Committee) shall decide on the consequences.
- 4.5 A club must report to the Match Commissioner at least one and a half hour before the start of the match.

5. Duration of Matches

- 5.1 Each Match shall last 90 (ninety) minutes, comprising of two periods of 45 (forty-five) minutes, with an interval of 15 (fifteen) minutes in between from the whistle ending the first period to the whistle starting the second period.
- 5.2 Both teams shall walk to the field together from their dressing rooms at least 2 (two) minutes before the end of interval.
- Any participating team that causes a delay in the commencement of the first period of the Match and/or the second period of the Match may be sanctioned 3,000 (three thousand taka only) for per minute delay, even BFF Disciplinary Committee may take further section(s) against the concerned Club(s).

6. Cancellation of Matches

- 6.1 If the Match cannot commence on time due to Force Majeure or any other incidents such as, but not limited to, the field is not fit for play, weather conditions, floodlight failure, etc. the following procedures must be followed:
 - i. The Match must first be delayed for a minimum of 30 (thirty) minutes, unless the Referee decides that the Match can commence earlier, before a decision to reschedule the Match is taken.
 - ii. At the discretion of the Referee, another delay of a maximum of 30 (thirty) minutes shall be allowed if in his opinion this extra period of delay will allow the Match to commence. Otherwise, at the end of this second 30 (thirty) minutes period, the Referee must declare the Match to have been cancelled.
 - iii. In the case of a cancelled Match, the BFF or the Professional League Management Committee of BFF shall decide within 2 (two) hours of the Referee's decision to cancel the Match whether the Match can be rescheduled, taking sporting and organizational considerations into account, or whether any other action and decision is needed to continue with the Competition. Any disciplinary sanctions resulting from the cancelled Match shall remain in force.
- 6.2 No appeals may be lodged against decisions stated in (Art. 6.1).

7. Abandonment of Matches

- 7.1 If the Match is stopped by the Referee before the end of normal time or during any extra time because of any Force Majeure or any other incidents such as, but not limited to, the field is not fit for play, weather conditions, floodlight failure, etc. the following procedures must be followed:
 - i. The Match is automatically suspended for the duration of 30 (thirty) minutes to allow conditions to improve sufficiently to restart the Match, unless the referee decides that the Match can be resumed earlier.
 - ii. At the discretion of the Referee, another suspension of a maximum of 30 (thirty) minutes shall be allowed if in his opinion this extra period of suspension will allow the Match to be resumed. Otherwise, at the end of this second 30 (thirty) minutes period, the Referee must declare the Match to have been abandoned.
 - In the case of a cancelled match, the BFF or the Professional Football iii. League Committee of BFF shall decide within 2 (two)hours of the Referee's match whether decision to cancel the matchcanberescheduled. taking sporting and organizational considerationsinto account, or whether any other action and decision is needed to continue with the Competition. Any disciplinary sanctions resultingfrom the cancelled match shall remain in force.
 - iv. In the case a match is abandoned as a result of force majeure for any reason after it has already kicked off, the match shall recommence with the same score at the minute at which play was interrupted rather than being replayed in full.

The following principles shall apply to the recommencement of the

match:

- the match shall recommence with the same players on the pitch and substitutes available as when the match was initially abandoned;
- no additional substitutes may be added to the 'Match Starting List';
- the teams can make only the number of substitutions to which they were still entitled when the match was abandoned;
- players sent off during the abandoned match cannot be replaced;
- any sanctions imposed before the match was abandoned remain valid for the remainder of the match;
- the kick-off time, date (foreseen for the following day) and location shall be decided by the BFF or the Professional League Management Committee of BFF;
- Any matters requiring further decision shall be treated by the BFF or the Professional League Management Committee of BFF.
- 7.2 No appeals may be lodged against decisions stated in (Art. 7.1).

8. Refusal to Play

If it is not possible to start the match in time or to continue after the start due to the refusal of either one or both participating teams, the referee at his discretion waiting up to 15 (fifteen) minutes shall declare the match abandoned. The Disciplinary Committee of BFF based on the report of the referee and match commissioner shall take action against the club/clubs concerned as per the BFF Disciplinary Code.

9. Stadiums (Stadia)

- 9.1 The Stadiums for the matches in the Competition shall be Birshrestha Shahid Shipahi Mohammad Mostofa Kamal Stadium and any other venues decided by BFF or the Professional League Management Committee of BFF.
- 9.2 BFF will ensure that no Matches and/or other activities are held at the Stadium(s) nominated for the Matches at least 3 (three) days prior to the Competition, unless written permission has been given by the BFF. Unless specified or directed by BFF otherwise, the Stadium shall be made available for use for the Competition as of 7 (seven) working days prior to the first Match of the Competition until 1 (one) day after the last Match of the Competition.
- 9.3 The facilities (stadia) used for all Bangladesh Championship League matches must meet the standards set out by BFF (**See Appendix 2**). BFF or BFF Professional League Management Committee has the authority to reject any proposed match venue if it does not meet the required standard.
- 9.4 In particular, the venue must have a good quality playing surface and dimension according to the FIFA standard.

- 9.5 The stadium for each match shall provide a safe and secure environment for players, coaches, referees, match officials, the media and fans.
- 9.6 BFF should ensure that the field of play is in good playable conditions.
- 9.7 The BFF Match Commissioner willinspect the stadium prior to the match day and ensure that all arrangements are in accordance with the Laws of the Game. If the conditions of the Field of Play including the dimension of goal and field are not met by the Laws of the Game, the BFF Match Commissioner will issue instructions to rectify.
- 9.8 However, if prior to the match kick-off time, **Art. 9.7**is still not complied with, BFF will take necessary steps.

10. Team Bench and Technical Area

- 10.1 Only 7 (seven) officials and 9 (nine) substitute players, from the registered 9 (nine) officials and 35 (thirty-five) players, are allowed to sit on the substitute bench. Registration and Presence of the following 2 (two) officials on each match day are mandatory:
 - i. Team Manager
 - ii. Head Coach
- 10.2 Along with the presence of 2 (two) above mentioned officials BFF recommend ateam Doctor in the team bench to sit by considering the COVID-19 situation.
- 10.3 Apart from the 2 (two) officials above, the participating teams may register up to 7 (seven) more officials out of the following officials:

i. Head of Delegation/Team Leader Equipment Manager viii. ii. Assistant Manager Security Officer ix. Fitness Coach /Trainer iii. Assistant Coach х. iv. Goalkeeper Coach xi. Doctor v. Media Officer xii. Technical Director vi.Interpreter xiii. Physiotherapist vii. Video Analyst Masseur xiv.

- 10.4 The names of all the officials and players and their function must be listed on the match starting list. Enlisting the officials in the starting list is subject to the approval of BFF Club Licensing Unit as well as along with the official registration form relevant documents of concerned official's (i.e., qualification certificate/coaching license etc.) need to submit to BFF.
- 10.5 All officials and players on the team bench must wear their accreditation card at all times. The accreditation cards shall always be available for inspection prior to the start of the match. Failure to carry the accreditation card at stadium will result the official/ player concerned being fined minimum BDT 5,000 (five thousand taka only).
- 10.6 All persons on the bench must wear kits that are contrasting with the kit of the players and referees on the pitch. These kits must comply with the AFC Equipment Regulations.

11 Warming up

11.1The Participating Clubs shall be entitled to warm up on the field of play

before the Match if the weather permits.

11.2During actual play, a maximum of 6 (six) players from each team may warm up at the same time but without a ball (except for the goalkeeper), behind the goal closest to their substitutes' bench or in a space determined by the Match Commissioner. (i.e., warm up may be arranged next to each team bench) The players may be assisted by 2 (two) officials from the team bench.

12 Footballs

The balls chosen for the competition shall be decided by BFF or by BFF Professional Football League Management Committee.

13 Match Schedule

- All matches are played according to the BFF Calendar which shall be approved by the Professional league Management Committee of BFF.
- The matches of the club/clubs participating in the AFC and FIFA matches during the progress of the League shall be re-scheduled by the Professional League Management Committee of BFF with the approval of Bangladesh Football Federation. Players as will be required to participate in the national football team shall be governed by FIFA regulations (See Appendix 11).
- 13.3 No fixture can be postponed except by Professional Football League Committee of BFF or on the day of the fixture by the referee, as defined in **Law 5** of the Laws of the Game.
- 13.4 Any club which fails to fulfill a scheduled fixture shall be deemed to have forfeited that fixture by the score line of 3 (three) goals to 0 (zero) and shall be liable to further sanctions to be determined by BFF or BFF Professional Football League Committee.
- 13.5 All clubs shall fulfill (postponed) fixtures at the time rescheduled by the ProfessionalLeague Management Committee of BFF. Clubs shall be informed about the rescheduled match at least 1 (one) day before the match.
- All Matches shall be played according to the dates, stadium and kickoff times as set by the BFF orthe Professional LeagueManagement Committee of BFF. Clubs shall be informed the match schedule at least 1 (one) day before the match. The fixture will be compiled on the basis of the standing of the season 2021-22.

14 Referees and Match Commissioner

- 14.1 BFF Referees Committee shall appoint a referee, 2 (two) assistant referees and a fourth official to every match in the Bangladesh Championship League. BFF Referees Committee has the sole and complete authority in this regard.
- 14.2 The referees shall be appointed from a panel of referees who have attended the Advanced Referees Course and have passed the full FIFA Fitness Test conducted by the Referees Committee of BFF prior to the commencement of the league. Protest against the allotment of the match officials by any

- participating club of the Bangladesh Championship League is not allowed in any way.
- 14.3 BFF shall appoint 1 (one) Match Commissioner for every match of Bangladesh Championship League 2022-23.
- 14.4 Every referee (and where necessary the assistant referees and fourth official) shall submit a written report (**See Appendix 7**) to BFF within 12 (twelve) noon of the following day of each Bangladesh Championship League match, notwithstanding the fact that the following day may be a Friday, a Saturday or a public holiday. All cases of misconduct of players, officials or spectators must also be reported. This report shall contain all relevant details of the match including goals, scorers, substitutions, cautions, expulsions and incidents, both on and off the field of play, in the stadium and in the dressing room area.
- 14.5 BFF may appoint a Referee Assessor to each Bangladesh Championship League match to assess the performance of the referee, assistant referee and fourth official. The Referee Assessor shall make an official report to BFF (See Appendix 8). These assessments shall be used by BFF to determine referee appointments.
- 14.6 BFF shall pay each referee, assistant referees and fourth official match fees. If a match is postponed, after the arrival of the referee and his assistants at the venue, a payment of 50% of the match fees shall be made.

15 Competition System

The format of the Bangladesh Championship League is a Double Round-Robin league format. Each team shall play every other participating team 2(two) times in the competition:

16 Technical Rules for the Competition

- 16.1 The winning team in a match shall be awarded 3 (three) points with the losing team receiving no point. If the match ends in a draw, each team shall receive 1 (one) point. The number of goals scored and conceded by each team shall also be recorded.
- 16.2 At the end of the season, the ranking of the teams shall be determined by:
 - 16.2.1 The number of points won;
 - 16.2.2 i) In situations where there is equality of points for 2 (two) teams for the champion and bottom positions, there shall be play-off match(es) to determine the positions. Both the teams concerned shall play one home and one away match. At the end of the second leg if still there is equality of points, extra time of two periods of 15 (fifteen) minutes each shall be played at the end of the second leg. The extra-time period is an integral part of the second-leg match. Thus, if there is no result in the extra-time, kicks from the penalty mark, in accordance with the Laws of the Game, shall be taken to determine the winner.
 - ii) The play-off match or matches will be organized within next 7 (seven) days of the last match of the league.
 - iii) In situations where there is equality of points for more than 2 (two) teams for the champion and bottom positions then the positions of the concerned teams shall be determined by following steps:

- Greater number of points obtained in the league matches between the Teams concerned;
- Goal difference resulting from the league matches between the Teams concerned;
- Greater number of goals scored in the league matches between the Teams concerned;
- Goal difference in all the group matches;
- Fewer score calculated according to the number of yellow and red cards received in the league matches (According to Art 16.2.3 (iii));
- · Toss of coin.
- 16.2.3 i) To determine all other positions of the league, goal difference (the total number of goals scored in all matches minus the total number of goals conceded) shall determine the ranking in case of equality of points;
 - ii) Where there is equality in both the number of points and goal difference, the total number of goals scored shall determine ranking of the concerned teams.
 - iii)If there is equality in the 3 (three) ranking criteria above for the teams concerned, then the positions of the concerned teams shall be determined by counting the number for the total yellow and red cards received (Yellow Card = 1 point, Two Yellow Cards = Red Card = 2 points, Direct Red Card = 3 points, Yellow Card + Direct Red Card = 4 points), the club gained the lowest number being at the top and the club gained the highest number being at the bottom.
 - iv) If there is equality in all 4 (four) ranking criteria above for the teams concerned, then the positions of the concerned teams shall be determined by toss of coin.
- 16.3 The 2 (Two) top ranking teams of 'Bangladesh Championship League 2022-23' shall be promoted to the Bangladesh Premier League for the season 2023-24. The 2 (two) bottom teams of the point table of 'Bangladesh Championship League 2022-23' editions shall be relegated to the Dhaka Senior Division Football League where the teams from Dhaka are concerned, but in the case of the team from outstation (all other district except Dhaka) the team shall be relegated to the top league of the respective district. However, promotion and relegation shall not be applicable for BFF Elite Football Academy Team. 2nd and 3rd or 1st and 3rd ranked teams of the 'Bangladesh Championship League 2022-23' shall be promoted to the 'Bangladesh Premier League 2023-24'should the BFF Elite Football Academy Team becomes the champion or runners-up of 'Bangladesh Championship League 2022-23' and only 1(one) team (12th ranked team should the BFF Elite Football Academy Team becomes 11th of the 'Bangladesh Championship League 2022-23' or 11th ranked team should the BFF Elite Football Academy Team becomes 12th of the 'Bangladesh Championship League 2022-23') shall be relegated should the BFF Elite Football Academy Team ranked amongst the bottom 2 (two) ranked

- teams of the 'Bangladesh Championship League 2022-23'. A relegated team cannot apply for club licensing for the next edition of the league.
- 16.4 All the matches of Bangladesh Championship League shall be played in accordance with the Laws of the Game laid down by the International Football Association Board and published by FIFA. Bangladesh Football Federation reserves the right to exclude any club from each edition of the Bangladesh Championship Leagueunder any of the following situation:
 - 16.4.1 If any club is found to have breached contract with the players, coaches and any other appointed officials.
 - 16.4.2 If any club found to be in the fault of violation of any provision's regulation of the Bangladesh Championship League.
 - 16.4.3 If any club is found to have not taken proper care of the visiting team with regard to security, training facilities, etc.
 - 16.4.4 If any club is found to have failed to submit the financial statements toBFF within specified time.
 - 16.4.5 If any club is found to have violated the direction and instruction provided by BFF.
 - 16.4.6 If any club is found giving walk-over in any match.

SECTION 3: ENTRIES FOR COMPETITION

17 Eligible Teams

The Senior Men's Team of Participating Clubs shall be eligible to participate provided all other terms of these Regulations have been met.

18 **Duties and Obligations**

On entering the Competition, the Clubs shall automatically undertake:

- 18.1 Each club selected to participate in the Bangladesh Championship League shall pay an entry fee of BDT 20,000 (twenty thousand taka only) to BFF. The amount of such entry fee shall be determined annually by BFF or BFF Professional League Management Committee. The entry fee must be deposited to BFF as per the instruction of BFF.
- 18.2 Each club shall provide the projected income and expenditure statement to BFF Club Licensing Regulations ensuring to cover all their expenses for the season 2022-23, prior to the start of the league. If BFF is not satisfied that a club can meet these requirements, it has the right to exclude such a club from the Bangladesh Championship League. Every club shall submit its audited profit or loss account to BFF within 1 (one) month after the end of each season.
- 18.3 To accept that all the administrative, disciplinary and refereeing matters connected with the Competition shall be settled by BFF in compliance with these Regulations or the decisions of relevant BFF Committee(s):
 - 18.3.1 To field their strongest team throughout the Competition;
 - 18.3.2 To observe the principles of Fair Play;
 - 18.3.3 To be responsible for the behavior of their players, officials, members, supporters and any person carrying out duties on their behalf throughout the Competition from their arrival until their departure;
 - 18.3.4 To accept all the arrangements made by the BFF;
- 18.4 To attend and participate in all official activities and events such as Team Manager's Meeting, Press Conferences, Club Licensing Seminar/ Workshop, FIFA/ AFC Seminar/ Workshop, TMS Seminar/ Workshop, Conferences other Media & Marketing activities, etc. organized by BFF in accordance with guidelines and/or instructions in circulars issued by BFF regarding, in particular, Media access to Teams. Failure to attend the Team Managers' Meeting, Press Conference and other official function in the Competition will result in the Clubs being fined BDT 50,000 (fifty thousand taka only);
- 18.5 To accept the use and/or sub-license by BFF of any of the records, names and images of the Club (including its mark), players and officials, including any still and moving representation thereof, which must appear or be generated in connection with the Participation of the ParticipatingClubs and its Players and Officials in the Competition.
- 18.6 No change of kit colors is permitted during a season. The BFF shall decide on the kit color (jersey, shorts, and socks) to be worn for each Match on the basis

- of the equipment information submitted by each Participating Team prior to the Competition.
- 18.6.1 Team A shall be given priority to wear 'official' colors;
- 18.6.2 Team B shall wear 'official' colors unless they clash with the 'official' colors of Home Team;
- 18.6.3 Team B shall wear 'reserve' colors if its 'official' colors clash with the 'official' colors of Team A;
- 18.6.4 Team B shall wear a combination of 'official' and 'reserve' colors if it is necessary to avoid a clash with the 'official' colors of Team A; and
- 18.6.5 Team A and Team B shall wear a combination of 'official' and 'reserve' colors if both the 'official' and 'reserve' colors of Team B shall clash with the 'official' colors of Team A.
- 18.7 Participating Clubs shall not use, nor authorize the use of any Jersey, symbol, emblem, logo, mark or designation which, in BFF's opinion, is similar to, or is a derivation or imitation, or copyright and intellectual property rights belongs to others.
- 18.8 Throughout the Competition and for each match to which he is registered, each player shall wear the same number allocated to him on the BFF Official Registration Form for Players from 1 ~ 99 submitted to BFF during the preliminary registration. The same player may not use different shirt numbers in different matches. New registered player(s)in the 2nd registration window shall use New Jersey Number.
- 18.9 Without valid visa foreign official(s) is not eligible to take part in a match or competitions. It is the sole responsibility of the concerned club to field foreign official having valid visa, the breach of which will be referred to BFF Disciplinary Committee.

19 Withdrawal, penalty for failing to play and replacement

- 19.1 Participating Clubs shall play in all of their matches in the Competition.
- 19.2 Participating Clubswill withdraw prior to, or are excluded from playing in the Competition, may be replaced by another Club. BFF Committees concerned shall make the relevant decision, including a change in the Competition system and the Technical Rules for the Competition if necessary.
- 19.3 If a Participating Club withdraws after entering the Competition, except in cases of Force Majeure recognized by the BFF Professional League Management Committee, or if it refuses to continue to play or leaves the stadium before the end of the Match, or if the club fails to register minimum 22 (twenty-two) playersthe Participating Club shall:
 - 19.3.1 Be considered to have withdrawn from the Competition;
 - 19.3.2 Be required to pay compensation for any and all damages or losses suffered by the other Participating Clubs, the BFF and BFF's Commercial and TV partner(s). The amount of compensation will be determined by the BFF Executive Committee or BFF Professional LeagueManagement Committee;
 - 19.3.3 Be disqualified from taking part in the next edition of the Competition;

- 19.3.4 Be referred to the BFF Disciplinary Committee for additional sanctions and fines depending on the gravity of the situation, then to BFF Executive Committee for final decision;
- 19.3.5 Return to the BFF any financial stipends that had been paid to them by BFF throughout the Competition or forfeit the right to the same;
- 19.3.6 BFF Executive Committee may extend the suspension depending on the gravity of the situation and/or damages.

The BFF Professional League ManagementCommittee shall take whatever action it deems necessary in cases of Force Majeure.

SECTION 4: TEAM'S OFFICIAL DELEGATION: OFFICIALS & PLAYERS

20 Size of Delegation Attending Matches

Each Participating club is entitled to an Official Delegation of a maximum of 35(thirty-five) players and 9 (nine) officials who must be registered by the clubs as per **Article 20-29**, from them a maximum of 20 (twenty) players and maximum 7 (seven) officials of each team will be receiving full access to the official Competition areas including the field of play and other Controlled Accessed Areas in every match day.

21 Eligibility of players

21.1 A player is eligible to play in the Competition provided he fulfills all the following conditions:

He is duly registered with the BFF by the Participating Clubsaccording to the provisions of these Regulations. Each player's registration is only valid until the end of the football season, the date of which is defined under the definition of Season. Where a player is contracted by a club for a longer period, the player must be registered at the start of each season.

- 21.2 A player is deemed ineligible if:
 - 21.2.1 There is a violation of Art. 21.1;
 - 21.2.2 He is fielded despite being served a suspension;
 - 21.2.3 BFF finds that the document(s) submitted during registration is/are false.
- 21.3 Contracts between clubs and professional players may be for a maximum of 5 (five) years. For a player less than 18 (eighteen) years of age, the maximum duration of the contract will be 3 (three) years. However, the contract must be signed by the concerned player at BFF House in presence of an Officer of BFF whenever a contract is more than 1 (one) year.
- In the event there is a dispute pertaining to the status of a player, the case will be referred to BFF Player Status Committee.

22 Stages of Registration of Players

There are 2 (two) stages of player's registration:

- 22.1 Registration to determine a squad of a minimum of 22 (twenty-two) players and up to a maximum of 35(thirty-five) players;
- 22.2 Start List to identify the starting 11 (eleven) and up to 9 (nine) substitute players for each Match during the Competition.

23 Documentation of Registration of Players

- 23.1 For the registration of players for the Competition, players must be registered using the 'Bangladesh Championship League Official Registration Form for Players' (See Appendix 3) with the supporting documents in accordance with (Art. 23.2) by the deadline announced by BFF.
- 23.2 Documentations for the registration of players are, but not limited to, the following:
 - Official Registration form (mandatory) for Players;

- Passport-size colored photo 4(four) copies (taken within 3 (three) months prior to the submission of the registration);
- Copy of valid NID [mandatory for all players who are above 20 (twenty) years old];
- Copy of Passport/Birth Certificate for the player(s) less than 20 (twenty) years of age;
- Original Copy of Players Contract(See Appendix 13);
- Signed 'Code of Conduct'.
- 23.3 If BFF not receive the proof of identity according to the **Art.23.2** along with the registration form by the stipulated deadline the Player Status Committee of BFF will take decision regarding the player's registration/status.
- 23.3 BFF reserves the right to request for additional documents than those stipulated in (Art 23.2) above.

24 Principles for Registration of Players

- 24.1 Participating Clubs can register no less than 22 (twenty-two) players and no more than 35(thirty-five) players for the Competition. BFF shall provide a registration card (affixing photograph) for each player eligible to play.
- 24.2 If a Participating Club fails to register a minimum of 22 (twenty-two) players, the team will be considered to have withdrawn in accordance with (Art. 19.3).
- 24.3 Throughout every Stage of the competition each player shall wear the same number allocated to him on the BFF Official Registration Form for Players submitted to BFF during the registration window. Jersey number 1 shall be reserved for the Goalkeeper.
- 24.4 Participating Club must register a minimum of 3 (three) goalkeepers in their Registration for the players without any condition.
- 24.5 Each column in the BFF Official Registration Form for the Players must be completed with correct information.
- 24.6 Players with missing documentations will not be eligible for registration. All eligible players will be issued with official eligibility cards (Accreditation Card). Should the card have been misplaced, the teams shall be required to pay BDT 1,000 (One thousand taka only) as the production fee for every card lost, to replace it.
- 24.7 In case any Participating Club found guilty of violating **Art. 24.2**, the sanction will be pronounced in accordance with BFF Disciplinary Code.
- 24.8 Should the BFF Secretariat not receive the BFF Official Registration Form with all required document by the deadline announced by BFF, the Participating Club shall be automatically disqualified from the Competition and be considered to have withdrawn in accordance with **Art. 19.3**.
- 24.9 According to 'Commentary on the Rules Governing Eligibility to Play for Representative Teams' "A person may have two or more legal nationalities, but every athlete can only have one sporting nationality. When the athlete has made his choice as to his sporting nationality, the possiblebenefits of dual nationality will disappear in sports. Consequently, there is no reason to treat athletes unequally in sports depending on whether an athlete has one or more legal nationalities". If any dispute arises to decide a footballer's sporting

- nationality BFF shall follow the Recommendations and Regulations of FIFA & AFC to solve the dispute.
- 24.10 To register Players serving in Bangladesh Army, Bangladesh Navy and Bangladesh Air Force in the Bangladesh Championship League concerned club must have to submit the clearance letter issued by the concerned forces authority to BFF.

25. Registration Window

- 25.1 There shall be 2 (two) Player Registration Windows to be determined by BFF or BFF Professional League Management Committee; first registration window from8to 31 October 2022and second registration window will commence as per the BFF Calendar.
- 25.2 BFF shall be deemed to have received the registration form for a player when it has been received by BFF in accordance of **Art 23**; either in its original form or by email followed by the original one and has been stamped with the official stamp (giving time and date) of BFF. The decision of BFF on the time of receipt of all registration forms shall be final, proof of submission is not proof of receipt. BFF shall charge BDT 1,000 (one thousand taka only) per registration to cover the administrative cost.
 - 25.2.1 Before the expiry of existing contract with the club, the transfer of a local player's registration from one club to another must be in writing on the official transfer form (hereinafter known as the 'Local Transfer Certificate' or 'LTC'). This form is attached as Appendix 4. In such cases, BFF shall not re-register a player with a new club unless the registration form is accompanied by a valid LTC. The LTC shall be issued by the player's former club. Such transfer of a local player's registration can only occur during the two registration windows (Art 25.1). A player who is registered in 'Bangladesh Premier League 2021-22' and 'Bangladesh Championship 2021-22' will be considered as free player from the commencement day of the first registration window for the season 2022-23 unless the player(s) has a long-term contract (as per Art. 21.3) with the respective club.
 - 25.2.2 The Club must establish written contractual relationships (Professional Player contract) with, at least 10 (ten) players. Copies of the contract between 'the club and the player' must be submitted to BFF.
 - 25.2.3 BDT 25,000 (Twenty-five thousand taka only) shall be paid to the immediate former amateur club as compensation from where a player will seek transfer to join a club of the professional league. However, BDT 50,000 (Fifty thousand taka only) shall be paid by the professional club to the immediate former club or District Football Association as compensation if the transfer is done within 2 (two) years from the date of first registration of the concerned player.
 - 25.2.4 In the case where players don't have professional contract with the registering club BDT 10,000 (ten thousand taka only) shall be paid to the immediate former club as compensation from where a player will seek transfer to join a club of the professional league. However, BDT 20,000.00 (twenty thousand taka only) shall be paid by the professional

- club to the immediate former club or District Football Association as compensation if the transfer is done within 2 (two) years from the date of first registration of the concerned player.
- 25.2.5 Professional club shall complete their Player Transfer according to the Rules and Regulations of the Professional Player Contract (See Appendix 13).
- 25.3 For players who have played outside Bangladesh immediately prior to their registration in the registration window periods, BFF must receive an International Transfer Certificate (ITC) before the player can be registered with the BFF and be eligible to play in the Bangladesh Championship League.
- 25.4 A player can only be registered for one club.
- 25.5 If any team gets scratched in the first phase of the league the scratched team shall be eligible to sell players in the second transfer window and similarly the players of the scratched team shall be eligible to seek transfer in the second transfer window for other club of their choice with prior permission.
- 25.6 If any discrepancy arises about the status of any player shall be dealt by the Player Status Committee of BFF and an appeal may be lodged according to the BFF statutes within 5 (five) days of the date of imposition of the original sanction against the decision of the Player Status Committee of BFF.
- 25.7 The maximum number of temporary transfers of registration (loan) allowed to any club in a season shall not exceed 3 (three).
- 25.8 The following measures and penalty will be followed by the Player Status Committee of BFF if any player is found guilty of receiving money from more than 1 (one) club in order to play for them for the upcoming football season(s):
 - A time limit of 72 (seventy-two) hours will be given to the concerned player to amicably solve the issue with the concerned clubs failing which the player shall immediately be suspended for 1 (one) year.
 - The player will be eligible to take part in the Competition in case of resolving the matter amicably within the stipulated 72 (seventy-two) hours' time limit.
 - If the player fails to amicably solve the issue, he will have to refund trough BFF all the money taken from the concerned club(s) within 1 (one) week, the date of which will be started from the date of suspension of the concerned player.
 - If the player fails to refund the money to the concerned club(s) within the 1 (one) week time limit he will be suspended for another 1 (one) year.
 - If any club is found guilty in any way for the above matter, disciplinary sanction shall be imposed to the concerned club(s)depending on the gravity of the offence.
- 25.9 The Club is entitled to pay the player a 'Signing on Fee' while signingthe agreement. 'Signing on Fee' cannot, under any circumstances, exceed 25% (twenty five percent) of the total contracted yearly amount with the player and the rest amount should be paid by the club to the player in equal monthly installments/salary.

26. Match Starting List

- 26.1 Participating Clubs must mark the team captain & goalkeepers on the 'Player Selection List'. On match days, each club shall provide a team sheet, consisting of Officials on the Bench' list with the names of 7 (seven) officials (including team boy or masseur) who shall be entitled to sit on the bench and 'Player Selection List' with the names of 11 (eleven) players who will start the Match and other 9 (nine) players who are designated as substitutes to the BFF Match Commissioner at least 90 (ninety) minutes before the kick-off of the Match. The official Bangladesh Championship League team sheet (See Appendix 5) must be used for this purpose.
- 26.2 After the 'Match Starting List' has been completed and signed by both teams and returned to the BFF Match Commissioner, and if the Match has not yet kicked-off, the following instructions apply:
 - 26.2.1 If any of the 11 (eleven) players listed on the Match Starting List selected to start the Match are not able to start the Match for any reason, they may be replaced by any of the substitutes listed on the Match Starting List. During the Match, 5(Five) players may still be replaced;
 - 26.2.2 The replaced players shall no longer be eligible to participate in the match.

27. Registration of Officials

Each Member / Official entering the Competition shall submit to BFF Secretariat, via email or or fax, the 'BFF Official Registration Form for Officials' and the supporting documents in accordance with **Art. 28-29** by the deadline announced by BFF.

28. Documents for Registration of Officials

- 28.1 For the registration of officials for the Competition, officials must be registered using the 'Bangladesh Championship League2022-23 Official Registration Form for Officials' (See Appendix 14).
- 28.2 Documentations for the registration of Officials are, but not limited to, thefollowing (unless already previously submitted to BFF):
 - Official Registration form for Officials;
 - Passport-size colored photo 2 Copies (taken within 3 months prior to the submission of the registration);
 - Copy of valid NID [mandatory for local officials who are above 20 (twenty) years old).
 - Copy of passport for foreign officials containing full name and number, date of birth, date of issue, date of expiry and nationality (group passport will not be accepted);
 - Copy of Passport/Birth Certificate for the official(s) less than 20 (twenty) years of age;
 - Certificate/Qualifications based on his/her function:
 - Head Coach, Technical Director, Assistant Coach, Goalkeeper Coach and Fitness Coach/ Trainer: Individual's coaching certificate or coaching license according to BFF Club Licensing Regulations;

- Doctor: Medical Qualification.
- Physiotherapist: Chartered Physiotherapy Qualification.
- 28.3 BFF has the right to ask further documentations for the clarification of the eligibility of the officials other than documentations listed in the (Art. 28.2).

29 Principles of Registration of Officials

- 29.1 The Participating Clubs can nominate a maximum of 9(nine) officials for the registration from which a maximum of 7 (seven) officials are allowed to sit in the substitute bench.
- 29.2 Each column in the 'BFF Official Registration Form for the Officials' shall be filled up with correct information.
- 29.3 Officials with missing documentations will not be eligible for registration. All eligible Officials will be issued with Accreditation card. Should the card have been misplaced, the clubs shall be required to pay BDT 1,000 (One thousand taka only) as the production fee for every card lost, to replace it.
- 29.4 It is responsibility of the clubs to ensure that all the forms and supporting documents in accordance with **Art. 28** are sent in good time and reach BFF Secretariat in Dhaka before the deadline announced by BFF. Proof of submission is not proof of receipt.
- 29.5 Club may replace or add any of its officials on any grounds until 5 (five) days before the first Match of the Competition provided all necessary documents have been submitted as per **Art. 28**. Further, the Accreditation Card of the replaced official must be returned to the BFF before the Accreditation Card of the new official can be produced. The new official is not considered part of the Team's Official Delegation until he/she receives his/her accreditation card.

SECTION 5: MEDIA

Along with the rules mentioned below for media BFF will follow the 'AFC Match Operations Protocol during COVID-19 Pandemic' (see appendix 16) to protect all media or broadcast personnel who work at the stadium(s).

30 General Requirements

The Participating Clubs are encouraged to link the BFF website (www.bff.com.bd) to its own website respectively upon entry to the Competition.

31 Media

- 31.1 Where required, the Home Teams will be responsible for the production of media bibs for photographers, TV and ENG crews under supervision by BFF. The Home Team will be responsible for their distribution before and collection after the match.
- 31.2 All reasonable security measures must be put in place, at the cost of the Home Teams, to protect the commentary area, camera positions and the equipment of the broadcasters.

32 Media Access Areas

- 32.1 No representatives of the written press or radio journalists are allowed on the field of play or the area between the boundaries of the field and the spectators.
- 32.2 Only those photographers who have the approval from BFF Media wing, TV cameramen of the Host Broadcaster and the main visiting broadcaster and the personnel required to operate the electronic television cameras of the Host Broadcaster are allowed in the area between the boundaries of the field of play and the spectators, where they will carry out their work in the specific locations assigned to them.
- 32.3 The team dressing-rooms are strictly off limits to representatives of the Media before, during and after the Match.
- 32.4 Bangladesh Football Federation shall ensure the Host Broadcaster and all Broadcast Affiliates have free access to the Stadia from 2(two) days prior to match day until 1(one) day after the Match, in order to access the technical issues of each match and to assemble and construct the relevant infrastructure required for the execution of the Broadcast Rights.
- 32.5 The BFF is responsible for ensuring that Broadcast Rights are protected and that no broadcaster and/or video or ENG camera crews are allowed access to the stadium without the prior written permission of BFF.

33 Training Session

All Training Sessions must be opened to the Media. Should the Participating Clubs wish to close its Training Session to the Media, it shall open for at least the first 15 (fifteen) minutes of the training.

34 Press Conferences

34.1 The Participating Clubs must attend the pre-match press conference, if any, to

- be conducted under the supervision of BFF Media Officer.
- 34.2 The Head Coach of each Participating Clubs is obliged to attend and participate in the Pre-Match/Tournament Press Conference to be held at least one day before the Match.
- 34.3 Both teams are obliged to ensure attendance of their Head Coach at Post-Match press conference after each match. The loosing team will seat for the post-Match press conference first and in case of draw situation the 'Team-A' will seat for the press conference first.
- 34.4 Interpretation of the coaches and players' language into Bengali during the interview with media and at the press conferences is the responsibility of each participating team.
- Non-compliance with clauses **Art 34.1, 34.2 and 34.3** above will result in disciplinary action which may include a fine of a minimum of BDT 10,000 (Ten thousand taka only) and the Head Coach may be subject to a ban from the dressing room and/or the substitutes' bench.

35 Mixed Zone

Players and officials of the Participating Clubs shall enter the Mixed Zone on their way from the team dressing room to the team bus after the Match.

36 Interviews

- 36.1 If requested by BFF, the Participating Clubs should have their Head Coach and 1(one) player available for the day before each Match and/or on the Match Day for an interview of up to 10 (ten) minutes, to be recorded by the main TV rights-holding or by BFF's official website www.bff.com.bd
- Players and officials of Participating Clubs are not permitted to give interviews during the Match on the field of play or in its immediate vicinity. However, the BFF Media Officer may designate an area between the substitutes' benches and dressing rooms in which "flash" interviews for the Host Television Broadcaster only, can take place at the end of the Match. Players and officials violating this Article will be subject to disciplinary measures.
- 36.3 If requested by BFF for the 'flash' interviews, the Head Coach and at least 1 (one) key player from both Participating Clubs must be available for at least the Host Broadcaster and the TV rights-holding broadcaster.
- 36.4 All interview locations should be assigned by BFF Media Officer.

37 Audio/Video Recording of Matches

The BFF shall guarantee the match DVD's is covering entire duration of the match.

SECTION 6: EQUIPMENT/KIT

38 Equipment Regulations

Each Participating Club is responsible for compliance with the AFC Equipment Regulations (as in www.the-afc.com) and any further applicable laws, regulations, guidelines and decisions issued by the BFF in relation to any Equipment.

- 38.1 The wearing of any Kit on the Field of Play remains subject foremost to the authority of the referee as defined in the Laws of the Game.
- 38.2 Any Kit that does not comply with these Regulations is strictly prohibited.
- 38.3 By no later than the deadlines stipulated by BFF, each Participating Club taking part in 'Bangladesh Championship League 2022-23' must submit a Complete Sample Set of Official and Reserve Jersey to BFF. All samples must display a player number and player name.
- 38.4 Both the Official Kit and Reserve Kit shall be taken to every Match of the relevant Competition.
- 38.5 The colors of the Official Kit must be noticeably different from and contrasting to the colors of the Reserve Kit. Teams may be requested to mix the Official Kit and Reserve Kit for Matches in order to create a visible contrast with the other team and must comply with any such instruction from a Match Official.
- 38.6 The Equipment Regulations are in force from the time the Participating Club's Official Delegation arrive at a Controlled Access Areas until the time the Team's Official Delegation depart from such areas.

39 Numbers and Identifications



39.1 A number intist appear on the back (centered) of all shirts used as Playing

- Equipment. The number must be between 25 cm (twenty-five centimeters) and 35 cm (thirty-five centimeters) in height, clearly legible and positioned in the center back of the shirt. The stroke width of the number must be between 3 cm (three centimeters) and 5 cm (five centimeters). The number must be entirely visible when the shirt is tucked into the shorts.
- 39.2 The number must also be displayed on the front of each shirt in any position at chest level. The number must be between 10 cm (ten centimeters) and 15 cm (fifteen centimeters) in height, clearly legible and be the same color as the number on the back of the shirt.
- 39.3 The number must also appear on the front of the shorts positioned on either leg. The number must be between 10 cm (ten centimeters) and 15 cm (fifteen centimeters) in height and clearly legible.
- 39.4 Based on the principle of light and dark contrast of used colors and irrespective of the prevailing conditions, such as weather and light, the color used for any number appearing on Playing Equipment must be clearly legible and distinguishable from a distance for all Participating Players, Match Officials, spectators and media from the colors used for the Playing Equipment. This distinction may be achieved by displaying the numbers on a single-colored patch. The number may be surrounded by a border or shadow outline. A 'number zone' must be created on the back of the shirt unless, at the discretion of the BFF, it is decided that the number appearing is clearly legible and distinguishable from a distance by all Participating Players, the Match Officials spectators and media, from the colors used for the Equipment. A 'number zone' may be created on the front of the shirt.
- 39.5 The numbers may be sewn on or affixed to the kit item by heat transfer. The numbers may not be attached with Velcro or other temporary means.
- 39.6 All types of identification may be printed, embroidered or sewn on as a badge and shall be attached permanently to the Playing Equipment. No types of identification may be attached with Velcro or other temporary means.
- 39.7 All types of identification must not interfere with other elements of the Playing Equipment identifying the Participating Player and must not obstruct the clear distinction of the Participating Players and the opposing team.

40 Player Names

- 40.1 Participating Players must be identified by their surname or popular name on the back of the shirt.
- 40.2 Participating Player names may appear on the back of a shirt used as Playing Equipment for all Matches in the Competitions organized by BFF.
- 40.3 In the event that a Participating Player name appears on the back of a shirt:
 - 40.3.1 the name must be positioned above the number on the back of the shirt;
 - 40.3.2 the letters shall be between 5cm (five centimeters) and 7.5cm (seven and a half centimeters) in height and must be separated from the number by at least 4 cm (four centimeters). They may be in upper

and/or lower case. For better legibility, they may be surrounded by a border or shadow outline. In the case of striped shirts, the name must be either affixed to a neutral-colored patch or surrounded by a border or shadow outline;



- 40.3.3 the letters must be the same color as that of the number on the back of the shirt. They may not contain any Manufacturer Identification, advertising, design features or other elements.
- 40.3.4 the name must be clearly distinguishable from the color of the shirt. It must contrast (light on dark or vice versa) with the color of the shirt.

41 Sleeve Patches

Each Participating Clubshall allow space on the sleeves of the player's uniform available (or such other part of the player uniform as BFF may determine) to affix to the relevant Match identifier in a form, manner and position to be determined by BFF as below:

- Bangladesh Championship League sleeve patch on the right;
- BFF Logo sleeve patch on the left.

42 Sponsor Advertising

- 42.1 In the competition organized by BFF the Participating Clubs may engage in Sponsor Advertising only on the front of the shirt forming part of its Playing Equipment.
 - 43.1.1 This Sponsor Advertising may be displayed no more than once.
 - 43.1.2 No sponsor advertising is allowed on shorts and/or socks.
- 42.2 The total area used must not exceed 200 cm² (two hundred square centimeters).
- 42.3 The advertising surface may be placed on the front of the shirt either:
 - 43.3.1 horizontally, across the chest; or
 - 43.3.2 vertically, on the Right or Left, or in the center of the torso.
- 42.4 The height of the letters must not exceed 10 cm (ten centimeters). Participating Clubs may choose, at their own discretion, the scriptand color of then lettering. No Manufacturer Identification, Decorative Element, or other elements may be incorporated.
- 42.5 The following categories of Sponsor Advertising are prohibited in all Competitions organized by BFF:
 - 43.5.1 tobacco;
 - 43.5.2 gambling;
 - 43.5.3 Sponsor Advertising containing slogans of a political, religious or racial nature; or
 - 43.5.4 Sponsor advertising for causes that offend common decency.
- 42.6 Any bans or restrictions deriving from the legislation of Bangladesh or territory in which any Match is taking place shall also apply.

43 Electronic performance and tracking systems (EPTS)

Where wearable technology (WT) as part of electronic performance and tracking systems (EPTS) is used in match/es in a competition organized by BFF, concerned Club/Team must ensure that the technology attached to the players' equipment is not dangerous. BFF would like to emphasize that any device worn is at the risk and responsibility of the Participating Player and/or Participating Club/Team concerned. BFF recommends to use Electronic Performance and Tracking Systems (EPTS) those meets the requirements for wearable EPTS under the FIFA Quality Program for EPTS.

44 Responsibility

- 44.1 Bangladesh Football Federation makes all final decisions regarding the approval of all Equipment.
- 44.2 BFF declines all responsibility and authority in the event of conflicts arisingfrom contracts between a Member Association or Participating Club and theirsponsor(s) on account of these Regulations. BFF shall not be liable for anylosses, fees, damages, or any costs whatsoever which may arise as a result of, or inconnection with, the requirements contained in these Regulations. MemberAssociations and Participating Clubs agree to indemnify the BFF from any and alldamages which may arise from decisions regarding Equipment.

SECTION 7: TICKETING

Bangladesh Football Federation will decide whether the match will be held without spectator attendance (closed match) or with limited spectator attendance (restricted

match) or with full spectator attendance (normal match). Decision will be taken depending on the COVID-19 situation which will be immediately communicated with all concerned in due time. The ticketing policy may change depending on the decision taken by BFF.

45 Policy

- a. The entire ticketing system regulating ticket design, pricing policy, procedures and implementation shall be approved by BFF.
- b. BFF will ensure that printed tickets include, where available, seat numbering and/or serial numbering. All tickets shall incorporate only those Logos and Marks of the Competition and the official Commercial Affiliates and Broadcast Affiliates as requested and/or agreed by BFF as parts of the ticket design.

46 Complimentary Tickets

BFFshall make available 50 (fifty) complementary tickets in the gallery areas for clubs of the particular match. BFF is entitled to include the provision of complementary tickets in sponsorship and commercial contracts made on behalf of the Bangladesh Championship League.

SECTION 8: MEDICALAND DOPING CONTROL

Bangladesh Football Federation will follow the regulations of local governments and recommendations / guidelines by FIFA, AFC and WHO as health is of prime importance.

The 'AFC Match Operations Protocol During COVID-19 Pandemic(Appendix 2: COVID-19 - Return to Football Medical Guidelines)' (see appendix 16) is recommended by BFF to minimize the risk of COVID-19 transmission.

47 MedicalPersonnel

BFF shallprovide, at its own cost, the following medical personnel on match day at the Stadium where the match is organized:

On-PitchMedicalServices:

- 1 (one)onpitchMedicalOfficertrainedinEmergencyMedicine.
- (eight)trainedstretcherbearersingoodphysicalcondition.

48 Anti-Doping

- 48.1 Dopingisprohibited.BFFshallinformtheParticipating Clubbymeansofacircularofthedopingcontrolprocedure.Listof prohibited substances/methodscanbedownloadedfromtheAFCorWADAwebsite(www.wada-ama.org).
- 48.2 The BFF shall be responsible for the approval of the World Anti-Doping Agency (WADA) accredited laboratory which will carry out the analysis of samples.
- 48.3 In doping-related matters, the FIFA Anti-Doping Regulations apply in full. In the event of any discrepancy between the national regulations and the FIFA Anti-Doping Regulations, the provisions set out in the FIFA Anti-Doping Regulations shall prevail. The BFF Disciplinary Code and all relevant FIFA and AFC directives will as well apply to this Competition. The FIFA Anti-Doping Regulations can be downloaded from the following link:

https://resources.fifa.com/image/upload/1724-revision-of-the-fifa-anti-doping-regulations.pdf?cloudid=fiurwplbdov861cgsbdi

SECTION 9: DISCIPLINARY LAWS AND PROCEDURES

49 Disciplinary measures and appeals

- 49.1 Disciplinary measures and appeals are dealt with in compliance with the current BFF Statutes, BFF Disciplinary Code and the relevant BFF circular(s).
- 49.2 BFF may initiate investigations should it suspect and/or is aware of any violations of the Laws of the Game and contravention of its Statutes, Rules, Regulations, Instructions and decisions by the Clubs, Officials and Players.
- 49.3 BFF may impose the disciplinary measures for any violations of the Laws of the Game and contravention of its Statutes, Rules, Regulations, Instructions and decisions by the Clubs, Officials and Players.
- 49.4 A club must not pay or offer any fee or remuneration to a referee or assistant referee nor shall it provide him with any gifts or incentives. Breach of this rule shall result in the offending club's expulsion from the Bangladesh Championship League and it and its officials, coaches and players shall be further liable to sanctions to be determined by the ProfessionalLeagueManagement Committee of BFF. Referees are obliged to bring any such approach to the immediate attention of BFF. Failure of a referee to report any such approach shall lead to his omission from the Bangladesh Championship League panel of referees and to other disciplinary sanctions as appropriate.
- 49.5 Any referee who accepts any payment, inducement or gift from any Bangladesh Championship League Club at any time shall be expelled from the Bangladesh Championship League panel of referees and be liable to further sanctions to be determined by BFF or BFF Professional LeagueManagement Committee.
- 49.6 Any club which plays an unregistered (or ineligible) player or players in a match shall be deduced 3 (three) points from its point table for each match in which this occurs and shall be deemed to have forfeited the league fixture by the score line of 3 (three) goals to 0 (zero). However, result will stand for the winning team if the match score is more than 3 (three) goals.
- 49.7 No club, its officials, coaches, players or supporters may approach a referee and attempt to influence him in refereeing a match. If any club, its officials, coaches, players or supporters are guilty of making such an approach, the club shall be punished and it and its officials, coaches, players or supporters shall be liable to further sanctions to be determined by BFF or BFF Professional League ManagementCommittee.

50 PlayersandOfficialscautionedordismissedfromthefieldofplay

- 50.1 All clubs selected to participate in the Bangladesh Championship League shall honor the ethos of football and be committed to participate in a spirit of fair play.
- 50.2 BFF's appointed Match Commissioner shall oversee the spirit of fair play at each Bangladesh Championship League match. The Match Commissioner shall make a report to BFF (See Appendix 9).

- 50.3 BFF or BFF ProfessionalLeague Management Committee shall draw up a 'Code of Conduct'(**See Appendix 10**) which must be observed by each club, its officials, coaches and players.
- Any matters brought to the attention of the Disciplinary Committee of BFF by referees, match commissioners, referee assessors or BFF Professional Football League Committee, the Disciplinary Committee shall have the authority to impose the sanctions or take other actions it deems appropriate as per the BFF Disciplinary Code.
- 50.5 Any player, club, official or referee or any concerned who is affected by a decision passed by the Disciplinary Committee and has an interest justifying amendment or cancellation of such decision may submit an appeal to the Appeal Committee of BFF enclosing all supporting documents within 7 (seven) days of the date of imposition of the original sanction.
 - Anyone wishing to lodge an appeal shall transfer an appeal fee of BDT 10,000 (ten thousand taka only) to BFF's bank account before expiry of the time limit for submitting the reasons for appeal.
 - If this requirement has not been complied with, the appeal is not admissible.
 - This amount will be reimbursed to the appellant if he wins the case. Costs and expenses are payable by the party who loses the case.
 - If the appeal is considered to be improper, costs and expenses shall be paid in addition to the deposit.
- 50.6 An appeal may be lodged to the Appeal Committee of BFF against any decision passed by the Disciplinary Committee of BFF, unless the sanction pronounced is:
 - a warning;
 - a reprimand;
 - a suspension for less than 3 (three) matches or of up to 2 (two) months;
 - a fine of less than BDT 100,000 (One lac taka only) imposed on a club or of less than BDT 50,000 (Fifty thousand taka only) in other cases.
 - Decisions passed in compliance with **Article 64** of BFF Disciplinary code.

BFF Appeal Committee shall take further decesion as per the BFF Disciplinary Code.

- 50.7 BFF shall maintain a record of yellow and red cards awarded against each player and official.
 - 50.7.1 A player who is sent-off (receiver a red card) during a match (either a straight red card or two yellow cards) shall automatically be suspended for the next match. If the offence for which the red card is issued is of a serious nature, the BFF Disciplinary Committee can increase the period of suspension.
 - 50.7.2 A player who accumulates 3 (three) cautions (yellow cards) in Bangladesh Championship League matches shall be suspended for the next match and the same 1 (one) match suspension will be applied after the subsequent 3 (three) cautions (yellow cards) of the player. A player

- who accumulates 9 (nine) cautions or 4 (four) direct red cards shall be required to appear before the BFF Disciplinary Committee to explain why his registration for the Bangladesh Championship League should not be cancelled or any other sanction including fines. If a club accumulates 4 (four) or more yellow cards in a single match shall be fined for BDT 10,000 (Ten thousand taka only).
- 50.7.3 If any club coach, player, or official is indulged in criticizing the BFF official, BFF, BFF Professional League Management Committee, Bangladesh Championship League, a match commissioner, referee, referee's assistant or a fourth official in public through media will tantamount to an offence followed by a sanction with minimum fine of BDT 50,000 (fifty thousand taka only). Even BFF Disciplinary Committee can take other actions it deems appropriate as per the BFF Disciplinary Code.
- 50.7.4 BFF may impose any sanction it deems appropriate in response to incidents brought to its attention by the Match Commissioner and/or Referee.
- 50.8 Any suspension [sent-off (red card either a straight red card or two yellow cards/ accumulates 3 (three) cautions/ any sanction imposed by BFF or by the relevant committee of BFF] that cannot be served during a competition organized by BFF will be carried over to the representative team's/ player's/ official's next official match (any domestic competition organized by BFF).

51 IndisciplineorViolentConductbyplayersand/orofficials

- Any player or official reported for indiscipline or violent conduct anywhere in the stadium including but not limited to the field of play, the changing rooms, at the Training Sites and in the hotels shall be dealt with by the relevant BFF Committeesin accordance with these Regulations, the BFF Statues and Disciplinary Code.
- 51.2 All players or club officers are completely forbidden to carry mobile or any electronic communication device or destructive items during the running of the game.
- 51.3 If the above mentioned (**Art 50.2**) is violated, the concerned club officer and player shall be subject to punishment and expel from the stadium. The breach of this regulation will directly result in Stadium Ban for 3 (three) matches of the official or player concerned. Depending on the gravity of the offence the Professional League Management Committee of BFF shall have the authority to impose any further sanctions or take other actions it deems appropriate.

52 Fixed Match

The following measures and penalty will be followed by the BFF Professional League Management Committee for any fixed or got-up match:

- 52.1 A special high-power committee will be formed to identify the fixed match/matches. This committee can take necessary help from the law enforcement/intelligence agency.
- 52.2 BFF will make, as far as possible, the videography of all the matches.

- 52.3 The result and points of the identified fixed match will be forfeited/nullified and additional 6 (six) points will be deducted from the already earned points of the teams concerned. If the concerned club does not have sufficient points in that case these 6 (six) points shall be adjusted, if necessary, from the points earned by the concerned club in the next match(es) of the current league. Moreover, this clause would be applicable, if required, in the matches of the subsequent league.
- 52.4 Punishment, monetary and match suspension/stadium ban, shall be taken against the club, club official or player who is found to have been liable for any fixed match/matches.In addition, the concerned committee may refer the case to the BFF Disciplinary Committee for other actions it deems appropriate as per the BFF Disciplinary Code.
- 52.5 BFF shall follow the Action Plan of FIFA & AFC to combat Match Manipulation and as well as shall uphold the Recommendations and Regulations of FIFA & AFC concerning Fixed Match.
- 52.6 The decision of the BFF Professional League Management Committee concerning fixed-match is final and binding.

53 Protest

- 53.1 Subject to the following provisions, protests are objections of any kind to occurrences that have a direct effect on Matches organized in the Competition (state and marking of the pitch, accessory, match equipment, eligibility of players, stadium installations, footballs, etc.) and any matters related to the breach of these Regulations.
- Unless otherwise stipulated in this article, protests shall first be submitted in writing to the BFF Match Commissioner within 2 (two) hours of the Match by the team concerned and followed up immediately with a full written report, including a copy of the original protest, to be sent in writing to the BFF Secretariat accompanied by a fee of BDT 20,000 (twenty thousand taka only). The protest shall be addressed to the Chairman of the BFF Professional Football League Committee and the protest be disposed off within 48 (forty-eight) hours. The protest fee shall not be refunded if the protest is rejected. The plaintiff club shall confirm the protest by registered letter, to be sent to the BFF Secretariat no later than 2 (two) days after the Match in question.
- Protests against any incidents that occur during the course of a Match shall be made to the referee by the team captain immediately after the disputed incident and before play has been resumed. The protests shall be confirmed in writing to the BFF Match Commissioner by the head of the team delegation no later than 2 (two) hours after the Match.
- No protests may be made against the Referee's decisions regarding facts connected with play, such decisions being final.
- 53.5 If an unfounded or irresponsible protest is lodged, the Disciplinary Committee may impose a fine and the protest fee of BDT 20,000 (twenty thousand taka only) will be forfeited.
- 53.6 Once the Competition has ended, any protests described in this article shall be disregarded.

54 Arbitration

- 54.1 Pursuant to BFF Statutes, clubs are forbidden from taking disputes to a civil court but may only submit them to the appropriate body of BFF in accordance with the applicable procedure.
- 54.2 Furthermore, any disputes involving BFF, Members, confederations, leagues, teams, players, officials and licensed agents in connection with the Competition shall be promptly settled by negotiation.
- 54.3 If no solution can be reached, or a formal appeal is envisaged, the issue shall be exclusively resolved under the auspices of the arbitration chamber set forth in the BFF Statutes, namely the Court of Arbitration for Sport (CAS) with headquarters in Lausanne. The Code of Sports-related Arbitration of the CAS and all the relevant CAS Regulations shall apply. The language of arbitration is English.

SECTION 10: ADMINISTRATION

55 Awards

Champion and Runners-Up team shall be awarded the Championship and Runners-Up Trophy and Medal respectively. Besides this, Fair Play Trophy will be awarded to the well-disciplined team of the competition. In respect of the Fair Play Trophy, FIFA/AFC policies shall be followed.

BFF shall provide monetary prizes to the Champions and Runners-up teams of the League.

BFF shall provide monetary prizes to the Champion and Runners-Up teams of the 'Bangladesh Championship League 2022-23' according to the following schedule:

- Champion money 3,00,000/= (three lac) taka only
- Runners-Up money 2,00,000/= (two lac) taka only

56 Special Provisions

- 56.1 Any disputes arising from the application of these Regulations shall be settled by the jurisdiction of BFF and, if subsequently necessary and BFF's decision is not final, by the Court of Arbitration for Sport in Lausanne, Switzerland.
- 56.2 The BFFProfessional League Management Committee shallissue any instructions necessitated by special circumstances which might arise in the commencement of the Competition. These instructions shall form an integral part of these Regulations.

57 Matters not provided for

Matters not provided for in these Regulations and cases of Force Majeure shall be decided by the Professional League Management Committee, BFF or the Executive Committee of BFF, whose decisions are final.

Kazi Md Salahuddin

Ma.

President &
Chairman Professional League Management Committee
Bangladesh Football Federation

Md. Abu Nayeem Shohag
General Secretary
Bangladesh Football Federation

Club Regulations and Guidelines for Bangladesh Championship League Season 2022-23

Introduction

- The Bangladesh Football Federation (BFF) sets out their own Club Licensing Regulations for the Bangladesh Championship League 2022-23 based on AFC Guidelines, BFF Regulations, and the local environment.
- The clubs must comply with the Club Licensing Regulation established by BFF to be eligible to participate in the Bangladesh Championship League.
- The guidelines set principles in the areas of:
 - Legal Status
 - Structure and administration
 - o Finance
 - Access to facilities (playing and training)
 - Sporting development
 - o Identity and fan support.

Bangladesh Championship League

Guidelines

Legal Status

- 1. The Club must be a registered member club of BFF/ Bangladesh Championship League.
- 2. The Club must be a legal entity complying with the local regulatory requirements. The club can either be a corporate entity, members' clubs, societies or any other legal form permitted in Bangladesh.
- 3. The Club must have a written constitution or statutes that set out their goals and objectives, organization structures, ownership and administration.
- 4. The Club must have a designated officer (or officers) who is (are) legally responsible for the club and can sign binding contracts and agreements on behalf of the club.
- 5. The Club must abide with their constitution or statutes and must comply with all the legal and reporting requirements of legislation relevant to their statutes.

Structure and Administration

- 6. The Club must have a Board, Management Committee or similar decision-making body, which has the authority to make decisions on behalf of the club and to appoint persons to implement such decisions and to administer the club.
- 7. The Club must have a Head of Administration (General Manager, General Secretary or Executive Secretary). The Head of Administration can be a full-time, part-time or voluntary position, but must be consistently available and capable of managing the business of the club.
- 8. The Club must have an office for its administrative operations. The office should be equipped with modern telecommunication facilities (computer, internet, email, fax, etc.). BFF shall ensure all the telecommunication facilities at the club and will deduct, if necessary, the entire cost from the participation money payable to club from BFF.
- 9. The administration must have the capacity to deal efficiently with all decisions, instructions and requests of BFF and the Bangladesh Premier League.
- 10. The Club must have capability to organize matches to the standard required by the Bangladesh Championship League. The Club is responsible for the safety and security of referees, visiting teams, officials and fans. The club will appoint a competent official to be responsible for all match arrangements and event management at designated home matches.
- 11. The club will appoint a competent official to be the media officer for the club.
- 12. The Club must provide BFF with written evidence that they are structured as above and have the capabilities specified.

Finance

13. The Club must have guaranteed financial resources that ensure it can meet its financial commitments for the duration of the season, with written evidence and guarantees supplied to BFF.

Bangladesh Championship League

- 14. The Club must provide a budget plan to the BFF that projects its income and expenditure for the season. BFF is entitled to screen the documents and assess whether the club is able to financially sustain its participation in the Bangladesh Championship League.
- 15. A sponsorship for a minimum of 2 (two) seasons duration for the club is strongly recommended, aimed at securing a stable foundation for the development of the club.
- 16. The Club should establish and keep proper financial records. The club should set up and maintain an auditing mechanism on its financial performance.
- 17. The Club must provide BFF with an annual audited report on its financial performance within one month after the season 2022-23.

Access to Facilities

- 18. The Club must have access to a 'home' stadium for all its designated 'home' matches at the time scheduled by the Bangladesh Premier League.
- 19. The 'Home' stadium must have adequate:
 - Dressing rooms
 - Referees room
 - Administration rooms
 - Media facilities (for print, radio, TV and electronic), including press conference & interview room
 - Medical room
 - Spectator facilities (including VIP area, hospitality area and covered seating).
- 20. The club must have access to adequate training facilities as and when required. The training facilities should have the following:
 - A full-sized football pitch of good quality
 - Balls, cones and other necessary training equipments
 - Changing and shower facilities
 - Gymnasium.

Sporting Development

- 21. The Club will have a minimum of 22 (twenty-two) and a maximum of 35 (thirty-five) players registered with BFF/Bangladesh Championship League for its professional team.
- 22. The Club must establish written contractual relationships with its coaches and its players. Copies of the contract between 'the club and the player' and between 'the club and the coach' must be submitted to BFF.
- 23. For season 2022-23, the Head Coach of the club must have a minimum of AFC 'A' Certificate and the Assistant Coach of the club must have a minimum of AFC 'B' Certificate. Foreign coach(es) of any participating club must have required coaching certificate equivalent to AFC License. A replacement of the Head Coach / Assistant Coach within 2 (two) weeks is a must if the Head Coach / Assistant Coach is discharged or not willing to continue his/their responsibilities with the club.
- 24. The players must have access to sports medicine services and treatments when playing, training and traveling.

Bangladesh Championship League

- 25. All the foreign players must pass the 'Beep Test' and 'Medical Test' adopted by BFF or BFF Professional Football League Management Committee to be eligible to play in the Bangladesh Championship League.
- 26. The Club must participate in the league in the spirit of fair play and must accept all decisions made by the BFF, the Professional League Management Committee and the disciplinary bodies of BFF.
- 27. The Club's Officials and Players must commit to and formally sign the 'Code of Conduct' for the Bangladesh Championship League.
- 28. For season 2022-23, it is mandatory for all the participating clubs to organize "Under-16 Youth Training Program" for at least 1 (one) month during the football season with prior intimation to BFF and as well to participate in the "U-16 Football League" organized by BFF failing which the concerned club(s) shall immediately be punished with a maximum monetary fine of BDT 20 (twenty) lac only.
- 29. Ideally, the club should establish strong links with local youth clubs, sports academies, elementary and secondary schools, colleges and universities for both sports and community development purposes.

Identity and Fan Support

- 30. The club must register its name / identity, logo and colors (two sets) with BFF / Bangladesh Championship League.
- 31. The club must have a stable identity. The club's identity, colors and logo should remain constant and cannot be changed without the permission of BFF (this does not mean that sponsors' names cannot be reflected as part of the name).
- 32. The club should submit to BFF / Bangladesh Championship League and implement a year-round program to build up strong community support and a solid fan base.
- 33. The Clubs must establish fan clubs.



BFF Club Licensing Regulations
For
Bangladesh Premier League 2022-23
&
Bangladesh Championship League 2022-23



TABLE OF CONTENTS

Sl. No.	Title	Page No
	Definitions	4
Article-1	Introduction	10
Article-2	Objectives of The BFF Club Licensing System	10
Article-3	Enforcement	11
Article-3.1	Legal Basis	11
Article-3.2	Licensing Sanctions	11
Article-4	Licensor	11
Article-5	Decision Making Bodies	12
Article-5.1	First Instance Body (FIB)	12
Article-5.2	Appeals Body	12
Article-6	Licensing Administration	13
Article-7	Season For Participating Clubs of BPL & BCL	13
Article-8	License Applicant and License	13
Article-8.1	Definition of License Applicant	13
Article-8.2	Responsibilities of the License Applicant	13
Article-8.3	License	14
Article-9	The Core Process	15
Article-9.1	Principle	15
Article-9.2	Implementation Process	15
Article-10	Equal Treatment and Confidentiality	19
Article-11	Responsibilities of the License Applicant	19
Article-12	Criteria Gradation	19
Article-13	Criteria	20
Article-14	Sporting Criteria	20
Article-14.S.01	Head Coach of the First Team	20
Article-14.S.02	Assistant Coach of the First Team	21
Article-14.S.03	Goal Keeper Coach of the First Team	22
Article-14.S.04	Team Doctor or Physiotherapist of the First Team	22
Article-14.S.05	Physical Trainer for the First Team	23
Antiala 14 C OC	Youth Development Program (YDP) and Participation in	1 22
Article-14.S.06	youth Competition(S)	23
Article-14.S.06	Women's Team	24



TABLE OF CONTENTS

Sl. No	Title	Page No
Article-15	Infrastructure Criteria	24
Article-15.I.01	Home Playing Field	25
Article-15.I.02	Training Facilities	26
Article-15.I.03	Club Secretariat	26
Article-16	Personnel and Administrative Criteria	27
Article-16.P.01	Full Time CEO/General Manager/General Secretary	27
Article-16.P.02	Full Time Team Manager	28
Article-16.P.03	Full Time Club Coordinator	29
Article-16.P.04	Full Time/Part Time Finance Officer	30
Article-16.P.05	Full Time/Part Time Media Officer	
Article-16.P.06	Full Time Security Officer or Security Advisor	31
Article-17	Legal Criteria	
Article-17.L.01	Legal Entity	32
Article-17.L.02	Ownership and Control of Clubs	33
Article-18	Financial Criteria	33
Article-18.F.01	Annual Budget	33
Article-18.F.02	Audited Annual Financial Statement	34
Article-18.F.03	No Payable Overdue Towards Employees and Social/Tax	34
Article-18.F.03	Authorities	34
Article-19	Summary of the Criteria	35
Article-20	Matters Not Provided For	37
Article-21	Ratification	37



Terms	Definition	
Accounting policies	The specific principles, bases, conventions, rules and practices adopted by an entity in preparing and presenting its financial statements.	
Amortization	The systematic allocation of the depreciable amount of an intangible asset over its useful life. For example, for the capitalized direct costs of acquiring a player's registration, the useful life is the contract life.	
Annual financial statements	A complete set of financial statements prepared as at the statutory closing date, normally including a balance sheet, profit and loss account, a statement of cash flows and those notes, other statements and explanatory material that are an integral part of the financial statements.	
Associate	An entity, including an unincorporated entity such as a partnership, over which the investor has Significant Influence and that is neither a Subsidiary nor an interest in a Joint Venture.	
Audit	The objective of an audit of financial statements is to enable the auditor to express an opinion whether the financial statements are prepared, in all Material respects, in accordance with an identified financial reporting framework. The phrases used to express the auditor's opinion are "give a true and fair view" or "present fairly, in all material respects", which are equivalent terms. A similar objective applies to the audit of financial or other information prepared in accordance with appropriate criteria. In an audit engagement, the auditor provides a high but not absolute, level of assurance that the information subject to audit is free of Material misstatement. This is expressed positively in the audit report as reasonable assurance. The term "Audited" shall be interpreted accordingly.	
Budget	The schedules containing an entity's Future Financial Information, based on management's assumptions about events that may occur in the future and possible actions by an entity.	
BCL	Bangladesh Championship League	
BPL	Bangladesh Premier League	
Cash and cash equivalents	Cash comprises cash on hand and demand deposits. Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.	
Consolidated financial statement	Financial statements of a group presented as those of a single Economic company.	



Terms	Definition	
CLAS or Club Licensing Administration System	The IT system developed by the AFC for the purpose of gathering information from License Applicants/Licensees and for sharing information with Licensors concerning their affiliated clubs, within the scope of the implementation, assessment and enforcement of these Regulations.	
Club Licensing Application Pack (CLAP)	The document sent to the License Applicant by the Licensing Administration containing Club Licensing Agreement, the Club Licensing Regulations and the Core Process Timeline.	
Control	The power to govern the financial and operating policies of an entity so as to obtain benefits from its activities. Control may be gained by share ownership, statutes or agreement. The terms "Controlled" and "Controlling" shall be interpreted	
Club Licensing Criteria	accordingly. The requirements applicable to the grant of Licenses to License Applicants, as set out in these Regulations, which are divided into five categories (sporting, infrastructure, personnel and administrative, legal and financial), with each category being split into three grades: A, B, C (mandatory and best practice recommendation).	
Core Process	The Core Process shall be defined as the procedure.	
Core Process Timeline	The timeline for the entire Core Process.	
Depreciable amount	The cost of an asset, or other amount substituted for cost, less its residual value. Residual value is the estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful economic life.	
Employee benefits	All forms of consideration given by an entity in exchange for service rendered by employees.	
Event or Condition of Major Economic Importance	An event or condition is of major economic importance if it is considered Material to the financial statements of the Reporting Entity and would require a different (adverse) presentation of the results of the operations, financial position and net assets of the Reporting Entity if it had occurred during the preceding Financial Year or Interim Period.	



Terms	Definition	
Financial year	The financial reporting period ending on the statutory closing date, whether this is a year or not, and which is not an interim period.	
First Team	All registered players of a license applicant for National Club Competitions and AFC Club Competition.	
Future financial	Information about the prospective financial effects of future events	
information	and possible actions on the entity concerned.	
Going Concern	The 'going concern' concept, or assumption, is an accountancy term that describes an entity which can continue operating without the significant threat of liquidation, and which can therefore continue in operation for the foreseeable future. A Reporting Entity is normally viewed as a Going Concern. It is assumed that the Reporting Entity has neither the intention nor the necessity of liquidation, ceasing trading nor seeking protection from creditors pursuant to laws or regulations.	
Group	A Parent and all its subsidiaries.	
Historic Financial Information	Information about the financial effects of past events on the entity concerned. Historic Financial Information is in respect of the financial performance and position prior to the licensing decision.	
Independent auditor	An auditor who is independent of the entity, in compliance with the relevant Indian Laws. The term 'auditor' may also be used when describing related services or assurance engagements other than audits.	
Interim Financial Statements	A financial report containing either a complete set of financial statements or a set of condensed financial statements for an Interim Period.	
Interim Period	A financial reporting period shorter than a Financial Year. It does not necessarily have to be a six-month period.	
Joint venture	A contractual arrangement whereby two or more parties (the ventures) undertake an economic activity that is subject to joint control. Where an entity included in the consolidation manages jointly with another entity not included in the consolidation an economic activity that other entity (Joint Venture) may be dealt with in the Group accounts.	
License	Certificate granted by the Licensor confirming fulfillment of all minimum Club Licensing Criteria by the License Applicant as part of the admission procedure for entering AFC club competitions.	



Terms	Definition	
License Applicant	Legal entity fully and solely responsible for the football team participating in national and international club competitions which are eligible to apply for a license.	
Licensing Administration	The staff within the Licensor that deals with club licensing matters.	
Licensing season	Season for which a license has been granted. It starts the day following the deadline for submission of the list of licensing decision by the licensor to AFC and last until the same deadline next year.	
Licensor	The Body that operates the club licensing system and grants the Licenses in accordance with these Regulations.	
List of Licensing Decisions	The list submitted by the Licensor to the AFC containing, among other things, information about the License Applicants that have undergone the licensing process and been granted or refused a License by the national decision-making bodies in the format established and communicated by the AFC General Secretariat.	
Licensing Manager	The person who is heads the Licensing Administration.	
Material or Materiality	Omissions or misstatements of items or information are material if they could, individually or collectively; influence the economic decisions of users taken on the basis of the financial information. Materiality depends on the size and nature of the omission or misstatement judged in the surrounding circumstances or context. The size or nature of the item, or a combination of both, could be the determining factor.	
Registered Member	Any legal entity according to national law and/or AFC Member Association statutes, which is member of the AFC Member Association and/or its affiliated league.	
Reporting Entity/ Entities	A Registered Member and/or football company or Group of entities or some other combination of entities which is included in the reporting perimeter and which must provide the Licensor with information for club licensing purposes.	



Terms	Definition	
	The objective of an engagement to review financial information is to enable an auditor to express a conclusion whether, on the basis of the review, anything has come to the auditor's attention that causes the auditor to believe that the financial information is not prepared, in all Material respects, in accordance with an identified financial reporting framework.	
Review	A review, in contrast to an Audit, is not designed to obtain reasonable assurance that the financial information is free from Material misstatement. A Review consists of making inquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures. A Review may bring significant matters affecting the financial information to the auditor's attention but it does not provide the evidence that would be required for an audit.	
Significant change	Means an event that is considered material to the documentation previously submitted to the licensor and that would require a different presentation if it had occurred prior to the submission of the licensing documentation.	
Significant Influence	Ability to influence but not control financial and operating policy decision-making. Significant Influence may be gained by share ownership, statute or agreement. For the avoidance of doubt, a party or in aggregate parties with the same ultimate controlling party (excluding AFC, an AFC Member Association and an affiliated league) is deemed to have Significant Influence if it provides within a reporting period an amount equivalent to thirty percent (30%) or more of the Licensee's total revenue.	
Stadium	The venue for a competition match including, but not limited to, all surrounding properties and facilities (for example, offices, hospitality areas, press centre and accreditation centre).	
Statutory Closing Date	The annual accounting reference date of the Reporting Entity.	
Subsequent Events	Events or conditions occurring after the licensing decision.	
Subsidiary	An entity, including an unincorporated entity such as a partnership that is Controlled by another entity (known as the Parent).	



Terms	Definition	
Supplementary information	Financial information to be submitted to the Licensor in addition to the financial statements if the minimum requirements for disclosure and accounting are not met. The supplementary information must be prepared on a basis of accounting, and Accounting Policies, consistent with the financial statements. Financial information must be extracted from sources consistent with those used for the preparation of the Annual Financial Statements. Where appropriate, disclosures in the supplementary information must agree with, or be reconciled to, the relevant disclosures in the financial statements.	
Training Facilities	The venue(s) at which a club's registered players undertake football	
	training and/or youth development activities on a regular basis.	

For the purposes of these Regulations, and provided the context so permits:

- a) The singular shall include the plural and vice-versa;
- b) The masculine gender shall include the feminine and vice-versa;
- c) References to natural persons shall include any legal person or corporation; and
- d) All defined terms, unless otherwise stated herein, shall bear the same meaning as ascribed to them in the BFF Statutes.



ARTICLE 1: INTRODUCTION

These Regulations have been adopted pursuant to Article 78 of the BFF Statutes. This is the basic working document in the field of Club Licensing for Bangladesh Football Federation (BFF) which incorporates the minimum requirements for **Bangladesh Premier League** (**BPL**) & **Bangladesh Championship League** (**BCL**). A Person cannot hold more than one post that is mentioned in these regulations. These Regulations also govern the rights, duties and responsibilities of all parties involved in the BFF club licensing system and define in particular:

- Club License, which shall be granted by Bangladesh Football Federation, is required for clubs to be eligible for participating in Bangladesh Premier League & Bangladesh Championship League.
- The BFF Club Licensing Regulations for Bangladesh Premier League & Bangladesh Championship League defines the criteria and procedure, which clubs must comply with to apply and obtain license.

ARTICLE 2: OBJECTIVES OF THE BFF CLUB LICENSING SYSTEM

BFF Club Licensing Regulations for Bangladesh Premier League & Bangladesh Championship League have the following objectives-

- Establishing reliability, credibility and integrity of the Bangladesh Premier League & Bangladesh Championship League along with the clubs participating in the competition.
- Promotion and continuous improvement of standards of all the aspects of football in Bangladesh.
- Ensuring qualified coaches are engaged in training of the players in each participating club with the overall aim to improve the standard and quality of the matches.
- Ensuring every participating clubs implicates a youth team in its set up and the youth team regularly competes in official competitions in Bangladesh.
- Ensuring adequate facilities for the participating clubs.
- Improving the overall management organization of the clubs in Bangladesh and making them more efficient, productive and transparent.
- Improving the economic and financial standings of the participating clubs of Bangladesh Premier League and Bangladesh Championship League and generating revenues through effective marketing and commercial exploitation by the clubs.



ARTICLE 3: ENFORCEMENT

The regulation come into forces on its approval by the BFF Executive Committee and applies for the Bangladesh Premier League & Bangladesh Championship League.

3.1 Legal Basis

The licensor has the jurisdiction to govern the Licensing system by virtue Article 78 of the BFF Statutes.

3.2 Licensing Sanctions

The following sanctions may be set by the Decision-Making Bodies (FIB & AB) for breaches of these Regulations such as submission of falsified documents, non-respect of deadlines, failure to cooperate with Club Licensing Administration in any way, non-fulfillment and/or noncompliance of "A" & "B" criteria of any subcriteria in accordance with BFF Club Licensing Regulations. The licensee or the License applicant may receive sanctions not only before the season but also during the season.

- a) Caution
- b) Extended deadline to fulfill criteria
- c) Obligation to fulfill criteria deadline
- d) Fine*
- e) Reporting of issues to appropriate bodies within BFF
- f) Obligation to submit guarantees
- g) Withhold grants/prize money
- h) Seek more financial details
- i) License review
- j) License withdrawal

*The FIB & AB may also impose a fine minimum Tk.100,000 (One Lac) on the License Applicant, if it fails to fulfill any "B" Criteria according to "BFF Club Licensing Regulations".

ARTICLE 4: LICENSOR

- BFF is the licensor in Bangladesh.
- BFF as the licensor is legally authorized to draft, finalize and issue the license to any applicant that seeks to get the license for participating in Bangladesh Premier League & Bangladesh Championship League.
- BFF governs the licensing system, appoints the corresponding licensing bodies and fix the necessary processes.



- BFF guarantees the license applicant (club) full confidentiality with regards to information given by the license applicant during the licensing process.
- Anyone involved in the licensing process or appointed by BFF will ensure confidentiality of the tasks undertaken.

ARTICLE 5: DECISION MAKING BODIES

BFF has 2 decisions making bodies to decide on the application and hearing appeals on the granting of license to the applicants. These 2 decision making bodies are-

5.1. First Instance Body (FIB)

- a) A Committee formed by BFF shall be the First Instance Body (FIB) for the Club Licensing.
- b) The First Instance Body decides on whether a License should be granted to an applicant on the basis of the documents provided in accordance with the BPL and BCL Clubs Licensing Regulations and the submission deadline set by the Licensor and on whether a License should be withdrawn upon the application of the licensing manager.

5.2. Appeals Body (AB)

- a) A committee formed by BFF shall be the Appeals Body (AB) of BFF for the BPL and BCL Club Licensing Regulations.
- b) The AB of BFF decides on appeals submitted in writing and makes a final and binding decision on whether a license should be granted.
- c) Appeals may be lodged by
 - i. The license applicant club, who received the refusal of the FIB
 - ii. The licensee club, whose license has been withdrawn by the FIB
 - iii. BFF, the assigned body of which must be defined (e.g., BFF Licensing Administration)
- d) The AB makes its decision based on the decision of the FIB and all the evidence provided by the license applicant club or licensee club or BFF with its request for appeal.



ARTICLE 6: LICENSING ADMINISTRATION

- a) The Licensing Administration of BFF is responsible for all the administrative matters relating to Club Licensing Regulations.
- b) The Licensing Administration is responsible for:
 - i. Preparing, implementing and further developing Club Licensing Regulation.
 - ii. Providing administrative support to the decision making bodies.
 - iii. Assisting, advising and monitoring the licensed clubs during the season.
- c) All persons involved in the licensing process must comply with strict confidentiality rules regarding information received during licensing procedure.
- d) The Licensing Administration will not be influenced or affected by the decision-making bodies in any aspects.

ARTICLE 7: SEASON FOR PARTICIPATING CLUBS OF BANGLADESH PREMIER LEAGUE & BANGLADESH CHAMPIONSHIP LEAGUE

Season for which a license has been granted for participating clubs of Bangladesh Premier League and Bangladesh Championship League defined as one cycle. It starts the day following the deadline for submission of the list of licensing decision by the licensor to AFC and last until the same deadline next year.

ARTICLE 8: LICENSE APPLICANT AND LICENSE

8.1. Definition of License Applicant

A license applicant is defined as a football club that applies to BFF to get a license to participate in the **Bangladesh Premier League & Bangladesh Championship League**. The football club must be a registered legal entity as per Bangladesh National Law. An individual or a natural person cannot apply for a license.

8.2. Responsibilities of the License Applicant

The license applicant is responsible for ensuring that BFF is provided with all necessary information and/or documents relevant to proving that the licensing obligations are fulfilled, as these obligations relate to the criteria set out under the club licensing regulations.



8.3 License

A license is a right given by BFF to the football club to participate in the Bangladesh Premier League and Bangladesh Championship League for the upcoming season. Once the license applicant has been granted with a license by BFF, it becomes a licensee, i.e. an entity having a license to participate in the Bangladesh Premier League and Bangladesh Championship League.

The principles governing the License are:

- a) BFF issues the license according to the provisions of the BFF Club Licensing Regulations for BPL and BCL.
- b) BFF will issue an invitation in writing to the football clubs to apply for a license. The club applying for a license (i.e. license applicant) must submit a written application to BFF. In this application, the club must, in particular, declare that it will fulfill the obligations of the licensing system.
- c) Only clubs, which fulfill the criteria set out in the BFF Club Licensing Regulations for BPL and BCL at the deadlines, may be granted a license by BFF to enter into the Bangladesh Premier League and Bangladesh Championship League season.
- d) A license expires without prior notice:
 - i. at the end of Bangladesh Premier league and Bangladesh Championship League season for which it was issued, or
 - ii. On dissolution of the Bangladesh Premier League and Bangladesh Championship League.
- e) License may be withdrawn during a season by BFF or its decision making bodies if:
 - i. For any reason a licensee becomes insolvent and enters into liquidation during the season, as determined by the Bangladesh National Law: or
 - ii. Any of the conditions for the issuing of a license are no longer satisfied; or
 - iii. The licensee violates any of its obligations under the BPL and BCL Club licensing regulations.
- f) A license cannot be transferred



ARTICLE 9: THE CORE PROCESS

This article defines the details of process that BFF undertakes before deciding if a license applicant can be a granted a license or not.

The core process consists of the following minimum key steps:

- a) Distribution of the licensing documentation to the License Applicants;
- b) Return of the licensing documentation to the Licensor;
- c) Assessment of the documentation by the Licensing Administration;
- d) Assessment and decision by the decision-making bodies;
- e) Submission of the List of Licensing Decisions to the AFC General Secretariat.

9.1 Principle

BFF defines the core process for the verification of the criteria described in this regulations and thus to control the issuance of a license to a license applicant club.

The core process is aimed at –

- a) Establishing an appropriate and efficient licensing process according to its needs and requirements.
- b) Ensuring that the decision of the granting of club license is made by the appropriate decision making body (FIB and/or AB).
- c) Ensuring that the decision making bodies receive adequate support from the Licensing Administration of BFF.

9.2 Implementation Process

The core process of licensing implementations is as follows-

- a) BFF Executive Committee approves and adopts the 'BFF Club Licensing Regulations for BPL and BCL'.
- b) BFF will announce the 'BFF Club Licensing Regulations For BPL and BCL' to any club who wishes to participate in the Bangladesh Premier League and Bangladesh Championship League and will explain the terms, criteria and the requirements to be fulfilled by the applicant clubs as part of the club licensing regulations.
- c) License Applicants should start the process of fulfilling and implementing the criteria in their respective clubs immediately after BFF has explained the terms, criteria and the requirements they need to fulfill to acquire the license.



- d) The BFF Licensing Administration will closely monitor and follow up on the License Applicants in fulfilling the criteria. If necessary, the BFF Licensing Administration will visit the License Applicants and provide them with any kind of information or assistance that the License Applicant needs.
- e) License Applicants need to submit their written application for the license along with the required supporting documents to BFF in order to prove compliance with the licensing criteria.
- f) Licensing Administration of BFF will assess the documents submitted by the license applicant clubs to verify their compliance with the criteria once the License Applicants submit the application along with the supporting documents.
- g) Licensing Administration of BFF will forward the BPL & BCL license application along with the supporting documents to the FIB.
- h) The First Instance Body (FIB) of BFF will decide on whether a license should be granted to the applicant club on the basis of the documents provided and in accordance of the 'BFF Club Licensing Regulations for BPL and BCL'.
 - i. If the FIB accepts the application and decides on issuing the license, the decision will be conveyed to the license applicant club in writing within 3 (Three) days of the acceptance;
 - ii. If the FIB refuses to issue the license, the decision will be conveyed to the license applicant in writing along with the reason for refusal within 3 (Three) days of the refusal;
- i) On refusal of the license, the applicant club can lodge an appeal to General Secretary of BFF against the refusal. The appeal should be made in writing along with the supporting documents and evidence within 7 (Seven) days of the receipt of refusal from BFF. It shall be complied by Licensing Administration and forwarded to AB of BFF.
- j) The AB will examine the application, supporting documents and submitted evidence to make a decision on the issuing or refusing a license for BPL and BCL.
 - i. If the AB accepts the application and decides on issuing the license, the decision will be conveyed to the license applicant club in writing within 3 (Three) days of the acceptance;
 - ii. If the AB refuses to issue the license, the decision will be conveyed to the license applicant in writing along with the reason for refusal within 3 (Three) days of the refusal;



CORE PROCESS TIMELINE FOR BCL 2022-23

Date	Action	Action By
DD/MM/YYYY	Club Licensing Administration (CLA) distributes the circulars & Licensing Packs to License Applicant (LA)/Club	CLA
DD/MM/YYYY	Submission Date - LA/Club to submit completed License Applications to CLA (deadlines may vary for each Criteria and for each document type)	LA/Club
DD/MM/YYYY	Assessment on the License Applications (inspection, site visit, etc) and to present report to the Decision Making Bodies – First Instance Body (FIB)	CLA
DD/MM/YYYY	Decision making for granting of license by the First Instance Body	FIB
DD/MM/YYYY	Appeal Date – LA/Club may file request for appeal against the determination of the FIB (refusal license cases)	LA/Clubs
DD/MM/YYYY	Decision making for granting of license by the Appeals Body (AB)	AB
DD/MM/YYYY	CL Administration (CLA) to inform the Clubs and AFC of the Club(s) which is/are issued with license, license issued with sanctions and license not issued	CLA



Criteria Deadline for BCL 2022-23

	Criteria	Document Submitted by the Clubs	Document Fulfilled by the Clubs
	Head Coach of the first team	DD/MM/YYYY	DD/MM/YYYY
	Assistant Coach of the first team	DD/MM/YYYY	DD/MM/YYYY
Sporting	Goal Keeper Coach of the first team	DD/MM/YYYY	DD/MM/YYYY
Criteria	Team Doctor or Physiotherapist for the first team	DD/MM/YYYY	DD/MM/YYYY
	Physical Trainer for the first team	DD/MM/YYYY	DD/MM/YYYY
	Youth development program and participation in youth competition(s)	DD/MM/YYYY	DD/MM/YYYY
	Women's Team	DD/MM/YYYY	DD/MM/YYYY
In functions of the second	Stadium /Home Playing Field	DD/MM/YYYY	DD/MM/YYYY
Infrastructure Criteria	Training Facilities	DD/MM/YYYY	DD/MM/YYYY
Criteria	Club Secretariat	DD/MM/YYYY	DD/MM/YYYY
	Full time CEO/General Manager/ General Secretary	DD/MM/YYYY	DD/MM/YYYY
	Team Manager	DD/MM/YYYY	DD/MM/YYYY
Personnel and	Full time Club coordinator	DD/MM/YYYY	DD/MM/YYYY
Administrative Criteria	Full time/part time Financial Officer	DD/MM/YYYY	DD/MM/YYYY
	Full time/part time Media Officer	DD/MM/YYYY	DD/MM/YYYY
	Security Officer or Security Advisor	DD/MM/YYYY	DD/MM/YYYY
Logal Cuitaria	Legal Entity	DD/MM/YYYY	DD/MM/YYYY
Legal Criteria	Ownership and Control of Clubs	DD/MM/YYYY	DD/MM/YYYY
	Annual Budget	DD/MM/YYYY	DD/MM/YYYY
Financial	Audited Annual Financial Statement s	DD/MM/YYYY	DD/MM/YYYY
Criteria	No payables overdue towards employees and social/ tax authorities	DD/MM/YYYY	DD/MM/YYYY



ARTICLE 10: EQUAL TREATMENT AND CONFIDENTIALITY

BFF ensures equal treatment and fully confidentiality to all license applicant clubs during the core process.

ARTICLE 11: RESPONSIBILITIES OF THE LICENSE APPLICANT

- 1. The License Applicant must provide the Licensor with:
 - a) All necessary information and/or relevant documents to fully demonstrate that the licensing obligations are fulfilled; and
 - b) Any other document relevant for decision-making by the Licensor.
- 2. This includes information on the Reporting Entity/Entities in respect of which sporting, infrastructure, personnel and administrative, legal and financial information is required to be provided.
- 3. Any event occurring after the submission of the licensing documentation to the Licensor representing a Significant Change to the information previously submitted must be promptly notified to the Licensor, especially a change of legal form, legal Group structure or identity.

ARTICLE 12: CRITERIA GRADATION

The criteria described in these Regulations are minimum requirements. Clubs may increase the minimum requirements and report attainments of higher quality standards for any of the criteria if they wish to. The criteria in the regulations have been graded into three separate categories.

The different grades have been defined as follows;

- a) "A"- criteria "MANDATORY": If the license applicant does not fulfill any Acriteria, then it cannot be granted with a license to enter the BPL & BCL.
- b) "B" criteria "MANDATORY": If the license applicant does not fulfill any B-criteria, then it is sanctioned as specified by the licensor but may still receive a license to enter the BPL & BCL.
- c) "C"- criteria—"BEST PRACTICE": C-criteria are best practice recommendations. Non- fulfillment of any C-criteria does not lead to any sanction or to the refusal of the license. Certain C-criteria may become "MANDATORY" criteria at a later stage.



ARTICLE 13: CRITERIA

The criteria which the license applicant must comply with to obtain the license are divided into 5 categories;

- Sporting Criteria
- > Infrastructure Criteria
- Personnel and Administrative Criteria
- Legal Criteria
- Financial Criteria

ARTICLE 14: SPORTING CRITERIA

One of the most important attributes of a successful football club is to have a base of players having all the necessary technical and sporting skills. It is necessary that the players have the strength, endurance, skills and motivation to play good quality football and bring positive results for the club on the field. The benefit of having sporting criteria is encouraging the clubs to produce and continuously develop good quality players for the first team.

Also, an important aspect of sporting criteria is the youth development in the club. If the club wants to improve its elite team/first team, it needs to focus on its youth football. It takes a lot of efforts and time to develop young talent and make them technically good footballers. It is important to attract more and more young players towards football and the first step in this is through having a good youth development set up at the club level.

The objectives of the sporting criteria are:

- a) Continuous production and development of skilled players for the club
- b) Investment of clubs into youth development
- c) Encourage education (football and non-football) among the youth players
- d) Encourage youth players to adopt a fair play policy on and off the pitch

14. S.01	BPL Criteria	BCL Criteria
HEAD COACH OF THE FIRST TEAM	A	A

The license applicant club must have appointed a Head Coach with a valid coaching diploma/License for its first team, who is responsible for all the football matters of the first team.

The Head Coach must:

- a) For **BPL**, the head coach must hold at least a valid BFF AFC 'A' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'A' Diploma that is recognized by BFF and AFC. For **BCL**, the head coach must hold at least a valid BFF AFC 'B' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'B' Diploma that is recognized by BFF and AFC.
- b) Be appointed by the executive body or the club secretariat of the license applicant club through a written agreement endorsed by the head of club administration.



Submission to BFF

- 1) CV of the Head Coach.
- 2) Passport size photo of the Head Coach.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Head Coach.
- 4) A valid copy of his coaching qualification/coaching accreditation of the Head Coach.
- 5) An appointment letter or an employment contract stating the appointment of the person as the Head Coach of the first team of the club.

The potential club has to carry the burden of proof for the equivalent coaching qualification of the coach. Finally BFF would verify the documents to confirm the appointment and authenticity.

14. S.02	BPL Criteria	BCL Criteria
ASSISTANT COACH OF THE FIRST TEAM	A	A

The license applicant club must have appointed an Assistant Coach with a valid coaching diploma/ License for its first team, who is responsible for assisting the Head Coach in all football technical matters of the first team.

The Assistant Coach must:

- a) For **BPL** the Assistant Coach must hold at least a valid BFF AFC 'B' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'B' Diploma and is recognized by BFF and AFC. For **BCL**, the Assistant Coach must have BFF AFC 'C' Certificate or any valid coaching qualification.
- b) Be appointed by the executive body or the club secretariat of the license applicant club through a written agreement endorsed by the head of club administration;

Submission to BFF

- 1) CV of the Assistant Coach.
- 2) Passport size photo of the Assistant Coach.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Assistant Coach.
- 4) A valid copy of his coaching qualification/coaching accreditation of the Assistant Coach.
- 5) An appointment letter or an employment contract stating the appointment of the person as the Assistant Coach of the first team of the club.

The potential club has to carry the burden of proof for the equivalent coaching qualification of the Assistant Coach. Finally BFF would verify the documents to confirm the appointment and authenticity.

14. S.03	BPL Criteria	BCL Criteria
GOAL KEEPER COACH OF THE FIRST TEAM	A	A

The license applicant club must have appointed a qualified Goal Keeper Coach with a valid coaching diploma/License for its first team, who is responsible for assisting the Head Coach in all the football matters of the first team. The potential club has to carry the burden of proof for the equivalent coaching qualification of the Goal Keeper Coach.

The Goal Keeper Coach must:

- a) For **BPL & BCL** the Goal Keeper Coach must hold the GK level-1 qualification that is approved by BFF and AFC.
- b) Be appointed by the executive body or the club secretariat of the license applicant club through a written agreement endorsed by the head of club administration.

Submission to BFF

- 1) CV of the Goal Keeper Coach.
- 2) Passport size photo of the Goal Keeper Coach.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Goal Keeper Coach.
- 4) A valid copy of his coaching qualification/coaching accreditation of the Goal Keeper Coach.
- 5) An appointment letter or an employment contract stating the appointment of the person as the Goal Keeper Coach of the first team of the club.

The potential club has to carry the burden of proof for the equivalent coaching qualification of the Assistant Coach. Finally BFF would verify the documents to confirm the appointment and authenticity.

14. S.04	BPL Criteria	BCL Criteria
TEAM DOCTOR OR PHYSIOTHERAPIST FOR	Α.	A
THE FIRST TEAM	A	A

The license applicant club must have appointed a Team Doctor or a Physiotherapist who is responsible for medical support during matches and training as well as for doping prevention. The qualifications of the Team Doctor or Physiotherapist must be recognized by the appropriate national health authorities.

The Team Doctor or Physiotherapist must be duly registered with the member association and/or the affiliated league.

Submission to BFF

- 1) CV of the Team Doctor or Physiotherapist or both.
- 2) Passport size photo of the Team Doctor or Physiotherapist.



- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Team Doctor or Physiotherapist.
- 4) Qualification Document of Team Doctor or Physiotherapist or both (Chartered Physiotherapy Qualification).
- 5) An appointment letter or an employment contract stating the appointment of the person as the Team Doctor or Physiotherapist of the club.

The potential club has to carry the burden of proof for the equivalent qualification certificate of the Team Doctor or Physiotherapist. Finally BFF would verify the documents to confirm the appointment and authenticity.

14. S.05	BPL Criteria	BCL Criteria
PHYSICAL TRAINER FOR THE FIRST TEAM	A	A

The license applicant club must have appointed a Physical Trainer who is responsible for the improvement of the physical fitness of the players of the first team. The physical trainer must have BFF AFC 'C' qualification Certificate that is recognized by BFF and AFC.

Submission to BFF

- 1) CV of the Physical Trainer of the first team.
- 2) Passport size photo of the Physical Trainer of the first team.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Physical Trainer of the first team.
- 4) Qualification Document of the Physical Trainer (BFF AFC 'C' Certificate qualification).
- 5) An appointment letter or an employment contract stating the appointment of the person as the Physical trainer of the first team of the club.

The potential club has to carry the burden of proof for the equivalent coaching qualification of the Assistant Coach. Finally BFF would verify the documents to confirm the appointment and authenticity.

14. S.06	BPL Criteria	BCL Criteria
YOUTH DEVELOPMENT PROGRAM AND	A	A
PARTICIPATION IN YOUTH COMPETITION(S)	A	A

The license applicant club must have at least one youth team within the age range of U-18 for BPL and U-16 for BCL that participates in all the youth competition(s) organized by BFF in the national, regional or local level in Bangladesh. The youth team should also participate in any youth development activities organized by BFF. The youth competitions format will be in league format for the **BPL** clubs and will be in tournament format for the **BCL** clubs. The youth

team in the above-mentioned age range should have regular consistent training and development before and during the youth competition(s) and must be coached by coaching personnel having at least BFF AFC valid 'B' diploma qualification that is recognized by BFF and AFC.



Submission to BFF

- 1) CV of the Youth Team Coach.
- 2) Passport size photo of the Youth Team Coach.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Youth Team Coach.
- 4) An appointment letter or an employment contract stating the appointment of the person as the Youth Team Coach of the club.
- 5) A valid BFF AFC 'B' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'B' Diploma that is recognized by BFF and AFC.
- 6) Medical support for youth players.
- 7) The club needs to provide a signed undertaking in writing stating its commitment to participate in all the youth competitions organized by BFF.
- 8) Annual Youth Development Program & Periodic Plan.
- 9) Youth Development Strategy and Player Development Plan.
- 10) List of the Youth team players with photo, birth certificate/passport.

The potential club has to carry the burden of proof for the valid birth certificate/passport of Youth Players and equivalent coaching qualification of the Youth Team Coach. Finally BFF would verify the documents to confirm the appointment and authenticity.

14. S.07	BPL Criteria	BCL Criteria
WOMEN'S TEAM	C	C

The License applicant club may have women's teams or have them affiliated to a legal entity connected to the License applicant in order to give them the opportunity to gain experience playing with other women's teams. The women's team must take part in official league and competitions which is played at national, regional or local level and recognized by BFF.

ARTICLE 15: INFRASTRUCTURE CRITERIA

Today, the game of football and even a competition has become an event and for an event to be successful, it should be held in good infrastructure conditions. Therefore, a football match should be organized in good stadiums with all the adequate facilities for the players, officials and most importantly for the spectators.

Also for a club, infrastructure criteria should be seen as a long-term investment. It helps in attracting more fans to the stadium, creating a match atmosphere and generating a revenue base too. Therefore, clubs in coordination with BFF, government and the local community should ensure that they have an access to a stadium that is attractive, safe, secured, hygienic and easy to access for the fans.

The objectives of the infrastructure criteria are-

a) Clubs have access to a stadium that is approved by BFF for 'Bangladesh Premier League' and 'Bangladesh Championship League' that provides necessary and adequate facilities for the players, officials and spectators;



b) Clubs have suitable training facilities for their players to help them improve their technical skills.

15. I.01	BPL Criteria	BCL Criteria
HOME PLAYING FIELD	A	A

The BPL & BCL clubs may either own or have a guaranteed access to a Home Playing Field that is considered as its home venue for the Bangladesh Premier League and Bangladesh Championship League matches. Maximum two (2) team's can share a specific venue as their home playing field at a time. If more than two teams will apply for the same venue as their home playing field then the relevant club's position in the league point table will add preference to get that concern venue as their home playing field.

The playing field must be of minimum size as indicated in the FIFA Laws of the Game.

The Home Playing Field must have adequate:

- a) Dressing rooms for players (home team and away team);
- b) Referees room;
- c) Media facilities (for print, radio and TV);
- d) Medical room;
- e) VIP facilities
- f) Security

Submission to BFF

The club must submit to BFF the name and address of the Home Playing Field along with the agreement with the owner of the Home Playing Field stating guaranteed access to the club as its Home Playing Field for the Bangladesh Premier League and Bangladesh Championship League matches. If the Club owns the Home Playing Field, it must submit the documents proving its ownership.

BFF would verify the documents and visit the field to confirm the venues.



15. I.02	BPL Criteria	BCL Criteria
TRAINING FACILITIES	A	A

The club must either own or have a guaranteed access to Training Field / Training Facilities that is available throughout the year where the players of the club can train on a regular basis.

The Training Field must have adequate:

- a) Full Size football pitch of good quality;
- b) Balls, cones, bibs, goal post and other necessary training equipment's;
- c) Shower room for players;
- d) Gymnasium;

Submission to BFF

The club must submit to BFF the name and address of the Training Field along with the agreement with the owner of the Training Field stating guaranteed access to the club as its training Field for the entire year. If the Club owns the Training Field, it must submit to BFF the documents proving its ownership.

BFF would verify the documents and visit the field to confirm the venue of the training field.

15. I.03	BPL Criteria	BCL Criteria
CLUB SECRETARIAT	A	A

The club must either own or have a guaranteed access to an office space to conduct its administrative task. The club administration must be based in this office space.

The administrative office must be equipped with all the necessary communication facilities such as telephone, fax, computer, internet, email, etc.

Submission to BFF

The club must submit to BFF the name and address of the club secretariat along with the agreement with the owner of the office space stating guaranteed access to the club as its secretariat to conduct all its administrative tasks. The club must submit all the relevant contact details of the club secretariat.

If the Club owns the office space, it must submit to BFF the documents proving its ownership.

BFF would verify the documents and visit the office space to confirm the facility.



ARTICLE 16: PERSONNEL AND ADMINISTRATIVE CRITERIA

In today's world, football is not only about results on the field, but also incorporation of professionalism in running the day-to-day administration of the club. In this regard, having professional, well-educated and experienced people in the administration of the club is key in running the club in an efficient and effective manner.

The focus is on the professional and expert manner in which the people that are appointed perform their duties. The professionalism will also be improved if clubs clearly define the profiles for the function to be performed and the requirements for the job (education, working experience, IT skills, language skills, commercial and marketing knowledge pertaining to the football industry). The license applicant club is responsible for identifying and recruiting people who meet these requirements and comply with the defined profile either full time or part time.

The objectives of the personnel and administrative criteria are-

- a) Clubs are managed in a professional way by professional experts;
- b) Clubs have well-educated, qualified and skilled specialists with specific know how and experience;
- c) Clubs are in a position to exploit the commercial and marketing opportunities prevailing in the commercial environment of the country;
- d) It helps the league to become more professional and commercially beneficial over a period of time;

16. P.01	BPL Criteria	BCL Criteria
FULLTIME CEO/GENERAL MANAGER/ GENERAL SECRETARY	A	A

The club must have an appointed full time CEO or General Manager or General Secretary who is the head of the administration of the club. He is responsible for managing and supervising the administrative matters of the club.

The CEO/General Manager/General Secretary should at least be a Graduate from a recognized college/university in or outside Bangladesh and must have experience of administration of football club. He should have the necessary knowledge and communication skills required in club management.

He/ She shall -

- a) Be responsible for executing the decisions of the Executive Body of the club;
- b) Be responsible for the administration of the club secretariat and appointment and supervision of the administrative staff;



- c) Assist and participate the Congress and Executive Committee meetings of the club as an ex-officio;
- d) Be responsible for all the official correspondence and communications with BFF, District FAs, Divisional FA, Government, Other Clubs and any other stakeholders involved;
- e) Attend all the club management and club development seminars organized by BFF or any other governing bodies for the development of the club;

The appointment of the full time CEO/General Manager/General Secretary should be done by the Executive Body of the club through a written contract. The appointed official should not have any other full time activities other than management of the club that has employed him.

Submission to BFF

- 1) CV of the Fulltime CEO/General Manager/General Secretary.
- 2) Passport size photo of the Fulltime CEO/General Manager/General Secretary.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Fulltime CEO/General Manager/General Secretary.
- 4) An appointment letter or an employment contract stating the appointment of the person as the Fulltime CEO/General Manager/General Secretary.

BFF would verify the documents to confirm the appointment and authenticity.

16. P.02	BPL Criteria	BCL Criteria	
FULLTIME TEAM MANAGER	A	A	

The club must have an appointed Team Manager. He is responsible for managing and supervising the Football Team of the club.

He should have the necessary knowledge and communication skills required in Football Team management.

Submission to BFF

- 1) CV of the Team Manager.
- 2) Passport size photo of the Team Manager.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the Team Manager.
- 4) An appointment letter or an employment contract stating the appointment of the person as the Team Manager.

BFF would verify the documents to confirm the appointment and authenticity.



16. P.03	BPL Criteria	BCL Criteria
FULLTIME CLUB COORDINATOR	A	A

The club must have an appointed full time club coordinator for the club who is responsible staff in the administration of the club. He will report to the head of the club administration. He is responsible for managing and coordinating all the communication and activities between the club, BFF and any other stakeholder. The Coordinator should have good communication and coordinating skills and lead the coordination between the club and BFF.

He/ She shall -

- a) Be responsible for all the actual communication and correspondence between the club and BFF and any other stakeholders;
- b) Be responsible for informing the head of club administration about all the communications and correspondence between the club and BFF and any other stakeholders;
- c) Be responsible for informing BFF about any of the activities undertaken by the club directly or indirectly affecting BFF or its competitions;
- d) Be responsible for communicating to BFF any problems or issues faced;
- e) Be responsible to communicate with the club administration or club officials about any communication from BFF that needs their attention and action;
- f) Be responsible to communicate to the club about any courses, workshops or seminars being organized by BFF or any other stakeholder for the development of the club;
- g) Be responsible to maintain peaceful and harmonious relationship between the club and BFF and any other stakeholders;

The appointment of the full time club coordinator should be done by the head of the club administration, i.e. the CEO/General Manager/General Secretary of the club through a written contract. The appointed official should not have any other full time activities other than coordinating the activities, communication and correspondence between the club and BFF.

Submission to BFF

- 1) CV of the full time club coordinator.
- 2) Passport size photo of the full time club coordinator.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the full time club coordinator.
- 4) An appointment letter or an employment contract stating the appointment of the official as the official club coordinator and liaison between club and BFF.

BFF would verify the documents to confirm the appointment and authenticity.

		OUBL
16. P.04	BPL Criteria	BCL Criteria
FULL TIME/PART TIME FINANCE OFFICER	A	В

The club must have an appointed full time or part time Finance Officer who is responsible for its financial and accounting matters. He/she is responsible for managing and supervising all the financial matters of the club.

The Finance Officer should have adequate financial, accounting and book keeping academic qualifications and experience in these aspects of football industry/football club.

He/she shall:

- i. Be responsible to manage and oversee all aspects of club's financial functions and financial risks.
- ii. Be responsible for monitoring, management and reporting of all financial and accounting aspects of the club including: budgeting, accounting, banking, payroll, overhead costs, salaries, expenses and revenues.
- iii. Be responsible for preparing financial statements including profit and loss account and balance sheet.
- iv. Be responsible for preparing the annual budget.
- v. Be responsible for monitoring and control of cash flow and bank accounts.
- vi. Attend all the seminars and workshops organized by the Licensor or any other governing body for the development of the club in financial, accounting and governance aspects.

Submission to BFF

- 1) CV of the full time or part time Finance Officer.
- 2) Passport size photo of the full time or part time Finance Officer.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the full time or part time Finance Officer.
- 4) The appointment letter or an employment contract of full time/part time Finance Officer should be done by the head of the club administration, i.e., the CEO/General Manager/General Secretary through a written contract

BFF would verify the documents to confirm the appointment and authenticity.

16. P.05	BPL Criteria	BCL Criteria
FULL TIME/PART TIME MEDIA OFFICER	A	В

The club must have an appointed part time or full time Media Officer being responsible for all media matters.



The Media Officer should have adequate academic qualifications and experience in media aspects of football industry/football club.

- i. Be responsible to manage and oversee all aspects of club's media management.
- ii. Be responsible for communicating and interacting with mass media and external media/newspaper to provide all relevant information on club matters.
- iii. Be responsible for communicating with FFT and the Licensor for all media related matters of the club
- iv. Be responsible for handling media operations including press conference, flash interviews, media briefing, etc during match days and non match days.
- v. Be responsible for all the Public Relations (PR) and Promotional aspects of the club

Submission to BFF

- 1) CV of the full time or part time Media Officer.
- 2) Passport size photo of the full time or part time Media Officer.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the full time or part time Media Officer.
- 4) The appointment letter or an employment contract of the full time or part time Media Officer should be done by the head of the club administration, i.e., the CEO/General Manager/General Secretary through a written contract

BFF would verify the documents to confirm the appointment and authenticity.

16. P.06	BPL Criteria	BCL Criteria
SECURITY OFFICER OR SECURITY ADVISOR	A	В

The license applicant club must have an appointed part time or full time security officer or a security advisor who is responsible for safety and security matters of the club's.

Submission to BFF

- 1) CV of the full time or part time Security Officer or Advisor.
- 2) Passport size photo of the full time or part time Security Officer or Advisor.
- 3) Copy of NID (mandatory)/Passport (have to submit if any) of the full time or part time Security Officer or Advisor.
- 4) The appointment letter or an employment contract of the full time or part time Security Officer or Advisor should be done by the head of the club administration, i.e., the CEO/General Manager/General Secretary through a written contract

BFF would verify the documents to confirm the appointment and authenticity.



ARTICLE 17: LEGAL CRITERIA

It is necessary that the club has an appropriate legal personality as per the legal principles in the country. The benefit of having legal criteria is encouraging the clubs to be stable over a long run.

The objectives of the legal criteria are:

- i. Establishing a stable and sustainable entity
- ii. Compliance of the rules and regulations of the national association
- iii. Increased protection for club, players and officials through compliance of contractual obligations
- iv. Increased efficiency in player transfer procedures
- v. Transparency in financial management
- vi. Ability to secure contracts with sponsors and commercial partners
- vii. Streamlining of approvals from government bodies for construction/ ownership of club infrastructure

17. L.01	BPL Criteria	BCL Criteria
LEGAL ENTITY	A	A

The license applicant must be registered with an appropriate authority as a legal entity as per the law prevailing in the country. The license applicant must be in possession of legally valid documents confirming the following:

- i. It is a legal entity registered with a recognized legal authority
- ii. It holds a certificate/document stating its legal entity status

Submission to the Licensor

- a) A copy of its current company articles, constitution, statutes or similar- type governing document;
- b) A certificate/document stating its legal entity status;
- c) Valid legal executive committee/board of director list according to club's company articles, constitution or statutes.
- d) List of authorized signatories according to club's company articles, constitution or statutes.

17. L.02	BPL Criteria	BCL Criteria
OWNERSHIP AND CONTROL OF CLUBS	A	A

The License Applicant Club must submit a legally-valid declaration outlining the ownership structure and control mechanism of the Club. Such declaration should ensure conformity with the conditions set out below.

Submission to the Licensor

The club must provide a valid declaration about its ownership & control.

ARTICLE 18: FINANCIAL CRITERIA

For any organization to sustain and grow, it is of utmost importance that it has a healthy and sound financial position. It not only includes higher revenues but also includes proper maintenance of financial statements and accounts. The financial criteria will help deliver both short and long term improvements for clubs, and football in general.

The financial criteria should help to:

- i. Improve their understanding of the financial position and prospects of their member clubs;
- ii. Enhance their ability to be proactive in assisting clubs with financial issues

For the clubs, the financial criteria should help to:

- i. Improve standards and quality of financial management and planning activities;
- ii. Enable better management decision-making;
- iii. Enhance clubs' financial and business credibility with stakeholders;
- iv. Improve financial stability; and
- v. Enhance revenue generating ability and cost management.

The objectives of the financial criteria are:

- i. Improve the economic and financial capability of the clubs;
- ii. Increase clubs' transparency and credibility;
- iii. Place the necessary importance on the protection of creditors;
- iv. Safeguard the continuity of competitions.

18. F.01	BPL Criteria	BCL Criteria
ANNUAL BUDGET	A	A

The club must submit its annual budget before the start of the season. It should state the following:



- a) projected income for the coming financial year
- b) projected expenditure for the coming financial year
- c) all the sources of revenues and income projected for the financial year along with the amount
- d) all the sources of expenditures projected for the financial year along with the amount

Submission to the Licensor

The club needs to provide the budget with the above details which will be verified by the Licensor.

18. F.02	BPL Criteria	BCL Criteria
AUDITED ANNUAL FINANCIAL STATEMENTS	A	В

The club must submit its audited annual financial statements for the previous financial year. The financial statements should include the following –

√ Balance Sheet

- i. Current Assets
- ii. Fixed Assets
- iii. Current Liabilities
- iv. Non Current Liabilities
- v. Net assets/liabilities

√ Profit and Loss Account

- i. Revenue
- ii. Expenses
- iii. Other

Submission to the Licensor

The club needs to provide the Annual General Meeting (AGM) approved audited annual financial statements with the above details which will be verified by the Licensor.

18. F.03	BPL Criteria	BCL Criteria
NO PAYABLES OVERDUE TOWARDS	A	D
EMPLOYEES AND SOCIAL/TAX AUTHORITIES	A	В

The license applicant must prove that, it has no payable overdue towards its current or former employees and social/tax authorities in respect of its contractual or legal obligations. The term "employees" shall include but not limited to:



- a) All professional players according to the applicable FIFA Regulations on the Status and Transfer of Players; and
- b) The administrative, technical, medical and security staff specified in these Regulations.

Submission to the Licensor

The club needs to provide a legally valid declaration that there are no payable overdue towards its current or former employees and social/tax authorities.

This declaration must be executed by the General Manager/General Secretary/CEO no more than thirty (30) days prior to the corresponding deadline for its submission to the licensor.

ARTICLE 19: SUMMARY OF THE CRITERIA

Following is a summary highlighting the club licensing criteria for the clubs to participate in the BPL & BCL –

SPORTING CRITERIA

- a) License Applicant Club to appoint a Head Coach for its first team, who hold at a valid BFF AFC 'A' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'A' Diploma that is recognized by BFF and AFC and 'B' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'B' Diploma that is recognized by BFF and AFC for BCL.
- b) License Applicant Club to appoint an Assistant Coach for its first team, who hold at least an AFC 'B' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'B' Diploma that is recognized by BFF and AFC and for BCL AFC 'C' Coaching Certificate.
- c) License Applicant Club to appoint a Goal Keeper Coach for its first team, who hold at least level-1 qualification or appeared in level-1 Goal Keeper coaching course for BPL and BCL.
- d) CV of the Youth team coach, Appointment Letter of the Youth team coach. Agreement or contract of the Youth team coach with the club and 'B' Diploma or any valid coaching qualification that is equivalent to BFF AFC 'B' Diploma that is recognized by BFF and AFC for BCL of the Youth team coach and a signed undertaking in writing stating the club's commitment to participate in all the youth competitions organized by BFF, Annual Youth Development Program & Annual Training Plan, List of the Youth team players with photo, birth certificate.
- e) CV, qualification document of Team Doctor or a Physiotherapist.
- f) CV, qualification document of Physical Trainer (AFC 'C' Coaching Certificate).



g) The License applicant club may have women's teams or have them affiliated to a legal entity connected to the License applicant in order to give them the opportunity to gain experience playing with other women's teams. The women's team must take part in official league and competitions which is played at national, regional or local level and recognized by BFF

INFRASTRUCTURE CRITERIA

- a) Name, address of the Home Playing Field along with the confirmation letter/ownership document of guaranteed access to play its matches there.
- b) Name, address of the Training Field along with the confirmation letter/ownership document of guaranteed access to use the field for the entire season.
- c) The club must submit to BFF the name and address of the club secretariat along with the agreement with the owner of the office space stating guaranteed access to the club as its secretariat to conduct all its administrative tasks. The club must submit all the relevant contact details of the club secretariat.

If the Club owns the office space, it must submit to BFF the documents proving its ownership.

PERSONAL AND ADMINISTRATIVE CRITERIA

- a) License Applicant Club to appoint a full time CEO/General Manager/ General Secretary as the head of club administration.
- b) License Applicant Club to appoint a full time Team Manager who is responsible for Team management.
- c) License Applicant Club to appoint a full time Club Coordinator for the club who is responsible for managing and coordinating all the communication and activities between the club, BFF and any other stakeholders.
- d) License Applicant Club to appoint an appointed full time or part time Finance Officer who is responsible for its financial and accounting matters
- e) The club must submit the name of the security officer or security advisor to BFF along with his CV and all his contact details.
- f) The club must have an appointed part time or full time Media Officer being responsible for all media matters.



LEGAL CRITERIA

License Applicant Club to be a legal entity registered with the appropriate authority with having club statutes, Executive Committee/Board of Director and valid current company article/constitution/statutes or similar type governing document.

FINANCIAL CRITERIA

- a) Have to submit financial budget for the club.
- b) The club needs to provide the audited annual financial statements with the above details which will be verified by the Licensor.
- c) The club needs to provide a legally valid declaration that there are no payable overdue towards its current or former employees and social/tax authorities.

ARTICLE 20: MATTERS NOT PROVIDED FOR

Matters not provided for in these regulations shall be decided by the BFF Executive Committee, whose decisions are final.

ARTICLE 21: RATIFICATION

These Regulations were ratified by the 'Executive Committee' of BFF and came into force immediately.

Kazi Md. Salahuddin

President

Bangladesh Football Federation

Mla.

Md. Abu Nayeem Shohag

General Secretary

Bangladesh Football Federation

BFF Venue Facilities Questionnaire

Concern Club/ DFA/ Institution:

1. Stadium Information - Stadium

Competition:

b) Address

a) Name of the stadium

c) Area		d) City					
e) Postal Code		f) Phone Numb			ber		
g) Fax Number			h) E	Email			
i) Website							
j) Year stadium built				k) Date o	f inaugui	ation	
1) Last renovated in							
m) Renovation made on				fice area ☐ Contro			rs ()
n) Stadium purpose	□ Mul	ti-complex		Cricket stad	lium 🗆	Football	l stadium
2. Distance & Time (to the	ne stad	ium)					
a) From the Airport	Kı	m :			Minutes	::	
(airpo	ort) Na	ame:			City:		
(If the city of the stadium do not have international airpohow many daily fli connections is available from an international airpohometric connections is available from the connection of the city of the stadium do not have international airpohometric connections.)	ort, ght	ow many?			From airport:	which	international
b) From Team hotel	Kı	m :			Minutes	3:	
c) From REE hotel Vm :			Minutes				

3. Stadium Pitch								
a) Pitch dimension (in me	ters)	□ leng	gth:			u width:		Anna Salatabath
b) Type of pitch		□ nati	ural grass			□ artificial		
		70 10			Name of	product		
		If artif	icial turf		FIFA app	proved	□ yes	□ no
c) Condition of pitch		□ exce	llent 🗆	goo	d 🗆 fair	□ poor □	extreme	ly poor
d) Running track		□ yes	□ no		Warm-up	available	□ yes	□ no
e) Particular features		Draina	ge systen	n	□ yes	□ no		
		Watering system			□ sprinkler	s 🗆 Hos	se	
		Distan	Distance in meters between			- behind the	e goal lin	es
		the pite	ch and the	e sta	ands	- along the		
f) Current adverting signa	ige	□ yes	□ no					
	Location	Location						
	Numbers							
		a the transfer of						
		A SHARE THE PARTY OF						
a) Outdoor warm-up area		ation	ace	o b	ehind the	goal 🗆 bes	side the b	ench
	Туре	e of surfa				goal 🗆 bes	side the b	ench
	Туре	e of surfa	0	Loc	pehind the	goal □ bes	side the b	ench
	Type □ ye Size	e of surfa	o re meters	Loc		goal 🗆 bes	side the b	ench
	Type Size Type	e of surface of surface of surface	o are meters	Loc	cation	goal 🗆 bes	side the b	ench
	Type Size Type Prox	e of surface of surface of surface	o are meters ace dressing	Loc	cation		side the b	ench
	Type Size Type Prox Air-	e of surface of surfac	o are meters ace dressing	Loc	cation	□ yes	7	ench
	Type Size Type Prox	e of surface of surfac	o are meters ace dressing	Loc	cation		□ no	ench
a) Outdoor warm-up area b) Indoor warm-up area 5. Technical Facilities	Type Size Type Prox Air-	e of surface of surfac	o are meters ace dressing	Loc	cation	□ yes	□ no	ench
b) Indoor warm-up area	Type Size Type Prox Air-	e of surface of surface of surface of surface of surface on dition	o are meters ace dressing	Loc	cation	□ yes	□ no	ench
b) Indoor warm-up area 5. Technical Facilities	Type Size Type Prox Air-C	e of surface of surface of surface of surface of surface on dition	o are meters ace dressing ned	Loc s)	m	□ yes □ yes d □ uncove	□ no	ench
b) Indoor warm-up area 5. Technical Facilities	Type Size Size Type Prox Air- Ligh	e of surface of surfac	o are meters ace dressing ned dug-out	Loo roo	m covere	□ yes □ yes d □ uncove	□ no	ench
b) Indoor warm-up area 5. Technical Facilities a) substitution bench	Type Size Type Prox Air Ligh	e of surface of surfac	o are meters ace dressing ned dug-out fixed	Loo roo	m covere	□ yes □ yes d □ uncove	□ no	ench
b) Indoor warm-up area 5. Technical Facilities a) substitution bench b) 4 th official bench	Type Size Type Prox Air- Ligh	e of surface of surfac	o are meters ace dressing ned dug-out fixed	Loo roo	cation m covere Capacity Capacity Material	□ yes □ yes d □ uncove	□ no	

6. Seats								
Seats Categorisation	for AFC N	latch O	fficials	- A				
a) Location \Box V	/IP □ V	IP 🗆 c	covered \square	uncover	ed			
b) Seats with Desks	⊐ yes □	no	c) TV facilit	ies availa	able	□ yes	□ no	
d) Is there a separation f	rom other ca	ategory o	f seats?	□ yes	□r	10		
7. Floodlight								
a) Intensity of lighting (LUX)							
b) Certificate available		□ yes		10				
c) In case of power failu	ire, how mai	ny minut	es does it take	to get fu	ıll light	t back?:		
d) Is there a back-up ger	nerator	For the	field of play			□ yes	□ no	
		Intensi	ty (LUX)					
		For the	other areas o	f the stac	lium	□ yes	□ no	
	Intensity (LUX)							
e) In case of power failu	ire, no. of m	inutes to	start the back	-up gene	rator?			
8. Facilities								
8.1 Dressing Rooms	for teams							
Total number of dressing	g rooms ava	ilable						
a) Teams dressing room	Aı	rea	m ²	No	No of showers :			
	No	o. of toile	ets:	_				
		o of urina		_ Ai	Air-conditioning : □ yes □ no			
	H	eating:	yes no			ator : □ yes		
	Lo	ocker : 🗆	yes □ no	W	hite bo	oard: □ yes	□ no	
			ble : □ yes	□ no		many chair	rs:	
		alking di	stance to pitch	n in mete	ers :			
8.2 Dressing room fo								
a) Referees dressing roo			m ²	No	of she	owers :		
	No	of toilets	:	Ai	r-cond	itioning : 🗆	yes no	
	Hea	ting: 🗆 y	/es □ no	Re	efrigera	ator : □ yes	□ no	
		ker : □ y				ard: pes		
			le:□yes □.			n table & ch		
	Hot	water :	yes no	Ba	all pum	ip: □ yes	□ no	

8.3 BFF's Office						
a) Possible location						
b) Phone	□ yes	□ no	c) Fax	□ y	es 🗆 no	
d) Internet broadbane	d □ yes	□ no	e) Air-conditioning	□y	es 🗆 no	
f) Toilet	□ yes	□ no	g) Desk & Chairs	□y	es 🗆 no	
h) Photocopier	□ yes	□ no	i) Computer & Prin	ter 🗆 y	es 🗆 no	
j) Refrigerator	□ yes	□ no	k) Area		m²	
8.4 Medical Room						
a) Possible location			b) Area		m²	
c) Bed	□ yes	□ no	d) Toilet	□ yes	s 🗆 no	
e) Refrigerator	□ yes	□ no	f) Air-conditioning	□ yes	s 🗆 no	
g) Accessibility	Walking	distance to pito	ch in meters :			
	Easy acc	ess to and from	pitch: pes p	10		
	Distance	to Doping con	trol room in meters :			
9. Media						
9.1 Press Room						
a) Location						
b) capacity			c) table & chairs	□у	es 🗆 no	
d) air-conditioning	□ yes	□ no				
9.1 Press Confere	nce Room					
a) Location	:					
b) capacity	:		c) table & chairs		□ yes □ no	
d) podium	□ yes	□ no	d) no. of seats on po	odium		
e) microphone	□ yes	□ no	f) no. of microphon	e		
g) speakers	□ yes	□ no	h) no. of speakers			
i) how do media go f		eats to Press co				
□ exclusive pathwa						
□ shared pathway v						
9.2 Media Stand						
1	Number of	Seats without	Locations	Can it b	e If yes, by	
	seats with	desks		increased		
	desks					
Covered seats				yes 🗆	no	
Uncovered				yes 🗆	no	

seats										
Total										
Power plug	□ yes	□ no			Inte	ernet		□ yes	□ yes □ no	
			Type of internet u wi					□ wire	d broadb	and
								□ wire	less	
9.3 Mixed Zone	e		#							
a) Location	a) Location									
b) Is location between	e team's	dressi	ing room	and t	heir exit to t	eam b	us?	□ yes	□ no	
c) Space			Are	a:		m²				
d) Capacity										
e) Segregation from	om spec	tators	□y€	es 🗆 r	10					
10. Public anno	ouncen	nent sy	stem							
a) Is there a publi	ic annou	ıncemer	nt syste	em (louds	peak	ers):	yes	□ no)	
b) coverage area		vhole sta	adium	□ pitch		spectators se	ats t	others		
c) Location of op	eration	system								
d) Can national a	nthems	be play	ed and	public ar	nour	ncement be r	nade a	ind	□ yes	□ no
with this system?)								_ J C3	
e) Can promotion	nal spots	s be play	ed and	d public a	nnou	ncement be	made	and	□ yes	□ no
with this system?)									
f) CD/DVD play	er	[□ yes	□ no		f) Tape pla	yer		□ yes	□ no
					Tax Control Laboratory		Lancon Control Control		Maria and a second	
11. Scoreboard	l/Giant	screen								
a) Location										
b) Size (in m ²)					c) T	/ output		□ yes	o n	0
d) Type of data th	hat	scor	e nt	eam name		timer 🗆 te	am co	lor 🗆	temperati	ire
can be shown on				ncement		others				
screen		Liont								
e) Screen Resolu	tion (Q	uality)								
f) Manufacturer logo or name										

12. Toilets								
a) total number of toilets								
b) number of toilets for men								
c) number of toilets for ladies								
d) Are they clean and in work	ing order?		□ yes		no			
13. First aid facilities								
a) first aid rooms for public	□ yes □	no	N	Numbe	r			
b) medical staff	□ yes □	no						
c) Location								
d) Distance to location of med	dical room							
e) Ambulance	□ yes □	no	Posit	ion				
f) Nearest hospital	Name							
	Distance (k	m)			How	many mi	inutes?	
14. Safety and security pla	an							
a) Safety gates in the perimeter	er fence whic	h ope	n onto	the pla	aying a	rea?	□ yes	□ no
b) Marked escape routes		□ ye	es 🗆	no				
c) Segregation fences in the g	randstand	□ yes □ no						
		Hov	v many	?		Height	7	m
		loca	ition					
d) number of main entrances								
e) how many minutes does it	take to evacu	ate th	e spect	ators?				
15. Practice Venue Inform	nation –							
a) Name of the Venue								
b) Address				e e				
c) Area			d) Cit	ty				
e) Postal Code			f) Pho	one Nu	ımber			
g) Fax Number			h) En	nail				
i) Website								
j) Year of venue built			- 1	k) Date	e of ina	auguratio	n	
l) Last renovated in								
m) Renovation made on	□ Pit	tch	□ Offic	ce area		pectators	seats	Screen

□ VIP section □ Control Room □ Others ()								
n) Venue purpose		Multi-c	omplex 🗆 (Cricket stad	dium 🗆 Foo	otball stac	lium	
15.1 Stadium Pitch								
a) Pitch dimension (in n	neters)	□ ler	ngth:		□ width:			
b) Type of pitch		na na	tural grass		□ artificial			
		If orti	If artificial turf		product			
		11 atti	iiciai turi	FIFA app	proved	□ yes	□ no	
c) Condition of pitch		□ exc	ellent 🗆 god	od 🗆 fair	□ poor □	extreme	ly poor	
		□ yes	□ no	Warm-up	available	□ yes	□ no	
e) Particular features			age system	□ yes	□ no			
		Water	ing system		□ sprinkler	s 🗆 Hos	e	
			nce in meters	between	- behind the	e goal line	es	
			tch and the st	ands	- along the touch lines			
f) Current adverting sign	f) Current adverting signage		□ no					
L		Locat	ocation					
	Nu		ers					
					The state of			
15.2 Technical Facili	ties							
a) substitution bench	□ Bend	ch 🗆	n □ dug-out □ covere		ed uncovered			
	□ mob	ile 🗆	fixed	Capacity				
b) goals	Dimen	sion		Material				
c) spare goals	□ yes		no	e) Spare corner flag		□ yes	□ no	
d) flagpoles	□ yes		no	How many?				
d) Is there a separation t	from other	er categ	ory of seats?	0	yes □ no			
15.3 Floodlight								
a) Intensity of lighting (LUX)						PROPERTY AND STANDARDS	
b) Certificate available			yes	□ no				
c) In case of power failu	ire, how	many n	ninutes does i	t take to g	et full light b	ack?:_		
d) Is there a back-up ger	nerator	Fo	or the field of	play		□ yes	□ no	
		In	Intensity (LUX)					
				For the other areas of the stadium				

Bangladesh Football Federation Facilities Questionnaire

	Intensity (LUX)
e) In case of power failure, no. of m	inutes to start the back-up generator?

15.4 Facilities					
19.1 Dressing Rooms for	teams				
Total number of dressing room	ns available				
a) Teams dressing room	Area	_m²	No of showers :		
	No. of toilets:				
	No of urinals :		Air-conditioning : □ yes □ no		
	Heating : □ yes	□ no	Refrigerator: pes no		
	Locker: pes	no	White board : □ yes □ no		
	Massage table : □ ye	s 🗆 no	How many chairs :		
	Walking distance to	pitch in n	meters :		

Sign & Stamp by General Secretary of Club	
Sign & Stamp by President of DFA	
Sign & Stamp by General Secretary of DSA	

BANGLADESH CHAMPIONSHIP LEAGUE

Bangladesh Football Federation

Player Registration

Season 2022-23



Club		_		4 Copies	s of
Name of Player				Color Pas Size Ph	
Date of Birth	([D/MM/Y	YYY)	Attested by	y Cluł
Father's Name				Secreta General Se	•
Mother's Name				General Se	cretar
Citizenship					
Country of Birth					
National ID / Passport/ Birth	Certificate No.				
(Below eighteen years old p	layers)				
Religion/Race					
Blood Group					
Marital Status ☐ Sin	gle				
Local Residential Address					
			Postcode		_
Home Tel.		Mobile_			
Jersey Name	Position	IF □FW	Height	m	
Jersey No.	<u> </u>		Weight	Kg	
Player Registration No. (If p	oreviously registered)	 			
Duration of Contract	to _	_			
Last Club Represented					
Year					

Checklist of supporting documentations for the registration of players are, but not limited to, the following:

- Official Registration form and Contract form (mandatory) for Players;
- Passport-size colored photo 4 (four) copies [taken within 3 (three) months prior to the submission of the registration];
- Copy of valid NID [mandatory for local players who are above 18 (eighteen) years old];
- Copy of passport for foreign players containing full name and number, date of birth, date of issue, date of expiry and nationality (group passport will not be accepted);
- Copy of Passport/Birth Certificate for the all player(s) less than 18 (eighteen) years of age;
- Copy of properly filled 'Parental Consent Form' for the player(s) less than 18 (eighteen) years of age;
- Original Copy of Players Contract;
- Signed 'Code of Conduct'.

Declaration: I hereby declare and certify that the above-mentioned information and documents submitted in support of my application is true and correct. Please register me as a Player with Bangladesh Championship League Season. I shall abide by my agreement with the Club, its constitution and rules. I shall also abide with the byelaws of the Bangladesh Championship League 2022-23 and the Laws of the Games and/or with any decision of the Bangladesh Football Federation that affect me as a Player. Signature of Player Signature of Witness Name & Designation of Witness I request the Bangladesh Championship League Department to register Mr. Signature of the Club's Authorized Signatory According to the Club's Constitutions Signature Name Date BANGLADESH CHAMPIONSHIP LEAGUE The registration of Mr. for the Manager, Competitions Department/ **Bangladesh Premier League Department** Accepted Signature: Name : _____ Not Accepted Date : _____ Player Registration No.:

BANGLADESH CHAMPIONSHIP LEAGUE 2022-23

LOCAL TRANSFER CERTIFICATE

Issued By		
In Favor of		
We certify that in accordance wit Championship League governing	·	e-laws of the BFF and/or the Bangladeshers,
	(Name of Player)	
formerly a member of		
	(Name of Club)	
association football and register v	with the new Club affiliated to	o, is free to pursue activities relating to the Bangladesh Football Federation andclub.
As From		
Date		-
		Signature of General Secretary
Issuing Club's Stamp	_	Name (in BLOCK letters)

Team A Jersey C Match N Date: Jsy. 1.	Color:				Team	n .				
Match N Date:	Color: No :									
Date: Jsy.	No:				Jersey	Color:				
Jsy.					Stadiu	m:				
					Time:					
1	Name	P	S	N	Jsy.	Name		P	S	N
					1.					
2.					2.					
3.					3.					
4.					4.					
5.					5.					-
6.					6.					-
7.					7.					-
8.					8.					-
9.					9.					-
10.					10.				-	-
11.					11.					-
12.					12.				-	-
13.					13.					
14.					14.					-
15.					15.				1	+
16.					16. 17.	1			1	
17. 18.					18.	1			1	_
					19.				-	-
19. 20.					20.					-
21.					21.	+				+
22.					22.	+				+
23.					23.	1				+
24.					24.					+
25.					25.					+
26.			1		26.				1	+
27.			1		27.				1	+
28.					28.					
29.					29.					+
30.					30.					-
Coach:	<u> </u>				Coach	:			<u> </u>	
(Signatu	ure)				(Signa	ture)				
(DISIIALL	w.v.)				(Sigila					
Official	l in Charge									
Referee		:								
Assistar	nt Referee 1	:								
Assistar	nt Referee 2	:								
Fourth (:				·				
Match C	Commissioner	:								
Use P/S	S/N to indicate the cate	egories of each player								
P: Playe		S: Substitute				N = N Select	ot Eligible, Suspe	nded, Injure	d or	Not

Bangladesh Championship League

DUTIES OF THE MATCH COMMISSIONER

The Bangladesh Championship League designates a Match Commissioner to every match. He is the Bangladesh Championship League representative at the match. He has the authority to act on behalf of Bangladesh Championship League Department. His report is official and any incidents or events included in his report will be dealt with by Bangladesh Championship League and BFF.

Bangladesh Championship League will appoint a panel of Match Commissioners.

Match Commissioner's Responsibilities

- 1. The Match Commissioner will contact both clubs in advance of the Match to ascertain where the arrangements being put in place by the home club (organizer) are satisfactory.
- 2. If the Match Commissioner or Bangladesh Championship League deems it necessary, the Match Commissioner will call a pre-match organizing meeting at least one day before the match to ensure that all necessary arrangements are being made to a high standard. The designated Event Managers / Controllers for both clubs are obliged to attend all such meetings.
- 3. The Agenda for such an pre-match organizing committee will include
 - Club officials in-charge
 - > Teams colors
 - Referees & Fair-play
 - ➤ Match countdown
 - Securities
 - Expected attendance
 - Security arrangements
 - > Media arrangements
 - Commercial arrangements
 - Medical arrangements
- 4. On the day of the match, he shall arrive at the stadium at least 120 minutes before the start of the match. He will meet with the Event Manager to ensure that arrangements for the match are to a high standard.
- 5. 90 minutes before kick-off, he shall visit each team in their dressing-rooms with the official in charge of Event Management to ascertain the player's eligibility to play by checking the player's Letter of Authorization against the team list submitted by the respective teams and explain to the head of the team delegation and/or captain that:
 - foul play will not be tolerated

Bangladesh Championship League

- the referee and the BFF Disciplinary Committee will penalize foul play and unsporting conduct severely
- fair play must prevail
- the people sitting on the substitutes' bench must behave respectfully towards the referee and opponents.
- 6. The team colors already prescribed to the participants is binding upon each team. If the referee reports any discrepancy in these colors, the commissioner shall decide which team must adapt its colors. This definitive decision shall be announced to a representative from each team delegation.
- 7. He shall visit the referees in the dressing rooms and inform them of incidents reported inside and outside the stadium. Under no circumstances may he prompt them on the game itself.
- 8. During the match, the commissioner shall be seated in the VIP box, which affords the best overall view of the stadium. He is thus in a position to assess any trouble occurring on the pitch and/or on the terraces, with freedom of movement and no interruptions. He is advised to memorize the route from his seat to the dressing rooms and the pitch in anticipation of prompt action in the case of an emergency. The referee inspector should sit near the commissioner to enable better communication.
- 9. Doping controls will be carried out after every match: A player receiving a red card during the second half of the match shall be kept in custody by a representative of his/her team or by the BFF Doping Control Coordinator until the names of the players who have to undergo a doping test will be known.

The draw to select the players to undergo doping tests will take place during the second half of the match at the Doping Control Room/Station. It will be carried out by the BFF Doping Control Coordinator.

Shortly before the end of the match, the names of the players will be disclosed to the Doping Control Escorts who at the end of the match (90 minutes), will inform the team doctor at the team bench of the names of the players who are required to report for a doping test after the match. The announcement of the players who have to undergo doping control will be made by relevant BFF form.

Doping Control (after the match) – only the following persons have access to the Doping Control Station.

- the player and his/her accompanying person
- a representative of the BFF Medical Committee
- the Doping Control Officer(s)

Bangladesh Championship League

- a representative of the BFF
- a language specialist (if available and requested)

The samples will be transported to the Laboratory at the completion of the doping control session.

- 10. If necessary, after the match, match commissioner shall go to the dressing rooms of each team and the referees, to ascertain whether any formal protests have been lodged.
- 11. The match commissioner shall use the official form given to him before the match to make his report. After the match, he shall fill it in and personally hand it back to the Bangladesh League Department of BFF in the special envelope provided for the purpose or submit his report in the required format to BFF through e-mail system, by fax or mail by 12 noon the day after the match, notwithstanding that it may be a Friday, Saturday or a public holiday.



Bangladesh Football Federation

REFEREE'S REPORT

							Ma	atch	No										
Team A										Т	'eam B	<u>, </u>							
Played in / H	Host Ci	ity									Da	ite							
Stadium											Tir	ne							
NUMBER OF S	SPECTA	TORS	S								Ado HALF-						Added		
RESULT AFTE	R 90 MI	NUT	ES	 						п	N FAVO	OUR OF							
HALF-TIME SO	CORE									п	N FAV	OUR OF							
RESULT IN (IF C	EXTRA GIVEN)	A TIM	Е							П	N FAVO	OUR OF							
RESULT AFT		IALT:	IES							П	N FAVO	OUR OF							
REFEREE										AS	SSISTAN	NT REFER	EE 1						
FOURTH OFFI	CIAL									A	SSISTA	NT REFER	REE 2						
THE OTHER M OFFICIALS	1ATCH											IATCH MISIONE	ir.						
				ım A											'eam				
				oals							Snirt	1			Goal				
Shirt No			P	laye	r			N	/Iin		No			Pl	layer	•			Min
Kicks from	m the p	enal	ty ma	ark /	X = g	goal /	/ O =	miss	ed	K	icks fr	om the	pen	alty ı	mark	:/X	= go	al / C) = missed
No										N	lo								
X/O	$\prod oldsymbol{ol}}}}}}}}}}}}}} $			<u> </u>	<u> </u>	Γ	$\Gamma_{_}$			X.	/O		<u> </u>						

Page 2

		Team A					Team B		
Shirt No	Out	bstitutions Shirt No	In	Min	Shirt No	Out	Shirt No	In	Min
Silit 140	Out	Shirt 140		IVIIII	Silitito	Out	Silit IVO		TVIIII
									_
CONDIT	TION OF TH	F —							
	AND EQUIP								
						HE MATCH STAR	TED ON		
WHICH	DESIGNAT		FIFA AP	PROVED	''	TIME	IED ON	YES / NO	
	RED ON TH		FIFA INS	SPECTED	KICK –OFF				
BALL?	CED OIV III			ATIONAL HBALLS	TIME				
			STANDA						
			NONE						
Other C	omments:								

	r	Геат	A			Team	В
	(Cautio	ns			Cautio	ns
Shirt No	Player	Min	Reason	Shirt No	Player	Min	Reason
	Ex	xpulsio	ons		I	Expulsi	ons
Shirt No	Player	Min	Reason	Shirt No	Player	Min	Reason
OFFIC	ERS OR CIALS* circumstances of re	ed card	s, racist behaviour, unsporti			ards pe	rsons or objects, insulting
	DENTS CAUSED	BY					
SPEC	TATORS*						
_	acist behaviour, threese persons or objects	_	missiles, displaying insultin	g slogans	, pitch invasion, in	ncendia	ry devices, violence
OTHE	ER INCIDENTS						
BEFO MATO	RE OR AFTER T CH	HE					
	DATE		NAME		SIGNATU	RE OF	REFEREE
						_ 01	· —- ——

BANGLADESH CHAMPIONSHIP LEAGUE 2022-23

INCIDENTS FORM

Date:	Name:	Signature
<u> </u>		
Other incidents even if it occur	red before or after the match or during half time.	
Incidents related to the spectar devices, invasion of the pitch,	tors (for example racist behaviour, violence towards persons of throwing missiles, displaying insulting slogans, uttering insultir	or objects, letting off incendiary ng words or sounds, etc).
'	d officials (for example circumstances of the red cards, racist	
	<u> </u>	-
REFEREE	ATTENCE	
RESULT	TIME IN FAVOL	IR I
Played in / Host City STADIUM	DATE	
TEAM A	TEAM B	
TEANA A		Olbi

ABBREVIATIONS (cf. articles 46 and 47 FDC*)

- A = unsporting behaviour such as minor foul play, dangerous play or holding on to an opponent's shirt or any part of his body;
- B = showing dissent towards match officials by word or action (criticising decisions, protesting);
- C = persistently infringing the Laws of the Game;
- D = delaying the restart of play;
- E = failing to respect the required distance when play is restarted with a corner kick, free kick or throw in;
- F = entering or re-entering the field of play without the referee's permission;
- G = leaving the field of play without the referee's permission;
- H = serious foul play such as excessive or brute force;
- I = violent conduct such as brutal or aggressive actions;
- J = spitting at an opponent or any other person;
- K = denying the opposing team a goal or an obvious goal-scoring opportunity by deliberately handling the ball (this does not apply to a goalkeeper within his own penalty area);
- L = denying an obvious goal-scoring opportunity to an opponent moving towards the opposing goal by committing an offence punishable by a free kick or a penalty kick;
- M = using offensive, insulting or abusive language and/or gestures;
- N = receiving a second caution during the same match (cf. art. 17 par. 2).

^{*} FIFA Disciplinary Code

Bangladesh Football Federation

BANGLADESH CHAMPIONSHIP LEAGUE 2022-23 REFEREE ASSESSOR'S REPORT



Date

1	REFEREE ASSESSOR'S NAME:			
	ТЕАМ А	ТЕАМ В		
	PLAYED IN (CITY -			
		/		
	FINAL SCORE	IN FAVOUR OF		
	HALF-TIME SCORE	IN FAVOUR OF		
	REFEREE	NATIONALITY		
	ASSISTANT REFEREE1:	NATIONALITY		
	ASSISTANT REFEREE 2:	NATIONALITY		
	FOURTH OFFICIAL	NATIONALITY		
2	CORRECTNESS AND CONSISTENC	Y IN DECISION-TAKING		OTAL POINTS
	CORRECT AND CONSISTENT INTER APPLICATION OF THE LAWS AND		30	
	AFFLICATION OF THE LAWS AND	STIRIT OF THE LAWS.		
	APPLICATION OF THE ADVANTAG	SE LAW.	10	
3	CONTROL OF THE GAME			OTAL POINTS
	CAUTIONS AND EXPULSIONS WHI	EN NECESSARY.	20	
			<u> </u>	

	MANNER, ASSERTIVENESS, IN	MPARTIALI	ΤΥ, (CLEAR SIGNA	ALS		
	AND DECISIONS.					10	
4	PHYSICAL FITNESS, MOVEME	ENT AND PO	SIT	IONING		TOT 20 PO	
	STAMINA, SPEED, ACCELERA	TION WHE	NEV.	ER NECESSA	RY.	10	11115
	, ,						
	POSITIONING					10	
5	COOPERATION WITH THE ASS	SISTANT RE	EFER	EES		TOT 10 PO	
	EFFECTIVE TEAMWORK WITH	H ASSISTAN	T R	EFEREES.		5	11115
			NIT I	DEEED EE!G		1 5 1	
	QUICK OR SLOW REACTION T	10 ASSIS1A	NII	REFEREE'S		5	
6	TOTAL NUMBER OF POINTS D	DIVIDED BY	10				
	DEGREE OF DIFFICULTY OF THE GAME	EASY		DIFFICULT	VE.	RY FICULT	Γ
	SUGGESTIONS FOR IMPROVE	L MENT	<u> </u>	<u> </u>			

7	EVA	ALU	ATI	ON	OF 7	ГНЕ	ASS	SIST	'AN'	ΓRE	EFER	EES								
	AR1	1	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10
	COI	MM	ENT	S:																
	AR2	1	2	2	3	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10
	COI	MM	ENT	S:																
8	COI	MM	ENT	S O	N FC)UR	TH (OFF.	ICIA	L										
)																			
9	DA	ГЕ					SIC	iNΑ΄	TUR	E O	F TI	IE R	EFE	REE	AS	SES	SOR			
ТН	IS RE	POR'	ΓMU	ST BI	E FAΣ	KED T	ГО ТІ	HE FII	FA SI	ECRE	TARI	AT W	ITHIN	N 24 I	HOUR	S OF	THE	MAT	СН.	

Bangladesh Football Federation

BANGLADESH CHAMPIONSHIP LEAGUE 2022-23



COMMISSIONER'S REPORT

								M	atch	NO												
Team A												Tea	m B									
Played in	n / H	ost C	City										Dat	e								
Stadium													Tim	ie								
NUMBER	OF SI	PECT	ATORS	S																		_
RESULT												IN F	AVO	UR OF								
HALF-TIN	IE SC	ORE										IN F	AVO	UR OF								
МАТСН С	OMM	IISSIC	NER									NAT	ΓΙΟΝ	ALITY								
REFEREE												NAT	ΓΙΟΝ	ALITY								
ASSISTAN	NT RE	FERE	E 1									NAT	ΓΙΟΝ	ALITY								
ASSISTAN	NT RE	FERE	E 2									NAT	ΓΙΟΝ	ALITY								
FOURTH (OFFIC	IAL										NAT	ΓΙΟΝ	ALITY								
				Tea	m A											7	Гean	n B				
				Go	oals												Goa	ls				
Shirt I	No			P	laye	r			M	lin		Shir	t No			Pl	ayer	•			Min	
																						_
Kicks	fron	n the	penal	ty ma	ark / 2	X = g	goal /	O = 1	misse	ed	ı	Kic	ks f	rom th	e pe	nalty	mar	k / X	= g	oal /	O = missed	
No V/O												No										4
X/O												X/O										

		Team A			Team B								
Shirt No	Out	Substitutions Shirt No	In	Min	Shirt No	Out	Substitutions Shirt No	In	Min				
Billie I (0		Dillit 1 (0		11222	Siller 110		James 1 (0						
							+						
)BSERVA	TION OF T	HE ORGANIS	ATION										
GENERAL C	RGANISAT	ION											
CONDITION EQUIPMENT	OF THE PIT Γ	TCH AND											
SECURITY (SEDI HOEG												
SECURITY S	SERVICES												
POLICE													
MEDICAL S	ERVICE												
MEDIA ORG	SANISATION	1											
Other Comm	nents:												

		eam A				eam B	
	C	autions		Cautions			
Shirt No	Player	Min	Reason	Shirt No	Player	Min	Reason
	Ex	pulsions			Exp	ulsions	
Shirt No	Player	Min	Reason	Shirt No	Player	Min	Reason
OR OFFICIA			iour, unsporting behaviour,	violence towards p	persons or objects,	insulting pe	cople, provocation, etc.
INCIDENTS SPECTATO	CAUSED BY RS*						
*e.g. racist be	haviour, throwing r	nissiles, disp	playing insulting slogans, pit	ch invasion, incen	diary devices, viole	ence toward	ls persons or objects etc.
OTHER INCIDENTS BEFORE OR AFTER THE MATCH							
DATE			NAM	ME			SIGNATURE

Bangladesh Football Federation BANGLADESH CHAMPIONSHIP LEAGUE 2022-23

NO		EN	TS	FO	RM
----	--	----	----	----	----

		Match NO		Page 4
ΤE	AM A		TEAM B	
Pla	yed in / Host City		DATE	
ST	ADIUM		TIME	
RE	SULT		IN FAVOU	R
RE	FEREE			
٠	Incidents related to players and	d officials (for example circumstan	ces of the red cards, racist be	ehaviour, etc).
•		tors (for example racist behaviour, missiles, displaying insulting sloga		objects, letting off incendiary devices, ir sounds, etc).
•	Other incidents even if it occur	red before or after the match or do	uring half time.	
Da	ite:	Nam		Signature
Da	uc.	Nam	c.	Signature

ABBREVIATIONS (cf. articles 46 and 47 FDC*)

- A = unsporting behaviour such as minor foul play, dangerous play or holding on to an opponent's shirt or any part of his body;
- B = showing dissent towards match officials by word or action (criticising decisions, protesting);
- C = persistently infringing the Laws of the Game;
- D = delaying the restart of play;
- E = failing to respect the required distance when play is restarted with a corner kick, free kick or throw in;
- F = entering or re-entering the field of play without the referee's permission;
- G = leaving the field of play without the referee's permission;
- H = serious foul play such as excessive or brute force;
- I = violent conduct such as brutal or aggressive actions;
- J = spitting at an opponent or any other person;
- K = denying the opposing team a goal or an obvious goal-scoring opportunity by deliberately handling the ball (this does not apply to a goalkeeper within his own penalty area);
- L = denying an obvious goal-scoring opportunity to an opponent moving towards the opposing goal by committing an offence punishable by a free kick or a penalty kick;
- M = using offensive, insulting or abusive language and/or gestures;
- N = receiving a second caution during the same match (cf. art. 17 par. 2).

^{*} FIFA Disciplinary Code

Bangladesh Championship League 2022-23

BANGLADESH CHAMPIONSHIP LEAGUE PLAYER / COACH / ASST. COACH CODE OF CONDUCT

The Player / Coach / Asst. Coach is required to abide by the following Code of Conduct of the Bangladesh Football Federation and Bangladesh Championship League.

- 1. By virtue of being a registered Player / Coach / Asst. Coach with Bangladesh Championship League or the appointed coach of a participating club, the Player / Coach / Asst. Coach is an ambassador of Bangladesh Championship League. He shall thus avoid putting himself in a situation that could disparage the image of the BFF, Bangladesh Championship League or any of the Bangladesh Championship League affiliated clubs.
- 2. The Player / Coach / Asst. Coach is expected to conduct himself in a proper manner, both on and off the field. He will refrain from any behavior, gesture or language that is threatening, abusive, obscene or provocative.
- 3. The Player / Coach / Asst. Coach shall at all times obey the instructions of the referee and his assistants and be respectful to them. In particular, he shall refrain from criticizing any decision of the referee.
- 4. The Player / Coach / Asst. Coach will refrain from discussing in a derogatory manner the Bangladesh Championship League and/or any other tournaments or matches of BFF, the BFF, its affiliated Clubs or anyone associated therein, and/or the footballing fraternity in Bangladesh (including sponsors, fans and the media).
- 5. The Player / Coach / Asst. Coach is obliged to preserve a confidential relationship with BFF / Bangladesh Championship League and the club for which he plays. He is to observe secrecy in respect of confidential information which he might acquire as a result of his status as a registered player or appointed coach.
- 6. No payment or offer of (or attempt to offer) any payment of any kind or form or of whatever nature shall be received by or be made to the Player / Coach / Asst. Coach with the intention to influence the result of any match organized or sanctioned by Bangladesh Championship League. Any such payment or offer shall be reported immediately to his club and to Bangladesh Championship League / BFF.
- 7. The Player / Coach / Asst. Coach and his immediate family members shall not be permitted to participate in any way in soccer-betting. He shall also not offer or attempt to offer, receive or attempt to receive any form of dividends (of whatever nature) arising from any form of soccer-betting on matches organized or sanctioned by BFF / Bangladesh Championship League.
- 8. The player is obliged to submit himself to a doping control test when directed by BFF / Bangladesh Championship League at their absolute discretion.
- 9. The player is not to receive any extra remuneration or excessive allowances on top of his basic wage and bonuses from his Club above the amount specified in his contract.
- 10. So long as the player remains registered with Bangladesh Championship League / BFF, he is to refrain from substance (drug) abuse at all times, whether on or off the field.

DECLARATION

As a registered player/appointed coach for a Bangladesh Championship League club, I understand my responsibilities towards the BFF, Bangladesh Championship League and my club. I accept the terms of the above 'Code of Conduct' for players/coaches, the breach of which may result in disciplinary action taken against me, jeopardizing my status as a registered player/appointed coach.

Witness's Signature	Player/Coach's Signature		
Witness's Name & Designation	Player/Coach's Name		
Date	Player/Coach's Passport No.		

Bangladesh Championship League 2022-23

BANGLADESH CHAMPIONSHIP LEAGUE PLAYER / COACH / ASST. COACH CODE OF CONDUCT

The Player / Coach / Asst. Coach is required to abide by the following Code of Conduct of the Bangladesh Football Federation and Bangladesh Championship League.

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- 3. The Player / Coach / Asst. Coach shall at all times obey the instructions of the referee and his assistants and be respectful to them. In particular, he shall refrain from criticizing any decision of the referee.
- 4. The Player / Coach / Asst. Coach will refrain from discussing in a derogatory manner the Bangladesh Championship League and/or any other tournaments or matches of BFF, the BFF, its affiliated Clubs or anyone associated therein, and/or the footballing fraternity in Bangladesh (including sponsors, fans and the media).
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- 8. The player is obliged to submit himself to a doping control test when directed by BFF / Bangladesh Championship League at their absolute discretion.
- 9. The player is not to receive any extra remuneration or excessive allowances on top of his basic wage and bonuses from his Club above the amount specified in his contract.
- 10. So long as the player remains registered with Bangladesh Championship League / BFF, he is to refrain from substance (drug) abuse at all times, whether on or off the field.

DECLARATION

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Witness's Signature	Player/Coach's Signature		
Witness's Name & Designation	Player/Coach's Name		
Date	Player/Coach's Passport No.		

Bangladesh Championship League 2022-23 BANGLADESH CHAMPIONSHIP LEAGUE PLAYER / COACH / ASST.

COACH CODE OF CONDUCT

The Player / Coach / Asst. Coach is required to abide by the following Code of Conduct of the Bangladesh Football Federation and Bangladesh Championship League.

- 1. By virtue of being a registered Player / Coach / Asst. Coach with Bangladesh Championship League or the appointed coach of a participating club, the Player / Coach / Asst. Coach is an ambassador of Bangladesh Championship League. He shall thus avoid putting himself in a situation that could disparage the image of the BFF, Bangladesh Championship League or any of the Bangladesh Championship League affiliated clubs.
- 2. The Player / Coach / Asst. Coach is expected to conduct himself in a proper manner, both on and off the field. He will refrain from any behavior, gesture or language that is threatening, abusive, obscene or provocative.
- 3. The Player / Coach / Asst. Coach shall at all times obey the instructions of the referee and his assistants and be respectful to them. In particular, he shall refrain from criticizing any decision of the referee.
- 4. The Player / Coach / Asst. Coach will refrain from discussing in a derogatory manner the Bangladesh Championship League and/or any other tournaments or matches of BFF, the BFF, its affiliated Clubs or anyone associated therein, and/or the footballing fraternity in Bangladesh (including sponsors, fans and the media).
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- 6. No payment or offer of (or attempt to offer) any payment of any kind or form or of whatever nature shall be received by or be made to the Player / Coach / Asst. Coach with the intention to influence the result of any match organized or sanctioned by Bangladesh Championship League. Any such payment or offer shall be reported immediately to his club and to Bangladesh Championship League / BFF.
- 7. The Player / Coach / Asst. Coach and his immediate family members shall not be permitted to participate in any way in soccer-betting. He shall also not offer or attempt to offer, receive or attempt to receive any form of dividends (of whatever nature) arising from any form of soccer-betting on matches organized or sanctioned by BFF / Bangladesh Championship League.
- 8. The player is obliged to submit himself to a doping control test when directed by BFF / Bangladesh Championship League at their absolute discretion.
- 9. The player is not to receive any extra remuneration or excessive allowances on top of his basic wage and bonuses from his Club above the amount specified in his contract.
- 10. So long as the player remains registered with Bangladesh Championship League / BFF, he is to refrain from substance (drug) abuse at all times, whether on or off the field.

DECLARATION

As a registered player/appointed coach for a Bangladesh Championship League club, I understand my responsibilities towards the BFF, Bangladesh Championship League and my club. I accept the terms of the above 'Code of Conduct' for players/coaches, the breach of which may result in disciplinary action taken against me, jeopardizing my status as a registered player/appointed coach.

Witness's Signature	Player/Coach's Signature
Witness's Name & Designation	Player/Coach's Name
Date	Player/Coach's Passport No. PLAYER / COACH'SCOPY

Bangladesh Championship League 2022-23

PARTICIPATING TEAM AGREEMENT FOR CLUBS

THE	II	M	DEI	RSI	GN	$ED \cdot$
1 1 1 1 2				V 1) I	V I V	1 71 7 .

(INSERT HERE NAME OF CLUB (IN BLOCK LETTERS)

AND

(NAME OF GENERAL SECRETARY/SECRETARY/DIRECTOR IN-CHARGE/MEMBER IN-CHARGE OF ADMINISTRATION/DIRECTOR OR THE NAME OF PRESIDENT/CHAIRMAN OF CLUB IN BLOCK LETTERS)

HEREWITH CONFIRM AND ACKNOWLEDGE BY EXECUTING THIS Participating Team Agreement and participating in the competition that BFF owns the commercial and intellectual property rights and competition marks relating to the Competition noted above in and that the Club, by submitting to the BFF Secretariat the completed Official Entry Form, and by competing under BFF's Rules and Regulations for the Competition it assigns to BFF all commercial rights to the extent that any local or national laws or regulations may result in any commercial rights in relation to the Competition or any Competition match being owned or controlled by any Club (whether by virtue of the hosting or organisation of any Competition match or otherwise).

Further, the Club agree to ensure that each Club before entering the Competition has executed and in its possession a written agreement signed by all players and/or officials affirmatively consenting to: (i) The making of recordings (visual, audio, or audio/visual and in or an any medium) of his performances and and/or appearances during the Competition; (ii) The player and/or official further consenting to the exploitation of such recordings by BFF and its Official Licensees throughout the world without limit of time by any and all means and in all media but excluding any such exploitation in a manner which may reasonable be considered to constitute a personal endorsement by the Players and/or Official of any product or service; and (iii) The player and/or official grants to BFF the irrevocable right during and following the conclusion of the Competition to use his Player/Official Attributes and/or sub-license such use to the Official Licensees - such use to be in connection with the promotion of the Competition and the exploitation of the Commercial Rights. The player's Player Attributes and/or Official's Official Attributes shall not (without his/her prior written consent) be used in any manner which may reasonable be considered to constitute a personal endorsement by any such Player and/or Official of any product or service.

And, the Club noted above further confirms that by executing this Participating Team Agreement and participating in this Competition that it is fully aware of and shall comply with all Competitions Regulations, its annexes, amendments, guidelines, Circulars and any other relevant Regulations of AFC/FIFA.

	(PLACE)	(DATE)		
	SIGNA	TURES:		
(GENERAL SECRETARY/SE	ECRETARY/DIRECTOR IN-CHARGE/N	IEMBER IN-CHARGE OF ADMINISTRA	ATION/DIRECTOR OF CLUB)	
(STAMP O	F THE CLUB)	(PRESIDENT/CHAIRMAN (OF CLUB)	
	Please return this for	m to BFF via Email by:		
	EM	AIL:		
	info@bff.com.bd			

Bangladesh Football Federation BFF House, Motijheel Commercial Area Dhaka-1000 Tel: +88 02 9574232 Fax: +88 02 9574233 www.bff.com.bd

PLAYER CONTRACT (Professional)

An Agreement made on the	ne day of	(month)
(year) between		
(Name)		
(Designation/position)		
(Address)		
acting pursuant to the	Authority of and o	n behalf of the Football Club
(hereinafter referred to as t	he "Club") of the one part	t
and		
(Name)		
(holding Passport No.)		of
(Country)		
(Address)		
a Football Player (hereinaf and inclusive (if any) of (Name)	• ,	•
(Holding Passport No.)		of
(Country)		
(address)		
FIFA Registered Player's A	Agent (hereinafter "the Pla	ayer's Agent'').
Signature of Club Director-In-Cha	- rge Club Stamp	Signature of the Player

WHEREBY it is agreed as follows:

This Contract sha	ll commence on the day of
(month)	(year) and shall remain in force until the
day of	(month) (year)
(The minimum p	eriod of contract must be from the date of
commencement to	o the end of the football season and the
maximum period	d can be five years from the date of
commencement.	For a player less than eighteen years of age at
the commencement	nt of the contract the maximum duration can
be three years).	

- 2) This Contract shall be subject to the laws of Bangladesh.
- 3) The official language of this contract shall be English. Where a Bengali language version of this contract is provided, the terms of the official English version shall take precedence.
- The contract may only be terminated on expiry of the term of the contract or during the term of the contract by mutual agreement of both parties. The contract may not be unilaterally terminated during the course of a season. However, the contract can be terminated by either party on the basis of Just Cause in cases of breach of the terms of this contract or on the basis of Sporting Just Cause as specified in FIFA Regulations for the Status and Transfer of Players (Art. 13-16). If the contract is terminated without Just Cause the consequences stipulated in the FIFA Regulations for the Status and Transfer of Players (Art. 17) shall apply.
- Where applicable, if the International Transfer Certificate (hereinafter referred to as 'the ITC') is not received by the Bangladesh Football Federation (hereinafter 'BFF'), the date of actual receipt of the ITC in FIFA TMS (Transfer Matching System) will constitute the date of commencement of this Contract unless mutually agreed in writing by the parties hereto. The regulations governing application for an ITC and the subsequent registration of the player with the Bangladesh League and BFF shall be those set out in Annex 3 of the FIFA Regulations for the Status and Transfer of Players. The timing of receipt of the ITC in FIFA TMS will not affect the date of termination of the contract.
- 6) The Player agrees to play football solely for the Club or as authorized / permitted by the Club. The Player agrees that he

shall not, without the written consent of the Club, play football or participate in any other sporting activities for any other person, club, firm or corporation. Knowledge by the club of such activities of the Player shall not be deemed as consent by the Club. Such activities if engaged in by the Player shall be absolutely at his own risk, and any injury or sickness suffered thereby shall not be deemed to be in the performance of his services under this contract. The Club shall not be obliged to pay the player the remuneration under this contract during periods of such injury. Such injury or sickness shall be reported to the Club within forty-eight (48) hours of its occurrence. Such activities or injury/sickness arising therefore, may, at the sole discretion of the club, be deemed to constitute a unilateral breach of this contract.

- 7) The Player shall attend promptly all training sessions and matches and any other events in accordance with instructions given by any duly authorized official of the Club.
- 8) The Player warrants that he will strive to achieve excellent physical condition and that, as a professional footballer, he will perform at all times to the best of his ability.
- 9) The Player shall undergo promptly at the Club's expense a complete physical/medical examination as and when required by the Club.
- 10) The Player may be required to travel out of Bangladesh to fulfill his obligations under this contract, provided always that such travel and accommodation and all other direct expenses outside Bangladesh, shall be at the expense of the Club.
- 11) The Player agrees to comply with the laws of the game as laid down by FIFA, the rules of the Club, the rules and regulations of the Bangladesh League and the rules and regulations of BFF and to abide by the Code of Conduct for Professional Players as set out by BFF / Bangladesh League and which forms part of the registration agreement with Bangladesh League and BFF. If the Player fails to comply with this provision, the Club shall have the right to take such action as it determines appropriate including the imposition of monetary fines of up to 50% of the players monthly remuneration and in cases of serious breach of such rules and regulations the right to terminate this Contract, as the Player is deemed to be in unilateral breach without Just Cause and the club may take such other action as may be

- specified in the existing Rules of the Club or Rules of Bangladesh League or BFF.
- 12) The club shall have the right to take disciplinary action against the player for breaches of club rules and code of discipline.
- 13) If the player is suspended for a period of 6 (six) months or more by Bangladesh League, BFF, the Asian Football Confederation (hereinafter referred to as 'AFC') or FIFA for a breach of rules or as a disciplinary measure for unacceptable conduct, the player will be deemed to have breeched this contract and it may be terminated by the club at its sole discretion.
- 14) If the player retires from football or is forced to cease playing due to injury, the player is deemed to be unable to provide his services under the terms of this contract and hence the club is not obliged to pay the player the remuneration specified in this contract. In such circumstances, the club will be entitled to maintain the player's registration with Bangladesh League and BFF as a professional footballer during the terms of this contract and will be entitled to seek transfer fees and compensation if the player seeks to be registered with another club either in Bangladesh or elsewhere.
- 15) The player may make public statements on technical aspects of the games subject to the permission of the team manager and coach, but may not discuss or make any press and/or public statement or comment on the Club's policies and decisions and/or on any disagreement and/or dispute between the Club and the player.
- 16) The player shall keep confidential all information that comes into his possession about the club and its teams, their strategies and tactics, training regime, his fellow players and any other confidential information about the club, its decisions, policies and finances as may come to his attention.
- 17) The Club agrees to provide the player with the sporting apparel and equipment required for his training and participation in matches.
- 18) The Club is obliged to release the player for the player's country's representative team matches. The release of the player for representative team matches shall be governed by the regulations specified in Annex 1 of the FIFA Regulations for the Status and Transfer of players.

- In the event that the Player is injured or incapacitated or inflicted with sickness in the performance of his services under this Contract, the Player shall inform the Club of the same within 1 (one) day of its occurrence. The Club shall then provide to the player, at its expense, such medical or hospital care as is advised by the medical advisors of the Club. The Club shall keep a record of any such incapacity, be it sickness or injury or any other form of absence from training or matches. The club shall pay the player his basic remuneration under this contract during periods of injury only when such injury has arisen in the performance of his services under this contract.
- 20) The Player shall not be entitled to receive any gifts, payments, bonuses and/or any considerations and/or any offers as an inducement to influence the score of a match. The player has an absolute obligation to immediately inform in writing both the Club and Bangladesh League/BFF of any of such gifts, payments, bonuses, considerations or offers, in whatever form. If the player is found to be in breach of this provision, the Club shall have the right to unilaterally and immediately terminate this contract without any notices and compensations and together with Bangladesh League, BFF, AFC, and FIFA impose any other such penalties and sanctions as the situation shall warrant.
- 21) The Player shall be paid such remuneration on a monthly basis as is set out in **Schedule I** to this Agreement. Schedule I shall include all allowances to which the Player is or may be entitled. It may be amended or revised during the course of this contract by the mutual agreement of both parties. Any such agreement shall be in writing, signed by both parties with witnesses and attached as a codicil to this contract. Any such amendments and/or supplements to the terms of this Contract must be officially communicated by both Parties to Bangladesh League and BFF. If the club is in breach of this provision to pay the player on a monthly basis for 2 (two) consecutive calendar months, the club is deemed to be in unilateral breach of this contract.
- 22) During the course of this contract, if there are any related arising issues which are not stipulated in this contract, both parties may amend or supplement the terms of this contract by mutual agreement. Any such agreement shall be in writing, signed by both parties with witnesses and attached as a codicil to this contract. Any such amendments, codicils and/or

- supplements to the terms of this contract will be immediately communicated by the Club to the Bangladesh League and BFF.
- 23) The Club and player may at any time during the duration of this contract mutually agree to extend the term of this contract. This agreement will be reflected in a new contract between the two parties and when agreed and signed, this contract will be terminated. Any such new/replacement contract will be immediately communicated by the Club to the Bangladesh League and BFF.
- 24) The Player agrees that he shall abide by and comply with all reasonable requests of the Club in relation to publicity, promotions, advertisement, sponsorship contracts and such other programs or activities as the Club shall consider necessary in the interests of the Club.
- 25) The Player shall be permitted to enter into arrangements for promotional and advertisement activities with any companies, and/or any individuals and/or any organizations and to receive remuneration for such activities, only after having consulted with and obtained the written approval of the Club. The Player will not be allowed to promote or advertise the products, services and/or trademarks of competitors (direct or indirect) of the sponsors or commercial partners of the Club.
- 26) During his time representing the Club in competitions, tournaments, training and official functions (award ceremony, press conference, television interview and other events as designated by the Club), the Player must wear a club uniform as provided by the Club and may not wear or display (in any way) the branding of any companies whose products, services and trademarks are competitors of the sponsors or commercial partners of the Club.
- During and after the performance of this contract, neither Party has the rights to disclose to any third Party information related to the Articles of this contract except as required by their legal obligation, legal proceedings or arbitration hearings or as agreed in writing by both parties.
- 28) The Player shall not induce or attempt to induce any other player in the Club to leave the Club for any reason whatsoever. If the player breeches this provision, the club will have the right to unilaterally terminate this contract.

- 29) If the Player is convicted of any offense or crime by a court of law, the Club may, on giving 7 (seven) days' written notice to the Player, unilaterally terminate this contract.
- 30) In the case of any dispute between the parties to this contract, disciplinary action by the club against the Player or termination of this contract by the Club, the Player has the right to appeal his case to the Player Status Committee of BFF. The appeal will be subject to the statutes and procedures of BFF, FIFA and the Court of Arbitration for Sport (hereinafter referred to as 'CAS').
- 31) Upon execution of this Contract, the Club shall effect the Registration of the Player with Bangladesh League and BFF in accordance with their respective Rules. A copy of this contract will accompany such registration.
- Such Registration may be transferred by mutual consent in writing of the Club and the Player and this contract will be deemed to be terminated on such transfer. Such transfer of registration may only occur during the registration periods permitted by Bangladesh League and BFF. Such transfer must be notified forthwith in writing by the Club to Bangladesh League and BFF and will be subject to the Rules of Bangladesh League and BFF. The Club reserves the right to seek a compensation payment from any prospective Club seeking the Player's transfer and registration at any point during the period of this contract as specified in Annex 4 of FIFA Regulations for the Status and Transfer of Player.
- A club intending to conclude a contract with the player must inform the player's current club in writing before entering into negotiations with him. The player shall only be free to conclude a contract with another club when this contract has expired or will expire within 15 (Fifteen) days. Any breach of this provision shall be subject to appropriate sanctions.
- 34) The Club and the Player by mutual agreement may arrange a temporary transfer of registration (loan) to another club during the currency of this contract. Such temporary transfer of registration (loan) may only occur during the registration periods permitted by Bangladesh League and BFF. Such temporary transfer (loan) must be notified forthwith in writing by the Club to Bangladesh League and BFF and will be subject to the rules and regulations of Bangladesh League, BFF, AFC and FIFA. Only one such temporary transfer of registration is permitted per season.

- 35) The Player shall be entitled to a maximum of 30 (thirty) calendar days paid leave per year, such leave to be taken at a time which the Club in its absolute discretion shall determine. The Player shall not participate in football, professional or otherwise, or in any other sporting activity or otherwise during his leave unless consent thereto shall be given by the Club in writing.
- **36)** Where reference is made in this contract to statutes, rules and/or regulations of FIFA/AFC/BFF/ Bangladesh League, this shall refer to the statutes, rules and/or regulations as in force at the date of this contract or as subsequently amended.
- Any previous agreement or contract between the Club and the Player is hereby cancelled.

Signed by the said

Player
Name
Signature
Player's Agent (if any)
Name
Signature
In the presence of (witness)
Name & Designation
Signature

Authorized Club Official

Name	
Position	
Signature	
In the presence of (witness)	
Name & Designation	
Signature	
Interpreter (if any), who interpreted this Contract to the player who acknowledges that the player understood the contents of Contract.	
Name	
Passport No	
Signature	

SCHEDULE I

a)	A gross monthly salary of BDT (in wards only) will be paid to the player under this contract.
b)	The Club will pay the player a signing on fee of BDT
c)	To receive reimbursement for all direct expenses incurred during the course of the Player's participation in any activity connected with the Club.
d)	Any bonus and incentive shall be at the complete discretion of the club.
e)	The player shall be responsible for his personal income tax.
f)	The Club shall pay foreign players the cost of economy return travel to the player's home once a year (optional provision at discretion of club).
g)	Any other conditions:

SCHEDULE II

Player shall abide by the following, and any violation thereof shall subject the Player to fines imposed at the discretion of the Club:

- 1. Player must be on time for all meeting, practice sessions and all publicity appointments.
- 2. The use of drugs is forbidden, and the Player submits himself to random checks at the behest of the Club or Bangladesh League and/or BFF through the Club.
- **3.** Player must not frequent gambling resorts nor associate with gamblers or other notorious or dubious characters.
- 4. Player shall report immediately, in writing, to the Club, with a copy to the Manager, Bangladesh League and/or General Secretary, BFF of any communication, howsoever made, of any offer, oral or in writing, of any form of illegal consideration or gratification, howsoever made, and of whatsoever kind.
- 5. Player must not take part in activities, whether sporting activities or otherwise, which are dangerous or places the Player at risk of injury that may affect this Agreement.
- 6. Player must report all injuries/sickness to the Coach or Trainer or Team Manager immediately in accordance with this Agreement.
- 7. Player must be appropriately dressed in the Club sponsored attire during all training sessions and matches.
- **8.** Player shall not write or sponsor magazine or newspaper articles, or endorse any product or service or appear on or participate in any radio or television programme whatsoever without the consent of the Club.
- **9.** Player shall not defy instructions given by Team Manager, his assistant, Coach, his assistant, Trainer or other responsible officials of the Club or its Committee.
- **10.** Player shall not be unnecessarily cautioned by the referee for an offence of dissent.
- 11. Player shall not be absent from training without the production of a proper medical certificate issued by a registered medical practitioner or provide a sufficient and good reason acceptable to the Club.



Official Registration

Season 2022-23

		<u>Season 2022-23</u>	4 Copies of
Club			Color Passport Size Photo
Name of Offi	icial		Attested by Club
Date of Birth		(DD/MM/YYYY)	Secretary / General Secretary
Designation ((As per Regulations)		
National ID (Mandatory for local Off	ficial/ Passport/ Birth Certificate No.	
(Below eighte	een years old Official) _		
Blood Group	·		
Local Reside	ntial Address		
		Postco	ode
Home Tel		Mobile	
Declaration:	<u>:</u>		
I hereby decla	are and certify that the ab	bove information is true and correct. Please regist	er me as a Club Official with
•	•)22-23 for	
Playing Seaso	on. I shall abide by my a	agreement with the Club, its constitution and rule	es. I shall also abide with the
Regulations of	of the Bangladesh Champ	pionship League 2022-23 and the Laws of the Ga	mes and/or with any decision
of the Bangla	desh Football Federation	n that affect me as a Club Official.	
Signature of	Official		
I request the	Rangladesh Championsh	hip League Department to register Mr	
_	_	(Club) for season 20	
Club's Autl	horized Signatory Ac	ecording to the Club's Constitutions	
Signature	:		
Name			
	•		
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Club Official Registration Form



AFC Match Operations Protocol During COVID-19 Pandemic (Edition 2021)





AFC MATCH OPERATIONS PROTOCOL DURING COVID-19 PANDEMIC

(EDITION 2021)



CONTENTS

PREAMBLE	5
SECTION 1: GENERAL PROVISIONS	6
1. Scope of Application	6
2. Preventative Measures	6
SECTION 2: MEDICAL MEASURES	8
3. Health Monitoring Activities	8
4. Testing Requirements	8
5. Management of Positive Cases	11
SECTION 3: MATCH OPERATIONS PROTOCOL	12
6. General Principles	12
7. Stadium Zoning and Access Control	12
8. Match Coordination Meeting and Official Countdown	15
9. Submission and Distribution of Documents	16
10. Disinfecting the Stadium	16
11. Arrival of Participating Teams/Participating Clubs and Match Officials	17 18
12. Dressing Rooms 13. Team Benches, Technical Seats and Additional Seats	18
14. Accreditation Card and Equipment Check	19
15. Pre-Match Warm-up	19
16. Pre-Match Ceremony	20
17. Warm-Up During the Match	22
18. Ball Persons	23
19. Substitutions	24
20. Medical/Therapeutic Treatments	24
21. Half-Time	24
22. Post-Match Activities	24
23. Recommendation to Participating Teams/Participating Clubs	25
SECTION 4: HOSTING MATCHES	26
24. General Requirements for Host Organisations	26
25. Football-Specific Risk Assessment	27
26. Appointment of Additional Personnel	27
27. Workforce Management	28
28. Logistical Arrangements	28
29. Official Training Sites	29
30. Return of Spectators	30
SECTION 5: PARTICIPATING IN MATCHES	33
31. General Requirements for Participating Teams/Participating Clubs	33
32. Appointment of Additional Personnel	34
33. Return to Training Safety Considerations	34
34. Pre-Competition Medical Assessment	35
35. Logistical Arrangements	35
36. Match Day Requirements	36
37. Training Sessions	36



SECTION 6: MEDIA & BROADCAST	37
38. General Requirements for Media and Broadcast Partners	37
39. Points of Liaison	38
40. Zoning	38
41. Requisite Personnel for Each Area	39
42. Team Training	39
43. MD-1 Media Activities	39
44. Match Day Media Activities	39
45. Media Tribune Layout	42
46. PHO Seating Layout	42
47. PC Room Layout	43
48. Recommended Camera Plan	44
49. OB Van Layout	45
APPENDIX 1: TEMPLATE FOR MATCH PREPARATION INFORMATION SHEET	46
APPENDIX 2: COVID-19 MEDICAL PREPAREDNESS AND RESPONSE PLAN	49



PREAMBLE

This AFC Match Operations Protocol during COVID-19 Pandemic ("AFC MOP") is a compilation of recommended operational guidelines and measures to be observed and applied by the AFC, Host Organisations, Participating Teams/Participating Clubs and all other relevant stakeholders in relation to the staging, organising and hosting of AFC Competitions and Matches (collectively the "Stakeholders" and each a "Stakeholder") played during the COVID-19 pandemic, as well as any and all persons affiliated to the Stakeholders and/or carrying out duties on their behalf (collectively the "Individuals" and each an "Individual").

It is aimed at minimising the risk of COVID-19 by establishing standardised protocols with a focus on additional measures, which shall be applied to all Matches held in the context of the pandemic.

The document has been developed based on relevant protocols from FIFA, Football Confederations and Football Associations across the world as well as international health organisations. As the situation evolves, the AFC General Secretariat may further update this document as required and as advised by the AFC COVID-19 Advisory Expert Group, which shall be communicated to the relevant stakeholders accordingly.

For the purpose of this AFC MOP, all defined terms shall bear the same meaning as ascribed to them in the relevant Competition regulations and the AFC Competition Operations Manual ("Manual"), unless the context requires otherwise.



SECTION 1 | GENERAL PROVISIONS

1. Scope of Application

This AFC MOP shall apply to all AFC football, futsal and beach soccer Competitions and Matches played during the COVID-19 pandemic, until such time as the AFC Executive Committee decides otherwise.

It shall be read in conjunction with the relevant Competition regulations, the Manual and all other protocols, directives, decisions, guidelines and circulars issued by the AFC in connection with its Competitions and Matches. Where no provision of this AFC MOP is applicable, FIFA's Return to Football - International Match Protocol shall apply, where appropriate.

For the avoidance of doubt, where the relevant authorities of a host country have imposed additional and/or stricter requirements than those set out in this AFC MOP, such additional and/or stricter requirements shall prevail. Nothing in this AFC MOP shall affect any obligations arising from any applicable national laws, and the relevant Stakeholder or Individual (as appropriate) shall be solely responsible for complying with all applicable laws and protocols.

2 Preventative Measures

Each Stakeholder and Individual shall collectively ensure to implement the following preventative measures ("Preventative Measures") at all times, as recommended by the World Health Organisation (WHO) and FIFA.

- <u>Hand hygiene</u>: provisions shall be in place for regular and thorough hand washing or hand sanitising with an alcohol-based rub.
- Respiratory hygiene: the AFC requires that all Individuals wear face masks covering the nose and mouth. The only exception to this requirement shall be:
 - Participating Players and Match Officials on the Field of Play during the Match (all Participating Players and Participating Officials on the team bench shall wear face masks);
 - Participating Players, Participating Officials and Match Officials during any warm-up (pre-Match or during the Match) or training;
 - commentators while commentating in designated positions, and;
 - presenters while presenting to the camera.

Unless otherwise approved in writing by the AFC, face masks must be clear and free from any visible marks, branding, insignia, statements, slogans, names or numbers, in accordance with the AFC Equipment Regulations. No religious or political message or image in any form, any offensive symbol or message is permitted.

 <u>Physical distancing:</u> a minimum distance of 1m (one metre) shall be maintained by all Individuals except for those listed above as exceptions to wearing face masks.



- <u>Cleaning and hygiene regimes:</u> all spaces and surfaces shall be regularly and thoroughly cleaned and disinfected.
- <u>Risk communication and awareness:</u> it is critical to ensure a clear risk communication strategy is in place, which ensures all Individuals understand and comply with the requirements set out in this document.
- Monitoring and testing: comprehensive protocols for self-monitoring, health checks and testing shall be put in place.
- <u>Defining and tracing contacts:</u> adequate records shall be maintained to enable contact tracing by the relevant authorities, whenever necessary.
- Management of people with COVID-19, its symptoms and their contacts: any Individual
 who develops symptoms, or is suspected of having contracted, or has been confirmed
 as having COVID-19, shall not enter any Controlled Access Area and be subject to the
 medical protocol of the relevant authorities.
- Management responsibility and planning: the Host Organisation shall be responsible
 for ensuring that the medical protocol set out by the relevant authorities of the host
 country and the AFC are fully adhered to.

Full details of the Preventative Measures are stipulated in Annexe B of <u>FIFA's Return to Football</u> – International Match Protocol.





SECTION 2 | MEDICAL MEASURES

Health Monitoring Activities

From at least fourteen (14) days prior to the Match, all Individuals involved in the Match shall implement the following self-health monitoring activities:

- daily body-temperature screening;
- symptom check to assess any of the following:
 - fever;
 - dry cough;
 - tiredness:
 - aches and pains;
 - sore throat;
 - diarrhoea:
 - conjunctivitis;
 - headache:
 - loss of taste or smell, and;
 - skin rash, or discolouration of fingers or toes.

Participating Teams/Participating Clubs shall regularly monitor their Participating Players and Participating Officials through the respective medical personnel (e.g. Team Doctor or Team Medical Liaison Officer). All other Individuals should monitor themselves. It is strongly recommended to keep detailed evidence of the daily health monitoring activities (e.g. keeping "health-diaries"), in preparation for any enquiries and investigations by the relevant authorities.

Individuals who are unwell or are experiencing any of the symptoms listed above are urged to self-isolate and follow local health protocols set out by the relevant authorities of the country.

4. Testing Requirements

A robust testing regime is essential to effectively detect and isolate the relevant Individuals and prevent the spread of COVID-19. It is also critical to build psychological confidence within the Individuals involved in the Match by ensuring they are safeguarded within a "biomedical bubble"

COVID-19 testing is mandatory for all Participating Players, Participating Officials, Match Officials and the AFC Delegation, in accordance with the requirements as below:

- the Polymerase Chain Reaction ("PCR Test") for SARS-COV-2 shall be strictly used as the diagnostic testing procedure;
- testing shall be conducted no earlier than seventy-two (72) hours prior to the Individual's
 departure to the Venue and test results shall be submitted to the AFC before departure.
 Any exceptions due to existing medical protocols set out by the relevant authorities of the
 country shall be subject to the AFC's written approval;



- any Individual who has previously tested positive for COVID-19 shall provide such medical
 and other supporting documents as required by the AFC and the relevant authorities as
 evidence to prove their recovery, which shall be subject to the written approval of the AFC;
- Individuals shall be subject to additional COVID-19 testing upon arrival at the host country and throughout the duration of their stay in the host country, in accordance with the protocol set out by the relevant authorities of the host country, and;
- the AFC reserves the right to request additional documents in all cases.

For a PCR test to be considered valid by the AFC, the following information must be provided in the test results:

- Patient Information
 - Name of the individual (as in passport)
 - Gender, date of birth and age
 - Identification number (e.g. passport number, national ID)
- Specimen Information
 - Specimen type (e.g. Nasopharyngeal / Oropharyngeal)
 - Date and time of receipt of specimen
 - Date and time of reporting
 - Sample location collection
 - Details of the targeted genes (e.g. E, N, S, ORF1b)
- Laboratory Information
 - Laboratory name
 - Accreditation
 - Signature of authorised laboratory scientist (person responsible to verify the analysis of specimen)
 - The result must be in the laboratory letterhead.
- Details of the result, in any positive case, preferably with the Cycle Threshold (CT) value. (e.g. E gene = positive [CT=33.32]; ORF1b gene=positive [CT=28.23])

Test results are sensitive personal data and shall be dealt in accordance with the directives of the relevant authorities of the country.

Responsibilities of the Host Organisation

Host Organisations shall be responsible to ensure all other Individuals involved in the Match (e.g. drivers, on-pitch medical staff, hotel staff, etc) are tested in accordance with the above requirements, with special focus on those in close contact with the Participating Players, Participating Officials, Match Officials and the AFC Delegation. In principle, only those who have been tested negative shall be allowed to access a Controlled Access Area.

Host Organisations, in consultation with the relevant authorities of the host country, shall establish a comprehensive testing regime for all the Individuals involved in the Match to ensure all Matches are played in a safe environment. They are required to organise tests for Participating Players, Participating Officials, Match Officials and AFC Delegation upon their arrival at the host country. In addition to the test upon arrival, periodic regular tests shall be conducted throughout the duration of the Competition, as follows.



Recommended Testing Schedule

MD-	-14	Participating Players and Participating Officials	To alleviate false positive and negative results and assist for clinical assessment and mitigate possible spread of infection during training and prior travel.
	ore parture ne Venue	 Participating Players and Participating Officials Match Officials AFC Delegation 	Within 72 hours prior to departure (mandatory)
	on Arrival ne Venue	 Participating Players and Participating Officials Match Officials AFC Delegation 	Host Organisations shall arrange tests upon arrival at the airport or at the official hotel.
MD-	-6 or -2	Host Organisation staff third-party service providers (e.g. drivers, hotel staff, cleaners) any other Individual involved in the Match	 Host Organisations shall conduct testing before deployment of local personnel on MD-6 to alleviate false positive and negative results. A second testing to be conducted at least 2 to 3 days prior to the Match
Incc Test Resi	-	any relevant Individual	An individual whose result is inconclusive shall be re-tested immediately. In case the second test is still inconclusive, it shall be considered as negative, subject to monitoring for any symptoms for decision-making.
	ular odic iing	 Participating Players and Participating Officials Match Officials AFC Delegation Host Organisation staff third-party service providers (e.g. drivers, hotel staff, cleaners) any other Individual involved in the Match 	Subsequent routine test to be conducted during the duration of the Competition, subject to the epidemiology of the infection, protocol and guidelines of the relevant authorities of the host country, the AFC and the recommendations of the AFC Covid-19 Advisory Expert Group.
	ing for itive Case	any relevant Individual	Subject to the guidelines and protocols from the relevant authorities of the host country on management of positive cases.



Post
Competition
Testing

- Participating Players and Participating Officials
- Match Officials
- AFC Delegation

Testing shall be conducted in accordance with the requirements set out by the relevant authorities (e.g. home country, airlines).

Host Organisations are required to designate competent laboratory facilities that can carry out the PCR analyses, which shall be duly accredited by the relevant authorities of the host country. The laboratories shall be able to deliver the test results in a timely manner, preferably within twelve (12) to twenty-four (24) hours after each test. Trained and qualified personnel shall perform the PCR Tests (nasopharyngeal and oropharyngeal) and serology tests as deemed necessary. Host Organisations shall provide the AFC with the details of the relevant laboratory facilities, for its approval.

5. Management of Positive Cases

Generally, in cases where Individuals test positive, they should isolate immediately and report to the relevant authorities of the country they are in, to be dealt in compliance with the laws and protocols in place.

In addition to the above, Individuals who are considered as contacts, as identified by the relevant authorities of the host country, may also be required to isolate and report in accordance with the laws and protocols.

In any case, Individuals shall strictly comply with the laws and protocols set out by the relevant authorities.



SECTION 3 | MATCH OPERATIONS PROTOCOL

6. General Principles

In accordance with the Preventative Measures required under this AFC MOP, the following general principles shall be applied to every Individual, space and activity taking place at the Stadium:

- <u>Personnel planning</u>: only essential personnel confirmed by the AFC Match Commissioner should be deployed for work at the Stadium.
- <u>Screening:</u> all Individuals entering the Stadium shall be subject to a temperature check
 at the point of entry. Any Individual who develops symptoms, or is suspected of having
 contracted, or has been confirmed as having COVID-19, shall not be permitted to enter
 the Stadium.
- Zoning and access control: Stadiums shall be divided into four (4) zones to avoid overcrowding and to prevent any uncontrolled contact between the Individuals.
- Wearing face masks: face masks covering the nose and mouth shall be worn by all Individuals with the exception of those listed in Article 2.
- <u>Cleaning and sanitising:</u> all spaces, surfaces and objects shall be cleaned regularly. Hand sanitisers shall be located in prominent areas throughout the Stadium.
- Physical distancing: a minimum physical distance of 1m (one metre) shall be maintained by all Individuals with the exception of Participating Players and Match Officials on the Field of Play during the Match and Participating Players, Participating Officials and Match Officials during any warm-up (pre-Match or during the Match) or training.
- <u>Contact tracing:</u> records shall be maintained for the purpose of contact tracing, as required by the relevant authorities of the host country.

7. Stadium Zoning and Access Control

A clear zoning system and strict access controls protocols shall be put in place to minimise contact between the different groups of Stakeholders. At all times, the number of personnel within each zone should be kept to the absolute minimum required.

The Host Organisation shall be responsible for the configuration of the zones, taking into account the flow and capacity of the Stadium facilities. It shall also be responsible for establishing the maximum number of personnel allowed into each zone during each time, in consultation with the AFC Match Commissioner and the relevant authorities of the host country.

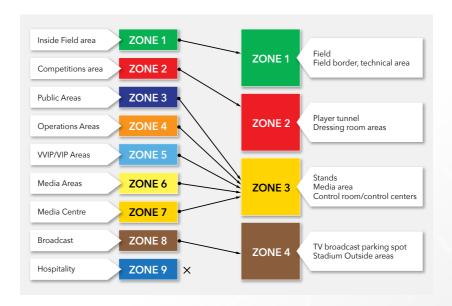
Security personnel appointed by the Host Organisation shall be responsible for controlling access in each zone at the perimeter of each zone. Access boards and signages shall be sufficiently provided at each access control point to reduce the time taken and contact made with any security personnel. Preparation and set-up for access control operations must be completed prior to the first (earliest) arrival of the officials involved in the Match. For all



entrances, the Host Organisation shall set up measures for temperature checks and identify an isolation room/area nearby in case of any temperature measurement exceeding the threshold.

For Matches held during the COVID-19 pandemic, the following four (4) zones shall apply:

- Zone 1: Field of Play Area
- · Zone 2: Official Area
- Zone 3: Stadium Internal Area
- Zone 4: Stadium External Area



In principle, only those Individuals from the "biomedical bubble" shall be allowed to access Zone 1 and 2. Any exception to this principle shall be subject to the written approval of the AFC Match Commissioner.

Zoning is required on all days when the Participating Teams/Participating Clubs and Match Officials are on-site, especially on Match day ("MD") and MD-1.



Example Personnel Planning for Zone 1: Field of Play Area

Group	Team Arrival	Kick-off	Full time	Team Depart
Players	0	22	22	0
Substitutes & Officials	0	32	32	0
LOC Staff	5	10	10	8
Referees	0	5	0	0
Ball Persons	0	6	0	0
НВ	23	15	15	13
Medical/Doping	0	0	2	0
PHO	0	tbd	tbd	0
Stretchers	0	8	8	0
Hygiene Personnel	0	3	3	0
Groundsmen/Service Crew	16	0	0	16
Security	4	4	4	4
Commercial Partner	7	0	7	0

^{*} Exact figures for each Match shall be produced by the Host Organisation and confirmed by the AFC Match Commissioner.

Example Personnel Planning for Zone 2: Official Area

Group	Team Arrival	Kick-off	Full time	Team Depart
Players	22	0	4	4
Substitutes & Officials	32	0	4	4
LOC Staff	10	5	5	7
Referees	5	0	5	0
Ball Persons	6	0	6	0
НВ	5	0	0	0
Medical/Doping	2	2	0	2
PHO	0	0	0	0
Stretchers	8	0	0	0
Hygiene Personnel	3	0	0	0
Groundsmen/Service Crew	0	0	0	0
Security	4	4	4	4
Commercial Partner	2	2	2	2

^{*} Exact figures for each Match shall be produced by the Host Organisation and confirmed by the AFC Match Commissioner.



Example Personnel Planning for Zone 3: Stadium Internal Area

Group	Team Arrival	Kick-off	Full time	Team Depart
Security	10	10	10	10
Stretchers	4	4	4	0
Police & Firefighters	6	6	6	0
Stadium Operators	5	5	5	5
LOC Staff	8	8	8	0
AFC Staff / Commercial Partner	10	10	10	10
Team guests	12	12	12	0
НВ	26	19	19	16
Medical/Doping	2	2	0	0
Media (Journalists)	0	tbd	tbd	0
Video Analysts	4	4	4	4
Hygiene Personnel	5	5	5	8

^{*} Exact figures for each Match shall be produced by the Host Organisation and confirmed by the AFC Match Commissioner.

Example Personnel Planning for Zone 4: Stadium External Area

Group	Team Arrival	Kick-off	Full time	Team Depart
Security	50	50	50	20
НВ	14	14	14	11
Groundsmen/Service Crew	16	16	16	0
Commercial Partner	2	2	2	2

^{*} Exact figures for each Match shall be produced by the Host Organisation and confirmed by the AFC Match Commissioner.

8. Match Coordination Meeting and Official Countdown

Match Coordination Meetings are recommended to take place online to minimise any unnecessary physical contact. However, physical meetings may take place if deemed necessary by the AFC Match Commissioner, provided that the meeting room is large enough to ensure physical distancing.

In addition to the standard agenda, extra attention should be paid to the special arrangements made in consideration of COVID-19. These arrangements shall include the timings of Stadium disinfection, set-up of thermal scanners at the entrances, sealing of dressing rooms, staggered



departure and arrival of Participating Teams/Participating Clubs, and be reflected in the Official Countdown accordingly.

Preventative Measures, as well as Stadium zoning and access control shall be in place in the same way as on Match days until the departure of all officials involved.

Additional meetings involving the medical personnel of each Stakeholder may also be arranged by the AFC or the Host Organisation, if necessary.

9. Submission and Distribution of Documents

Whenever possible, documents transmitted in relation to the Match (e.g. Player Selection List, Officials on the Substitution Bench Form and Match Start List) shall be submitted and distributed digitally.

Participating Teams/Participating Clubs are required to submit the original copy to the AFC Match Commissioner for the record, as instructed by the AFC Match Commissioner.

10. Disinfecting the Stadium



All spaces, surfaces and objects within the Stadium shall be disinfected regularly, in line with a formal hygiene and cleaning plan for the Stadium.

On Match days, the disinfection must take place early in the morning prior to the first (earliest) arrival of the officials involved in the Match. The Host Organisation shall communicate the schedule of the disinfection to the AFC Match Commissioner to ensure the timings are reflected in the Official Countdown for the relevant Match



It is the responsibility of the Host Organisation to coordinate with the relevant authorities of the host country to ensure compliance with any protocol of the host country.

All costs related to disinfecting the Stadium shall be borne by the Host Organisation.

Dressing rooms shall be sealed with a signage or label (e.g. "disinfected area") following the disinfection, only to be opened by the relevant Participating Team/Participating Club.

11. Arrival of Participating Teams/Participating Clubs and Match Officials

Participating Players, Participating Officials and Match Officials must wear face masks upon their arrival at the Stadium.

A separate time and drop-off area shall be arranged for the arrival of Participating Teams/ Participating Clubs and subsequently the Match Officials with a minimum gap of ten (10) minutes.

Implementation of different entry gates and different routes to the respective dressing rooms are recommended as much as possible (e.g. Team A and Team B enter the Stadium from different gates).

The Head Coach on arrival interview will be conducted by the Host Broadcaster while ensuring adequate physical distancing as well as using a dedicated microphone on stand for the Head Coach.





12. Dressing Rooms

Team Dressing Rooms

The use of the dressing rooms shall be minimised as much as possible.

Depending on the size of the dressing rooms, additional rooms adjacent to the existing dressing rooms shall be used as extended dressing rooms for teams to allow physical distancing. If used, these additional rooms must also be disinfected.

Any spa, sauna, wet room, jacuzzi, ice-bath or similar facility should not be used and, if possible, remain closed

Once the disinfection of the team dressing rooms is completed, only members of the relevant Team Official Delegation may enter the dressing rooms, unless otherwise approved in writing by the AFC Match Commissioner.

Referee Dressing Rooms

The same requirements as established for the team dressing rooms shall be applied to the referee dressing rooms.

Once the disinfection of the referee dressing rooms is completed, only the relevant Match Officials may enter the dressing rooms, unless otherwise approved in writing by the AFC Match Commissioner

13. Team Benches, Technical Seats and Additional Seats

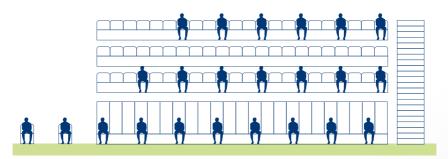


Physical distancing must be observed in the team benches and technical seats. For this purpose, additional seats may be required to extend the team benches (e.g. by providing additional seats next to the existing team benches or by utilising adjacent seats in the stands with direct access to the field area) to accommodate the number of Participating Players and Participating Officials who are allowed to sit on the team bench in accordance with the relevant Competition regulations.



Technical seats for any member of the Team Official Delegation who are not registered to sit on the team bench shall be provided in the stands adjacent to the team benches. These seats shall be segregated from any additional seats for the team bench and from any other seats in the stands, with separate access routes to ensure the members of the Team Official Delegation do not contact any Individual out of the "biomedical bubble".

A strict access control protocol shall be in place for any additional seats for the team bench and technical seats



14. Accreditation Card and Equipment Check

The Accreditation Card and Equipment check by the AFC Match Commissioner and Fourth Official shall be conducted in accordance with the Official Countdown, but not within the dressing rooms.

It shall be conducted at the dressing room entrance or any other designated area adjacent to the relevant team dressing room, in compliance with physical distancing.

15. Pre-Match Warm-up

The pre-Match warm-up timings shall be maintained as per standard practice in accordance with the Official Countdown of the relevant Match.

If the Stadium structure allows, Participating Teams/Participating Clubs and Match Officials shall remain segregated when entering and leaving the Field of Play.

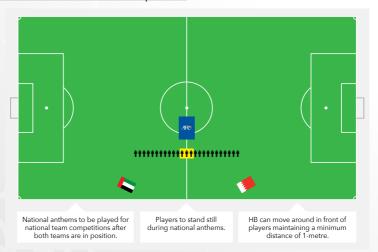


16. Pre-Match Ceremony

The standard procedure shall be maintained with the following adjustments in consideration of the Preventative Measures:

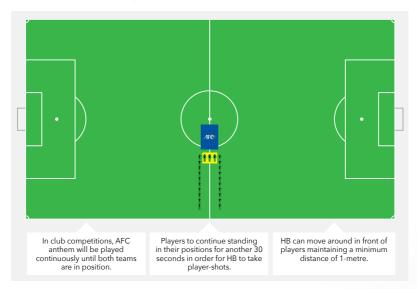
- all flags (e.g. national flags and AFC flags) shall be carried by adults rather than minors and enter the Field of Play in advance of the Participating Players' tunnel line-up, to avoid any mixing in the tunnel;
- strict physical distancing shall be maintained during the tunnel line-up and final equipment check;
- Host Broadcasters are allowed to film the tunnel line-up and Pre-Match Ceremony as usual procedure, with minimum personnel and physical distancing;
- player escorts, presentations by any third-parties or VIP handshakes shall not be allowed;
- the Referee and two (2) Assistant Referees shall lead the march-in, followed by the Participating Players. The fourth official and AFC General Coordinator (LOC General Coordinator for Matches played in a home and away format) shall follow the Participating Players;
- handshakes between the Participating Players and Match Officials shall be replaced with a clap of hands in the spirit of fair play;
- there shall be no joint photo between the two (2) Participating Teams/Participating Clubs and Match Officials. The exchange of pennants is also discouraged, and;
- only AFC official photographers shall be allowed to take team photos behind the photo marshals. Participating Teams/Participating Clubs may pose twice (once for the official photographer and once facing the A-boards) for the other photographers who shall be positioned behind the A-boards.

<u>Final Position - National Team Competitions</u>





Final Position - Club Competitions







17. Warm-Up During the Match

Option 1 (Preferred Option)

Depending on the space around the Field of Play, each Participating Team/Participating Club shall be allocated their own warm-up area behind each goal on the side closest to the team benches.



Option 2

If the space behind each goal does not permit, option 2 shall be applied and the warm-up shall be arranged next to each team bench (on the left side of Team A bench for team A, on the right side of Team B bench for team B).





18. Ball Persons

The decision to deploy minors as ball kids is the responsibility of the Host Organisation. However, the use of minors is discouraged, in consideration of the pandemic.

A maximum of six (6) ball persons are recommended to be deployed and trained to cover the area allocated for them. They shall wear face masks at all times and be provided with sanitisers to regularly disinfect the balls.

The Host Organisation shall implement either one of the following options:



Option 1 (Preferred Option): disinfected balls positioned on cones around the Field of Play Three (3) to six (6) ball persons shall collect and disinfect the balls out of play and place them on the cones. Participating Players will self-serve the balls from the cones, as necessary.



Option 2: standard procedure with disinfection

Six (6) ball persons shall collect and disinfect the balls out of play and keep them ready at their feet, without handling the balls until needed.





19. Substitutions

In order to avoid unnecessary contact in connection with a substitution and to accommodate the increased number of substitutions allowed in Matches held under the temporary amendments to the Laws of the Game, it is strongly recommended that at least two (2) or more substitution boards are available at the fourth official bench.

20. Medical/Therapeutic Treatments

As far as reasonably practicable, the use of treatments shall be limited to the minimum required to avoid unnecessary contact with the Participating Players.

The following measures are recommended for treatments:

- appropriate personal protective equipment ("PPE") shall be worn by the medical personnel, including a face mask, disposable gloves, and, if deemed necessary, additional items such as disposable plastic aprons or goggles, and
- any disposable equipment shall be changed after each treatment.

21. Half-Time

If the Stadium structure allows, Participating Teams/Participating Clubs and Match Officials shall remain segregated when leaving and entering the Field of Play.

Participating Teams/Participating Clubs and Match Officials shall avoid contact with others and enter their respective dressing rooms directly from the Field of Play.

Participating Players and Match Officials are not required to enter the Field of Play for the second half together and shall enter the Field of Play directly from their respective dressing rooms for the second half. Close communication and team gatherings (e.g. team scrums in a circle) before kick-off shall be avoided.

22. Post-Match Activities

Participating Teams/Participating Clubs and Match Officials shall leave the Field of Play as soon as possible. Any post-match handshakes, gatherings, or swapping of shirts with other Participating Players or Match Officials shall be avoided.

Participating Teams/Participating Clubs are required to attend the post-Match Media activities as outlined in Section 5 and in accordance with the relevant Competition regulations.

The length of stay in the relevant dressing rooms after the Match shall be minimised. Cooldowns after the Match shall also be limited, subject to the AFC Match Commissioner's approval.

No dressing room visits from guests shall be allowed after the Match.



Depending on the facilities, a second doping control room may be required to allow physical distancing between the players of each team. Any changes to the anti-doping procedures must be in compliance with the AFC Anti-Doping Regulations.

Departure of the Participating Teams/Participating Clubs and Match Officials shall be separated and staggered in time to ensure physical distancing.

23. Recommendation to Participating Teams/Participating Clubs

Participating Players and Participating Officials must keep in mind that they are role models for their friends, families and fans watching them across the continent. Extra attention will be focused on their behaviour for the Matches held during the COVID-19 pandemic.

Therefore, the Participating Players and Participating Officials must focus on setting good examples at all times by observing the Preventative Measures as outlined in this AFC MOP and complying with any other medical protocol set out by the AFC and the Host Organisation.





SECTION 4 | HOSTING MATCHES

24. General Requirements for Host Organisations

Host Organisations shall be responsible for implementing the Preventative Measures and the protocols set out in this AFC MOP as well as any other protocols set out by the relevant authorities of the host country. Host Organisations are strongly recommended to engage in ongoing dialogue with the relevant authorities of the host country and, wherever possible, seek exemptions from/agreement on measures which may impact the hosting of Matches.

To this effect, Host Organisations shall:

- complete and submit the "Football-Specific Risk Assessment" to the AFC during the hosting process;
- appoint key personnel in charge of matters related to COVID-19 (e.g. the Medical Response Coordinator and Lead Hygiene Implementation Officer);
- establish a testing regime in consultation with the relevant authorities of the host country, for the Individuals involved in the Match:
- appoint and provide written confirmation from the local COVID-19 testing facilities that
 the required number of tests can be conducted in accordance with the requirements set
 out by the AFC;
- provide information on COVID-19 related matters in the host country by completing and distributing the "Match Preparation Information Sheet" (cf. Appendix 1) no later than fourteen (14) days before the relevant Match (or fourteen [14] days before the first Match in the host country for centralised Competitions);
- complete and submit the "COVID-19 Medical Preparedness and Response Plan" (cf. Appendix 2), and;
- no later than from fourteen (14) days prior to the Match, ensure all Individuals involved in the Match implement comprehensive health monitoring activities in accordance with Article 3.

Operational arrangements to be made by the Host Organisation to ensure all Individuals comply with the protocols set out include:

- ensuring face masks and hand sanitisers are readily available where needed;
- regularly disinfecting all facilities and equipment before and after use;
- ensuring all uniforms (e.g. bibs) used on-site are laundered before and after use and are not transferred between different personnel;
- providing signage and posters in key locations;
- clearly communicating new zones and associated timings;
- separating entry and exit routes for each Stakeholder to avoid unnecessary contact;
- · including all new protocols on induction training and/or pre-Match briefings as required;
- providing a straightforward method for personnel to report COVID-19 symptoms or request information or advice;



- minimising catering within the Stadium and alternatively providing pre-packaged food and single-use bottles if required, and;
- providing sufficient sanitary facilities and areas for physical distancing to be enforced and pre-allocating these facilities.

25. Football-Specific Risk Assessment

Host Organisations shall use the football-specific risk assessment tool, which has been developed by FIFA and a group of other football bodies with support from the WHO, to address specific challenges related to hosting Matches during the COVID-19 pandemic. The football-specific risk assessment tool will be reviewed and updated regularly as the pandemic evolves and is therefore required to be downloaded by using the following <u>link</u>.

Host Organisations shall be responsible for providing accurate answers to the risk assessment and mitigation checklist, in consultation with the relevant authorities of the host country. The completed football-specific risk assessment tools shall be submitted to the AFC as part of the hosting process.

26. Appointment of Additional Personnel

Host Organisations are required to appoint the following personnel to be responsible for key functions in relation to Matches hosted during the COVID-19 pandemic.

Medical Response Coordinator

- has a medical background or is an employee within the medical department of the hosting Member Association;
- liaises with the appointed laboratories conducting the COVID-19 testing for the Match on all medical questions;
- prepares the COVID-19 Medical Preparedness and Response Plan and coordinates its implementation for the Match;
- coordinates risk communication planning, and;
- acts as the point of contact for Team Medical Liaison Officers in relation to the medical preparedness and response for the Match (e.g. testing regime in place).

Lead Hygiene Implementation Officer

- does not require medical background but with appropriate induction training into the role (should be separate from that of the Medical Response Coordinator);
- ensures the operational implementation of the protocols set out, including any COVID-19 testing, and arranges education/monitoring activities as required;
- ensures that arrangements are in place to test individuals in line with the requirements herein, monitors the return of results;
- acts as the point of contact for hygiene concerns for Controlled Access Areas and appointed Hygiene Implementation Officers of each Stakeholder, and;
- reports any matters for consideration regarding the organisation of the Match to the AFC Match Commissioner.



In addition to the above, Host Organisations are strongly encouraged to request for the appointment of additional Hygiene Implementation Officers from the Stakeholders they appoint (e.g. Stadiums, local service providers) to ensure the highest standard of implementation.

Appointed personnel are strongly encouraged to go through the following online training materials provided by WHO and FIFA:

- WHO Training Course: https://openwho.org/channels/covid-19
- FIFA Training Module: https://covid-19-module.fifa.com/

27. Workforce Management

It is strongly recommended that the number of working personnel at the Stadiums (and Official Training Sites) are kept to an absolute minimum, especially on MD-1 and Match days.

The total number of working personnel will be determined by:

- directives issued by the relevant local authorities;
- the size and configuration of the Stadium (and Official Training Site);
- the space available to conduct operations on the premises while maintaining strict physical distancing and hygiene regimes;
- operational restrictions arising from rezoning in accordance with the requirements stipulated in this AFC MOP, and;
- the additional number of personnel available to implement, monitor and control mandated physical distancing and hygiene regimes.

Host Organisations shall ensure that their appointed working personnel (including any service providers, suppliers and any other appointed third-parties) are aware of all the requirements and protocols which apply to them.

28. Logistical Arrangements

Airport Arrivals and Departures

Host Organisations shall liaise with the relevant authorities of the host country as well as the Participating Teams/Participating Clubs to ensure segregated arrival and departure procedures at airports to avoid unnecessary contact wherever possible. The following measures could be considered:

- use of dedicated arrival and departure gates and lounges;
- drop-off/pick-up of arriving Individuals directly at/from the aircraft;
- priority boarding/group boarding, and;
- dedicated fast-track passage through immigration, customs or security screening.

If possible, these arrangements shall be provided to the AFC Delegation as well.

Domestic Transportation

Host Organisations shall arrange domestic transportation for the Participating Teams/ Participating Clubs and AFC Delegation in compliance with the relevant protocols in place.



Measures to be considered are:

- regular disinfection of vehicles before and after each use;
- larger or additional vehicles (e.g. second team bus) to be provided with clear instructions on seats to be used in consideration of physical distancing;
- dedicated vehicles and drivers for each Stakeholder for the duration of their stay in the host country, and;
- proactive health monitoring for drivers before and after their shift, accommodating drivers within the "biomedical bubble" wherever possible to avoid unnecessary contact.

Accommodation

Host Organisations shall ensure hotels providing accommodation for the Participating Teams/ Participating Clubs and AFC Delegation fully comply with all relevant protocols. Recommended practices are:

- · regular disinfection of all spaces and surfaces before and after each use;
- face masks and hand sanitisers provided in every room and all other areas;
- exclusive use of facilities to be provided wherever possible, to avoid unnecessary contact with other hotel quests;
- each Individual to be provided a separate room;
- sufficient space for common areas (e.g. dining rooms, meeting rooms) to ensure physical distancing;
- adequate ventilation for all rooms;
- minimum interaction with hotel staff;
- laundry or any other personal equipment, which requires cleaning and/or disinfecting should be placed in individual single-use bags and handed to the responsible person, and;
- meals to be served to tables or by pick-up (not to be served in self-service or in buffet-style).

29. Official Training Sites

Host Organisations shall be responsible for ensuring that the Official Training Sites comply with all relevant protocols.

All spaces and surfaces must be thoroughly cleaned and disinfected before and after each use. Sufficient hand sanitisers should be provided for use by the Participating Teams/Participating Clubs.

Training sessions shall be closed to the media and public to avoid any unnecessary contact. A dedicated entry and exit route shall be provided to the Participating Players and Participating Officials, wherever possible.

Any spa, sauna, wet room, jacuzzi, ice-bath or similar facility should not be used and, if possible, remain closed.

Any personal equipment should be labelled and not be shared with others.



30. Return of Spectators



It is recommended that Matches played during the COVID-19 pandemic are played behind closed doors without spectators to protect the Stakeholders involved and avoid the spread of COVID-19.

However, Host Organisations may propose to host Matches with a limited number of spectators (restricted match) or with spectators in a full capacity (normal match), provided that it fully complies with the protocols set out by the relevant authorities of the host country. A comprehensive risk assessment should be undertaken in consultation with the relevant authorities and submitted to the AFC for its written approval to ensure that the Match can be played in a safe environment.

Matches without Spectators (Closed Match)

The following shall be considered for Matches without spectators:

- no spectator shall be permitted to enter the Stadium;
- a maximum of two (2) guests in the VVIP tribune and a maximum of twenty-five (25) guests in the VIP tribune may be exceptionally allowed for the Participating Teams/Participating Clubs, subject to the protocol set out by the relevant authorities of the host country. For the avoidance of doubt, dressing room visits shall not be allowed in any case;
- a clear communication plan shall be established to inform the fans that the relevant Match will be played behind closed doors. Information shall also be clearly displayed in all relevant facilities and areas (e.g. entrance gates, ticketing booths), with security personnel deployed outside the Stadium to disperse any crowd which may attempt to gather, and;
- the Host Organisation may play recorded audio (e.g. fans cheering, chants, goal celebrations) to create an atmosphere within the Stadium, which shall be subject to the prior written approval of the AFC Match Commissioner. Any recorded audio shall not bear any commercial, religious, political, or offensive message.



Matches with Limited Spectators (Restricted Match)

The following shall be considered for Matches with limited spectators:

- operational measures to ensure the implementation of Preventative Measures for the spectators;
- calculation of capacities for each space upon entry, circulation and exit of spectators;
- Ticketing plan and allocation of Tickets;
- spectator transport concept;
- external communication plan and signage;
- management of spectator movement within the Stadium and offering of spectator facilities (e.g. toilets and concourses);
- management of additional numbers of Match day personnel;
- medical plan, and;
- contingency and evacuation planning.

The return of spectators shall only be considered provided that it is permitted by the relevant authorities of the host country. The involvement of competent and experienced personnel to comprehensively plan and manage the arrangements for spectators is crucial.

The following operational measures are recommended for the delivery of any Match with limited spectators:

- allowing only selected spectators (e.g. members of the fan club, season ticket holders for league matches, etc) instead of public ticket sales;
- maximum number of spectators shall be less than 50% of the total sellable tickets with a recommended ratio of 30%. The allocation of Purchasable/Complimentary Tickets for the AFC, AFC Commercial Rights Partner and Participating Teams/Participating Clubs in accordance with the relevant Competition Regulations shall also be included when calculating the number of spectators;
- seats shall be spread throughout the Stadium in consideration of physical distancing, with seating information on the Tickets;
- the allocation of Tickets for the fans of the away team shall be discussed and agreed between two teams. The Host Organisation shall not reduce the ratio stipulated in the relevant Competition Regulations without any agreement, and;
- announcements shall be made regularly to control and maintain the distance between spectators.

Personnel involved are also recommended to complete the online <u>WHO COVID-19 Mass</u> Gatherings Risk Assessment Training to better prepare themselves.

The AFC may publish additional guidelines to support the planning process for Matches with spectators.

Matches with Full Spectators (Normal Match)

This scenario consists of a full return of spectators with the normal procedures and activities in place on and off the pitch, with no limitations.



However, it will still be required that the Host Organisation complies with the strictest hygiene and disinfection guidelines.

The continuation of the highest standards of hygiene measures should continue until the emergency health situation is declared to be completely over. Announcements should also be regularly made during Matches to continue the process of educating fans.



SECTION 5 | PARTICIPATING IN MATCHES

31. General Requirements for Participating Teams/Participating Clubs

Participating Teams/Participating Clubs shall be responsible for complying with the Preventative Measures and the protocols set out in this AFC MOP as well as any other protocols set out by the relevant authorities of the host country or any other countries between which they are travelling.

To this effect, Participating Teams/Participating Clubs shall:

- plan their flight itineraries in consideration of the protocols in place (e.g. COVID-19 testing, quarantine measures) and ensure the exact travel itinerary is duly informed to the AFC and the Host Organisation for necessary arrangements;
- no later than from fourteen (14) days prior to the Match, ensure all Individuals involved in the Match implement comprehensive health monitoring activities in accordance with Article 3;
- appoint key personnel in charge of matters related to COVID-19 (e.g. the Team Medical Liaison Officer and Team Hygiene Implementation Officer) and provide their contact details to the Host Organisation and the AFC;
- liaise with the Host Organisation and the relevant authorities of the host countries for all logistical matters (e.g. accommodation, domestic transportation, visa support, health provisions), and;
- submit the COVID-19 testing results and any other medical documentations as required by the AFC and relevant authorities of the Host Organisation.

Operational arrangements to be made by the Participating Teams/Participating Clubs to ensure all Individuals comply with the protocols set out include:

- providing hygienic materials to the members of the Team Official Delegation for use (e.g. face masks, hand sanitisers);
- ensuring all members of the Team Official Delegation fully comply with the Preventative Measures;
- wearing face masks at all times, except for the Participating Players on the Field of Play during the Match and the Participating Players and Participating Officials during any warm-up (pre-Match or during the Match) or training;
- regularly disinfecting all equipment before and after use;
- ensuring all uniforms (e.g. bibs) used on-site are laundered before and after use and are not transferred between different personnel;
- repeatedly informing and educating all new protocols during team meetings, and;
- establishing a clear process for personnel to report COVID-19 symptoms or request information or advice.



32. Appointment of Additional Personnel

Participating Teams/Participating Clubs are required to appoint the following personnel to be responsible for key functions in relation to their participation in Matches during the COVID-19 pandemic.

Team Medical Liaison Officer

- role should be carried out by one of the team's medical staff (e.g. Team Doctor, Physiotherapist) registered in the Team Official Delegation;
- ensures that the testing protocols set out by the AFC and Host Organisation are carried out, and:
- must ensure the test results and any other medical documents as required by the AFC and Host Organisation are submitted in a timely manner.

<u>Team Hygiene Implementation Officer</u>

- is a coordination/administrative role and may be carried out by an official with another function within the Team Official Delegation (e.g. Team Manager, Team Administrator);
- ensures implementation of Preventative Measures as defined in this document at all times, and;
- liaises with the AFC and Host Organisation to ensure necessary measures are in place in relation to COVID-19.

Appointed personnel are strongly encouraged to go through the following online training materials provided by WHO and FIFA:

- WHO Training Course: https://openwho.org/channels/covid-19
- FIFA Training Module: https://covid-19-module.fifa.com/

33. Return to Training Safety Considerations

Prior to any resumption of training activities, daily health monitoring activities (cf. Article 3) shall be implemented for all Participating Players and Participating Officials. It is strongly recommended that all Individuals involved are tested, as from a psychological perspective it is essential to convince the Participating Players that no case of COVID-19 is present within the team.

Additional measures shall be in place to maintain a safe training environment, such as:

- disinfecting all facilities and equipment before and after use;
- minimising any indoor activity;
- wearing face masks at all times except during the training session;
- avoiding unnecessary physical contact (e.g. handshakes, gathering)
- no sharing of personal equipment (e.g. water bottles, towels);
- avoid spitting and clearing of nasal/respiratory secretions on the pitch, and;
- educating each Individual of the Preventative Measures and all related protocols set out by the relevant authorities of the country.

Special attention is required for any Participating Player who has previously been tested positive. Any such Participating Player should undergo a full medical evaluation and assessment prior to returning to competitive sport such as:



- cardiac screening such as electrocardiogram (ECG), blood test for Troponin and C-Reactive Protein (CRP), Cardiac MRI – Echocardiogram depending on the severity of the past COVID-19 infection;
- kidney test (e.g. urinalysis, creatinine) should also be considered to evaluate kidney functions, and:
- if there is no cardiac concern, the player must proceed to graduated return to training with no high intensity training for one (1) week.

In all cases, the Participating Team/Participating Club shall be fully responsible for any such Participating Player's return to play and shall not hold the AFC or any Host Organisation liable for any medical complication that may develop due to the return of such Participating Player's return to competitive sport. The AFC may request the Participating Team/Participating Club or Participating Player to sign a declaration that the relevant player is fit to participate.

34. Pre-Competition Medical Assessment

Each Participating Team/Participating Club must ensure that their Participating Players undergo a Pre-Competition Medical Assessment ("PCMA") in accordance with the relevant Competition Regulations.

For Matches held during the COVID-19 pandemic, all PCMAs shall be conducted in line with the following:

- COVID-19 testing is mandatory and shall form an essential part of the PCMA;
- all Participating Players and Participating Officials must undergo COVID-19 testing no earlier than seventy-two (72) hours prior to their departure to the Venue, in accordance with the testing requirements set out in Article 4;
- Participating Players and Participating Officials who have tested positive for COVID-19 at any time prior to their departure shall provide such medical supporting documents as required by the AFC and the relevant authorities, as evidence to prove their recovery, and;
- the AFC reserves the right to request any additional documents in all cases.

35. Logistical Arrangements

International and Domestic Travel

The following precautions should be taken when travelling:

- ensure physical distancing is maintained at all times by pre-arranged seating plans and staggered timings for all activities;
- avoid shops, food outlets and all other areas during the travel to minimise unnecessary contact;
- coordinate with the travel service providers to ensure the members of the Team Official Delegation are separated from other guests as much as possible, and;
- wiping surfaces with antiseptic wipes before use.

If possible, these arrangements shall be provided to the AFC Delegation as well.

Accommodation

Recommended practices within the hotel accommodation are:



- early engagement with the hotel and Host Organisation to ensure necessary protocols are in place;
- each Individual to be provided a separate room;
- minimise interaction with others and spend time in their own rooms as much as possible;
- adequately ventilate all rooms;
- · laundry or any other personal equipment should not be shared;
- meals to be served to tables or by pick-up (not to be served in self-service or in buffetstyle), and;
- not to touch elevator buttons, handrails or door handles with the hand (using the elbow instead).

36. Match Day Requirements

Pre-Departure Temperature Checks

Temperature Checks of all Participating Players and Participating Officials shall be conducted prior to their departure to the Stadium as below:

- 1st check: 10:00hrs on Match day, and;
- 2nd check: prior to their departure from the hotel

Any temperature reading above 37.5°C (or the temperature threshold set out by the relevant authorities of the host country, whichever is lower) shall be reported to the AFC Match Commissioner.

Stadium Temperature Check

All Individuals shall be subjected to a temperature check prior to entering the Stadium.

Any temperature reading above 37.5°C (or the temperature threshold set out by the relevant authorities of the host country, whichever is lower) shall be subjected to a second temperature check which shall take place approximately ten (10) minutes after the first temperature check.

In case the second temperature reading is still higher than the temperature threshold, the relevant Individual shall be escorted to an isolation room/area and be referred to the AFC Medical Officer (or LOC Medical Officer in case the AFC Medical Officer is not present) who will make the decisions on any further action.

37. Training Sessions

Additional measures listed in Article 33 in relation to training sessions shall also be implemented in training sessions throughout the duration of the Competition.

Official Training at the Stadium

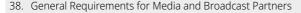
Participating Players shall arrive at the Stadium in their training kits and shower at the hotel instead of the Official Training Sites, whenever possible. The use of team dressing rooms will not be allowed, unless otherwise approved by the AFC Match Commissioner.

Training Sessions at the Official Training Sites

The use of dressing rooms or any indoor facilities should be minimised. Participating Players are strongly recommended to arrive at the Official Training Sites in their training kits and shower at the hotel instead of the Official Training Sites whenever possible. Any other activities, such as team meetings and gatherings should take place in the open air.



SECTION 6 | MEDIA & BROADCAST





Media and Broadcast Partners shall be responsible for implementing the Preventative Measures and the protocols set out in this AFC MOP as well as any other protocols set out by the relevant authorities of the host country or any other countries between which they are travelling.

Operational arrangements to be made by the Media and Broadcast Partners to ensure all Individuals comply with the protocols set out include:

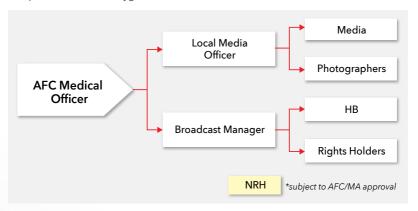
- deploying only essential personnel who shall fully comply with the Preventative Measures;
- providing hygienic materials to the members of the Team Official Delegation for use (e.g. face masks, hand sanitisers);
- wearing face masks at all times, except for the commentators while commentating in their designated positions and the presenters while presenting to the camera;
- regularly disinfecting all equipment before and after use;
- ensuring no personal equipment is shared (e.g. headsets, microphones) or transferred between different personnel, and;
- adequately ventilating any enclosed facilities for media and broadcast operations.



39. Points of Liaison

The Local Media Officer (LMO) and the Broadcast Manager (BM) are responsible for the planning and implementation of all Media and Broadcast activities.

The Venue Medical Officer or any other delegated person will also liaise with them and oversee the implementation of all hygiene measures.



40. Zoning

The Stadium will be divided into four (4) zones with the relevant media and broadcast activities to be held as follows:





41. Requisite Personnel for Each Area

Media & Broadcast Operations – Allowed Number of Personnel			
Media / Broadcast Area	Personnel Involved	Scenario	
		Timing	Suggested Numbers
Media Tribune	Media/NRH/ RTV	1 Hour before Kick-Off	1 Person per 3 seats (Number to vary across stadiums)
Field of Play	PHO	1 Hour before Kick-Off	30 Persons (including Official PHO)
Field of Play	НВ	From 10hrs before KO to KO – 23 Persons During Match – 15 Persons FT to FT + 2hrs – 13 Persons	
Stands	НВ	From 10hrs before KO to KO – 26 Persons During Match – 19 Persons FT to FT + 2hrs – 16 Persons	
Stadium Perimeter	НВ	From 10hrs before KO to KO – 14 Persons During Match – 14 Persons FT to FT + 2 hrs – 11 Persons	

42. Team Training

All training sessions, except for the Official Training of each Participating Team/Participating Club shall be closed to the Media.

43. MD-1 Media Activities

Standard MD-1 Media Activities such as press conferences and coverage of official training sessions may take place from the designated positions in compliance with the Preventative Measures and the protocols in place.

Stadium media centres will not be operational. If possible, it should be considered whether a fifteen (15) minute streaming of the training session can be provided, or if footage and photos can be disseminated post-training, to minimise the number of Media on-site. Further, opportunities for unmanned camera activities could be explored, as appropriate.

44. Match Day Media Activities

Entry and Access

In addition to the protocols set out in this AFC MOP, it shall be compulsory for the Media to sign the media register list before entering. Any Individual who refuses to sign will be denied entry to the Stadium.



The media entrance gate must be separate from those of any other Stakeholders. If this is not possible due to the Stadium layout, a barricade should be placed and the distance in between shall comply with the physical distancing requirements in place.

The production truck will remain inaccessible to unauthorised personnel not working in it.

In order to prevent congregating of any kind, no catering will be offered. The Stadium media centre will remain closed.

Before Kick-off

Media and broadcast personnel shall only utilise the designated access routes and avoid any queuing or crowding at any point. They must strictly be separated from the Participating Players, Participating Officials and Match Officials.

Only official photographers (as appointed by the AFC) and Host Broadcasters shall be allowed to be present at the designated areas near the team benches during the Pre-Match Ceremony. Other photographers and RTVs should be positioned behind the A-boards directly.

For Host Broadcasters and RTV:

- Head Coach on arrival interview is allowed, provided that physical distancing is maintained and dedicated microphones on stands are used for the Head Coach and interviewer. The microphone shall be disinfected before and after each use;
- team dressing room filming will be strictly prohibited for Matches during COVID-19;
- pre-Match presentations and pre-Match standups are allowed provided that physical distancing is maintained and dedicated microphones are used. The microphone(s) shall be disinfected before and after each use, and:
- allowed to film team line-ups and the Pre-Match Ceremonies.

<u>During the Match</u>

Seats for photographers and seats in the media tribune will be allocated and assigned on a first-come-first-served basis. They shall be positioned to comply with the physical distancing requirements in place. The extension of Media seats utilising adjacent spectators' seats may be considered in case the existing facilities cannot ensure the necessary protocols.

After the Match

Post-Match Press Conferences shall take place with the following arrangements:

- the press conference room shall be set up after taking into account strict physical distancing requirements with a limited number of pre-approved attendees;
- seats shall be positioned in such a way as to avoid cross-flows;
- the overall time spent in the press conference room shall be minimised as much as practicable;
- microphone stands/booms should be used instead of handheld microphones;
- microphones shall be disinfected before and after each use and the interviewee should not touch the microphone, and;
- personal recording devices shall not be placed on the podium.

Mixed zones will not be used for Matches during the COVID-19 pandemic.



For Host Broadcasters and RTV:

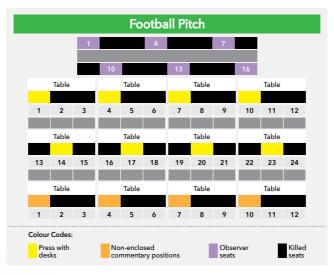
 Flash interviews for the Head Coach and Participating Players shall be allowed outside the Field of Play, provided that physical distancing is maintained and dedicated microphones on stands are used. The microphone shall be disinfected before and after each use.

Media Activities - Summary

Section	Media Personnel	Media Activity	Availability	Remark
Before kick-off	НВ	Players' bus drop off	Available	Secure at least 1m distance
		Dressing rooms	Not available	
		Head Coach flash interview	Available	Outside FOP (secure at least 1m distance)
	Photographer	Players' bus drop off/ entrance in to stadium	Available	Official PHO is allowed
	HB/RTV	pre-Match presentations and pre-Match standups	Available	Outside FOP (secure at least 1m distance)
During match	НВ	Players' waiting in tunnel	Available	Secure at least 1m distance
	РНО	Line up, tossing coin, etc	Available	Secure at least 1m distance
Post-Match	HB/RTV	Head Coach & Players flash interview	Available	Outside FOP (secure at least 1m distance)
		post-Match presentations and post-Match standups	Available	Outside FOP (secure at least 1m distance)
	Press	Official press conference	Available	Briefing room (secure at least 1m distance)
		Mixed Zone	Not available	



45. Media Tribune Layout



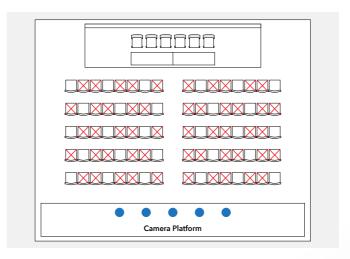
^{*} Preference to be given to Rights Holders and Agencies

46. PHO Seating Layout





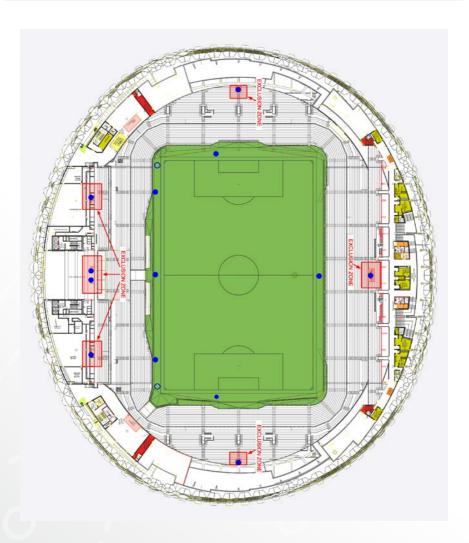
47. PC Room Layout



^{*} Preference to be given to Rights Holders and Agencies



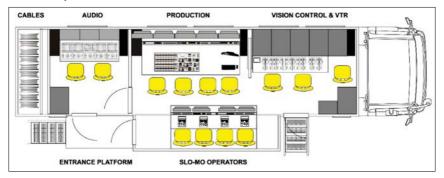
48. Recommended Camera Plan



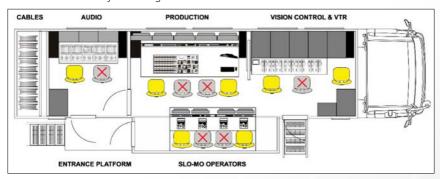


49. OB Van Layout

Usual Layout



Recommended Layout during COVID-19





APPENDIX 1 | TEMPLATE FOR MATCH PREPARATION INFORMATION SHEET

This information sheet should be carefully prepared by the Host Organisation, in consultation with the relevant authorities from the host country. The Host Organisation shall ensure to maintain a continuous dialogue with such authorities of the host country as well as all Stakeholders involved in the Match.

This document should be transmitted no later than fourteen (14) days prior to the Match to the following Stakeholders:

- Participating Teams/Participating Clubs (both home and away);
- the AFC, and;
- any other Stakeholder (e.g. local service providers) appointed by the Host Organisation.

	Part I - KEY CONTACTS
Match Details Competition: Date: Home Team: Away Team: Name of Stadium:	
Version/Issue Number Date of Issue: Version of this document:	
KEY (CONTACTS IN HOST VENUE
Host Organisation Medical Response Coordinator Name: Mobile phone (incl. country code): Email address:	
Host Organisation Lead Hygiene Implementation Officer Name: Mobile phone (incl. country code): Email address:	
Stadium Hygiene Implementation Officer (if any) Name: Mobile phone (incl. country code): Email address:	



Appointed COVID-19 Testing Facility Name of facility: Name of main contact: Contact phone (incl. country code): Address: Website: Email address:	
EMERGEN	NCY CONTACTS IN HOST VENUE
Emergency doctor/medical contact Name: Mobile phone (incl. country code): Email address:	
Nearest hospital for emergencies Name of facility: Name of main contact: Contact phone (incl. country code): Address: Website: Email address:	
Quarantine/Isolation facilities Name of facility: Name of main contact: Contact phone (incl. country code): Address: Website: Email address:	
NATIONAL CO	VID-19 REPORTING REQUIREMENTS
Name of relevant competent authority (e.g. public health authority)	
Measures to take if an individual shows symptoms of COVID-19, as mandated by the relevant competent authority	
Measures to take if an individual tests positive for COVID-19, as mandated by the relevant competent authority	



Medical facilities equipped to receive individuals who test positive for COVID-19 and require medical assistance	
Other protocols mandated by the relevant competent authority (if any)	
Part II: COVID-19 PF	ROTOCOLS AND PREVENTATIVE MEASURES
Residual risk score and risk level as per the football-specific risk assessment	Risk score: Risk Level:
Overview of the current COVID-19 situation in the host country and host venue	
Relevant travel restrictions for travel to the host country or host venue	
Relevant movement restrictions in the host country or host venue	
Website (if applicable) of the local authority that provides the latest indication on restrictions	
COMPULSORY PROTOCC	DLS AT THE STADIUM OR OTHER OFFICIAL SITES
Arrangements for arrival/ departure to the host country/ host venue	
Domestic Transportation arrangements	
Additional testing arrangements in the host venue (i.e. city)	
Arrangements for checking confirmation of test results	
Stadium: dressing room services (e.g. towels, catering, ice, sanitisers, if any)	
Stadium: relevant match protocols (e.g. zoning, warm-up, substitutes' benches)	
Any other relevant points	



APPENDIX 2 | COVID-19 MEDICAL PREPAREDNESS AND RESPONSE PLAN

A COVID-19 Medical Preparedness and Response Plan should be developed in coordination with all relevant authorities of the host country. This plan will play an essential part in the mitigation of risks identified using the football-specific risk assessment tool. The requirements detailed below can also be found in the mitigation checklist contained in the football-specific risk assessment tool.

The plan aims to set out actions to take in case of a medical contingency scenario occurring, and attributes clear roles and responsibilities as part of a multi-agency medical response.

The following constituent parts are to be reflected in this document:

- a description of the status of the current risk situation and local epidemiological situation;
- established screening measures (including temperature checks, screening for COVID-19 symptoms on arrival, health screening questionnaires, contact tracing, travel history questionnaires, etc) in place for Individuals entering a Controlled Access Area in relation to the Match;
- detailed COVID-19 Preventative Measures for all Controlled Access Areas;
- details of appointed suppliers of COVID-19 laboratory diagnostic tests or required certification levels, along with the testing regime for the Match;
- different scenarios of event modification, which have been developed regarding the status of the local and global epidemiological situation; the most likely scenarios are to be developed into contingency plans (e.g. additional travel and/or movement restrictions due to an increase in COVID-19 cases);
- a cooperation protocol/agreement with the relevant authorities of the host country with clear roles and responsibilities for COVID-19 case management, including testing, isolation/quarantine, medical care, and transportation for all Stakeholders;
- a procedure that clearly identifies how any Individual feeling unwell or displaying COVID-19 symptoms while at a Controlled Access Area should report;
- an agreed reporting protocol on who the Host Organisation or Participating Teams/ Participating Clubs should contact in the host country to report confirmed or suspected cases and request advise, testing and epidemiological investigations as required by the local public health authorities;
- a description of the first-aid and other event medical services on-site, their equipment, their roles and responsibilities;
- details of medical teams which are equipped to support Participating Players and other Individuals with acute respiratory symptoms;
- details of isolation rooms/spaces available on all Controlled Access Areas used for the Match;
- procedures in place to quickly isolate suspected/confirmed cases;
- details/locations of and access arrangements with designated medical facilities that can address severe respiratory disorders in patients with COVID-19 infection;
- details of arrangements in place with local public health/transportation services with trained professionals (ambulatory services) available to transport critically ill patients with a severe acute respiratory syndrome to a hospital;



- arrangement for movement of patients out of the country, including those who are asymptomatic, but have tested positive, and;
- protocols in place to notify all relevant Individuals of possible exposure to COVID-19 if there are any suspected or confirmed cases at an official site.

As a minimum, the COVID-19 Medical Preparedness and Response Plan should comply with the requirements set out in the AFC Match Operations Protocol during COVID-19 Pandemic. In case the requirements set out by the relevant authorities of the host country are stricter, those requirements shall prevail and the COVID-19 Medical Preparedness and Response Plan should cover the constituent parts accordingly.







Wash your hands frequently and thoroughly using soap and water for at least 20 seconds. Use alcohol-based hand sanitizer if soap and water aren't available.

Cough or sneeze into a tissue or flexed elbow, then throw the tissue in the trash.

THE BEST WAY TO PROTECT YOUR SELF FROM COVID-19



Avoid touching, your eyes, nose or mouth with unwashed hands.



Maintain social distancing and stay at least 1 – 2 meters away from other people.



When sick, consult your health care provider and inform your team doctor.



Clean and disinfect surfaces and objects people frequently touch.



Wear a face mask when you are in crowded places and If you have respiratory symptoms.





HEALTH PROTOCOL RETURN TO TRAINING DURING THE CURRENT COVID-19 PANDEMIC

Before Training



Do a self-check (temperature and monitoring for other symptoms) to ensure you are well. If you are not well, do not go to training and instead inform your team doctor/health provider and seek advice.



Prepare your mask, hand sanitiser, wipes, tissues, and own water bottle.



Bring extra clothes for changing after training.



4 Upon arrival for training, team doctor should check player's temperature.



5 Education on infection control must be included in the pre-training briefing.



Team personnel to ensure equipment are rigorously cleaned and disinfected.





HEALTH PROTOCOL RETURN TO TRAINING DURING THE CURRENT COVID-19 PANDEMIC

2 During Training



1 Players should not share clothing, towels, bar soap or other personal items.



Avoid spitting and clearing of nasal/respiratory secretions on the pitch during training and play.



3 Players should not share water bottle.
Strictly follow infection control measures (wash hands or use hand sanitiser, facial tissues, facial coverings, etc.).



Avoid touching door handles, railing & lift button, instead, use elbow and disinfect your hands when touching commonly touched areas.



No handshake, hugging, cheek to cheek, high five or any other physical contact. Greet with hello, nod or wave.





HEALTH PROTOCOL RETURN TO TRAINING DURING THE CURRENT COVID-19 PANDEMIC

3 After Training



1 Players should separate their dirty clothes in a disposable bag and use fresh clothes when leaving the training site.



2 Ensure all equipment are rigorously cleaned and disinfected after training. Proper disposal of used waste materials after training.



3 Use mask when leaving the training site to return home or place of stay. If you are staying at home, do not expose yourself to your family before cleaning and sanitising.



Disinfect all your training apparel (e.g. bag, shoes, gloves etc.) and wash clothes immediately.



Take a shower, clean oneself from head to toe.



6 Eat balanced diet and sleep 8 – 10 hours to boost your immunity



Follow

& abide by Government & WHO Regulations/ Guidelines

Observe

social distancing and avoid crowded places

personal hygiene: wash hands with soap or use alcohol sanitisers

To

use PPE: face masks, gloves if necessary

Break

the chain of infection

Always

seek medical evaluation if you have symptoms of fever, sore throat, cough or breathing difficulty

Lifestyle

changes: eat a healthy diet, sleep 8-10 hours, exercise

Living

Football, Living Life & Safety



WEAR A PROTECTIVE MASK



DISINFECT



FREQUENTLY



KEEP DISTANCE FROM SICK PEOPLE



AVOID CROWDED PLACES



AVOID CONTAMINATED OBJECTS



GLOVES

Asian Football Confederation

AFC House, Jalan 1/155B, Bukit Jalil, 57000 Kuala Lumpur | T: +603 8994 3388 F: +603 8994 2689























KEEP HANDS CLEAN



#BreakTheChain of **COVID-19** infections







fingers and vice versa









forwards with clasped fingers of right hand in left palm and vice versa

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#BreakTheChain of COVID-19 infections



Mask up for protection

Wearing a face mask can protect you and others from COVID-19. Even with a mask, remember to practise social distancing - at least a metre apart - and wash your hands regularly and thoroughly. Avoid touching the face and mask to prevent infection and observe the dos and don'ts to keep you safe.



Clean your hands before touching the mask



Ensure there are no gaps at the sides of the mask



Hold the straps behind the ears or head when removing the mask



Wash the reusable mask in soap and hot water every day

Don't use a damaged or dirty mask



Never use a loose mask



Don't wear the mask under the nose. mouth or chin



Never share the mask with others

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STOP & SANITISE *

#BreakTheChain of COVID-19 infections



Reduce the Spread of Infection



How to use a Hand Sanitiser



Dispense the hand sanitiser on your palms



Rub well over palms, back of hands and fingernails until dry



Waterless use for refreshingly clean hands

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AFC House, Jalan 1/155B, Bukit Jalil, 57000 Kuala Lumpur T: +603 8994 3388 F: +603 8994 2689

























ASIAN FOOTBALL CONFEDERATION

AFC House, Jalan 1/155B, Bukit Jalil, 57000 Kuala Lumpur, Malaysia T: +603 8994 3388 | F: +603 8994 2689

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BANGLADESH CHAMPIONSHIP LEAGUE 2022-23 Parental Consent Form



1)	Player:
	Name of Player:
	First name: Surname:
	Date of Birth: Age (on/):
2)	Parent:
	Fathers Name:
	Mobile No:
	Mothers Name:
	Mobile No:
	Address:e-mail:
3)	Local Guardian Details:
	Emergency contact details: (If different from above)
	Name:
	Mobile No:
	Relationship to Player:
4)	Consent Statement:
Does	your son suffer from any condition requiring medical treatment including medication?
If yes,	please specify
I here	by give permission for my son to take part in the football matches and related activities at
home	and abroad.
As a	Parent, I affirm that I have been completely informed all the sport activities that he will
partici	ipate and the risks involved with playing football.
I unde	erstand the general structure of the Sport activities/programs and do not need to be informed
of eac	h and every activity and I understand all the terms and conditions of the contract form.
I unde	erstand that club cannot take responsibility if my son does not abide within the rules.
By sig	gning this form, I am confirming that I have read and understood the activities being offered
to my	son and agreed with the measures that the club has put in place to manage any risks.
Date:	Parent Signature: