



Core Process Timeline for BCL 2024-25

Date	Action	Action By
20-03-2024	Club Licensing Administration (CLA) distributes the circulars & Licensing Packs to License Applicant (LA)/Club	CLA
01-07-2024	Submission Date - LA/Club to submit completed License Applications to CLA (deadlines may vary for each Criterion and for each document type)	LA/Club
20-07-2024	Assessment of the License Applications (inspection, site visit, etc) and present a report to the Decision-Making Bodies – First Instance Body (FIB)	CLA
03-08-2024	Decision-making for granting of license by the First Instance Body	FIB
13-08-2024	Appeal Date – LA/Club may file a request for an appeal against the determination of the FIB (refusal license cases)	LA/Clubs
17-08-2024	Decision-making for granting of license by the Appeals Body (AB)	AB
20-08-2024	CL Administration (CLA) to inform the Clubs and AFC of the Club(s) which is/are issued with license, license issued with sanctions, and license not issued	CLA





Criteria Deadline for BCL 2024-25

	Criteria	Document Submitted by the Clubs	Document Fulfilled by the Clubs
Sporting Criteria	Head Coach of the first team	01-07-2024	20-07-2024
	Assistant Coach of the first team	01-07-2024	20-07-2024
	Goal Keeper Coach of the first team	01-07-2024	20-07-2024
	Team Doctor or Physiotherapist for the first team	01-07-2024	20-07-2024
	Physical Trainer for the first team	01-07-2024	20-07-2024
	Youth development program and participation in youth competition(s)	01-07-2024	20-07-2024
	Women's Team	01-07-2024	20-07-2024
Infrastructure Criteria	Stadium/Home Playing Field	01-07-2024	20-07-2024
	Training Facilities	01-07-2024	20-07-2024
	Club Secretariat	01-07-2024	20-07-2024
Personnel and Administrative Criteria	Full-time CEO/General Manager/General Secretary	01-07-2024	20-07-2024
	Team Manager	01-07-2024	20-07-2024
	Full-time Club coordinator	01-07-2024	20-07-2024
	Full-time/part-time Financial Officer	01-07-2024	20-07-2024
	Full-time/part-time Media Officer	01-07-2024	20-07-2024
	Security Officer or Security Advisor	01-07-2024	20-07-2024
Legal Criteria	Legal Entity	01-07-2024	20-07-2024
	Ownership and Control of Clubs	01-07-2024	20-07-2024
Financial Criteria	Annual Budget	01-07-2024	20-07-2024
	Audited Annual Financial Statements	01-07-2024	20-07-2024
	No payables overdue towards employees and social/tax authorities	01-07-2024	20-07-2024

