



Core Process Timeline for BPL 2023-24

Date	Action	Action By
01-06-2023	Club Licensing Administration (CLA) distributes the circulars & Licensing Packs to License Applicant (LA)/Club	CLA
10-07-2023	Submission Date - LA/Club to submit completed License Applications to CLA (deadlines may vary for each Criteria and for each document type)	LA/Club
20-07-2023	Assessment on the License Applications (inspection, site visit, etc) and to present report to the Decision-Making Bodies – First Instance Body (FIB)	CLA
23-07-2023	Decision making for granting of license by the First Instance Body	FIB
30-07-2023	Appeal Date – LA/Club may file request for appeal against the determination of the FIB (refusal license cases)	LA/Clubs
05-08-2023	Decision making for granting of license by the Appeals Body (AB)	AB
07-08-2023	CL Administration (CLA) to inform the Clubs and AFC of the Club(s) which is/are issued with license, license issued with sanctions and license not issued	CLA



Criteria Deadline for BPL 2023-24

	Criteria	Document Submitted by the Clubs	Document Fulfilled by the Clubs
Sporting Criteria	Head Coach of the first team	10-07-2023	20-07-2023
	Assistant Coach of the first team	10-07-2023	20-07-2023
	Goal Keeper Coach of the first team	10-07-2023	20-07-2023
	Team Doctor or Physiotherapist for the first team	10-07-2023	20-07-2023
	Physical Trainer for the first team	10-07-2023	20-07-2023
	Youth development program and participation in youth competition(s)	10-07-2023	20-07-2023
	Women's Team	10-07-2023	20-07-2023
Infrastructure Criteria	Stadium /Home Playing Field	10-07-2023	20-07-2023
	Training Facilities	10-07-2023	20-07-2023
	Club Secretariat	10-07-2023	20-07-2023
Personnel and Administrative Criteria	Full time CEO/General Manager/ General Secretary	10-07-2023	20-07-2023
	Team Manager	10-07-2023	20-07-2023
	Full time Club coordinator	10-07-2023	20-07-2023
	Full time/part time Financial Officer	10-07-2023	20-07-2023
	Full time/part time Media Officer	10-07-2023	20-07-2023
	Security Officer or Security Advisor	10-07-2023	20-07-2023
Legal Criteria	Legal Entity	10-07-2023	20-07-2023
	Ownership and Control of Clubs	10-07-2023	20-07-2023
Financial Criteria	Annual Budget	10-07-2023	20-07-2023
	Audited Annual Financial Statement s	10-07-2023	20-07-2023
	No payables overdue towards employees and social/ tax authorities	10-07-2023	20-07-2023