

## **CORE PROCESS TIMELINE FOR WFL**

<b>Date</b>	<b>Action</b>	<b>Action By</b>
26-05-2022	Club Licensing Administration (CLA) distributes the circulars & Licensing Packs to License Applicant (LA) / Club	CLA
25-07-2022	Submission Date - LA / Club to submit completed License Applications to CLA (deadlines may vary for each Criteria and for each document type)	LA/Club
25-08-2022	Assessment on the License Applications (inspection, site visit, etc) and to present report to the Decision Making Bodies – First Instance Body (FIB)	CLA
03-09-2022	Decision making for granting of license by the First Instance Body	FIB
10-09-2022	Appeal Date – LA / Club may file request for appeal against the determination of the FIB (refusal license cases)	LA/Clubs
17-09-2022	Decision making for granting of license by the Appeals Body (AB)	AB
25-09-2022	CL Administration (CLA) to inform the Clubs and AFC of the Club(s) which is/are issued with license, license issued with sanctions and license not issued	CLA

## **CRITERIA DEADLINE FOR WFL 2021-22**

	<b>Criteria</b>	<b>Document Submitted by the Clubs</b>	<b>Document Fulfilled by the Clubs</b>
<b>Sporting Criteria</b>	Head Coach of the first team	25-07-2022	25-08-2022
	Assistant Coach of the first team	25-07-2022	25-08-2022
	Goal Keeper Coach of the first team	25-07-2022	25-08-2022
	Team Doctor or Physiotherapist for the first team	25-07-2022	25-08-2022
	Physical Trainer for the first team	25-07-2022	25-08-2022
	<b>Infrastructure Criteria</b>	Training Facilities	25-07-2022
Club Secretariat		25-07-2022	25-08-2022
<b>Personnel and Administrative Criteria</b>	Full time CEO/General Manager/ General Secretary	25-07-2022	25-08-2022
	Team Manager	25-07-2022	25-08-2022
	Full time Club coordinator	25-07-2022	25-08-2022
	Full time/part time Financial Officer	25-07-2022	25-08-2022
	Full time/part time Media Officer	25-07-2022	25-08-2022
	Security Officer or Security Advisor	25-07-2022	25-08-2022
<b>Legal Criteria</b>	Legal Entity	25-07-2022	25-08-2022
	Ownership and Control of Clubs	25-07-2022	25-08-2022
<b>Financial Criteria</b>	Annual Budget	25-07-2022	25-08-2022
	Audited Annual Financial Statement s	25-07-2022	25-08-2022
	No payables overdue towards employees and social/ tax authorities	25-07-2022	25-08-2022